

# UNIQUE Management Services, Inc.

Library Division

## AGREEMENT MATERIAL RECOVERY SYSTEM

Library: Chula Vista Public Library  
Address: 365 F St.  
City, State, Zip: Chula Vista, CA 91910-2697

### INITIAL PLACEMENT AND SECONDARY PLACEMENT

We hereby assign accounts to Unique Management Services for collection. We may withdraw them at any time. Unique Management Services may proceed with whatever steps are necessary for collection of the accounts. We warrant to Unique Management Services the accuracy of the information furnished to them on accounts submitted.

We understand that we will be billed once per month for the previous month's total recoveries at the rate of 22.5% of all amounts actually collected, material returned or accounts withdrawn by the Library after placement.

We give Unique Management Services permission to report all unpaid accounts to national credit reporting agencies.

### GUARANTEE

Unique Management Services guarantees to recover, in material returned, dollar amounts collected and amounts waived, at least two times the amount of placement fees. (See Conditions)

### TERM

This Agreement may be canceled by either party upon 60 days written notice. Payment terms are net receipt of invoice.

### CONDITIONS

To qualify for budget neutrality guarantee, library must have an acceptable fine structure as determined by Unique Management Services, library must submit accounts with fines only balances, accounts submitted must contain a \$10.00 late/processing fee, and be no more than 60 days past due at time of submission. Signature below indicates that Unique Management has determined fine structure is acceptable.

Suzanne Brooks

Library Representative

SR Procurement Specialist

7-6-10

Date

[Signature]

Unique Management Services Representative

July 6, 2010

Date