

RESOLUTION NO. \_\_\_\_\_

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
CHULA VISTA AMENDING THE COMPENSATION  
SCHEDULE AND CLASSIFICATION PLAN TO REFLECT  
THE ADDITION AND REMOVAL OF VARIOUS POSITION  
TITLES

WHEREAS, Human Resources staff conducted department-initiated classification reviews on various positions assigned to the Animal Care Facility and Office of the City Clerk to determine if the permanent and on-going duties and responsibilities of the positions were assigned to the appropriate classifications; and

WHEREAS, fiscal constraints and the subsequent loss of administrative support staff at the Animal Care Facility resulted in a need for clerical duties to be absorbed by existing animal care staff; and

WHEREAS, after a thorough review of the information provided by the incumbents and their supervisor and a review of related documentation, staff recommends that the Animal Care Assistant be re-titled to Animal Care Specialist and the Senior Animal Care Assistant be re-titled to Senior Animal Care Specialist with no changes made to the current salary ranges; and

WHEREAS, staff recommends that the Deputy City Clerk classification be re-titled to Deputy City Clerk II, establishing a career advancement position, whereby advancement from Deputy City Clerk I to Deputy City Clerk II could be attained upon successful completion of established department criteria; and

WHEREAS, a re-organization of the Office of the City Manager resulted in a change in the scope of duties and responsibilities assigned to the Assistant to the City Manager/Continuous Improvement Manager; and

WHEREAS, while the position will still manage the City's continuous improvement efforts, the duties and responsibilities of the position have shifted from providing highly complex assistance to the City Manager to managing and facilitating organizational development processes and programs to maintain and improve the City's effectiveness and performance; and

WHEREAS, a title change from Assistant to the City Manager/Continuous Improvement Manager to Performance and Organizational Development Manager better reflects the duties and responsibilities of the position.

WHEREAS, the above title changes are reflected in the Revised FY 2014-2015 Compensation Schedule and the City's Classification Plan.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Chula Vista, that it hereby does adopt the amendments to the Compensation Schedule and Classification Plan to reflect the addition and removal of various position titles as set forth in the above Recitals.

Presented by

Approved as to form by

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Kelley K. Bacon  
Director of Human Resources

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Glen R. Googins  
City Attorney