

2015-2016

# HUD Federal Grants Annual Action Plan



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Attachment No. 2

2015/16 Annual Action Plan

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# CITY OF CHULA VISTA FIRST YEAR ANNUAL ACTION PLAN FY 2015/16

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## AP-05 EXECUTIVE SUMMARY 24 CFR 91.200(C), 91.220(B)

### ***Introduction:***

The City Chula Vista 2015-2019 Consolidated Plan outlines the community's strategies for meeting its identified housing and community development needs, developed through a citizen participation process as detailed in the 2015-2019 Citizen Participation Plan, attached as Exhibit "E". The five-year Consolidated Plan includes a needs assessment, market analysis, and identification of priority needs and long-term strategies. An Annual Action Plan implements the strategies and provides a basis for allocating Community Development Block Grant (CDBG), Home Investment Partnerships Act (HOME), and Emergency Solutions Grant (ESG) resources. This document represents the City of Chula Vista's program year 2015-16 CDBG Action Plan. It identifies the goals and programming of funds for activities to be undertaken in the first year of the five-year Consolidated Plan.

### ***Summarize the objectives and outcomes identified in the Plan***

During the formulation of the Consolidated Plan, the City of Chula Vista conducted a needs assessment and market analysis to inform the process on the community's needs. Community input obtained through public hearings, public meetings and consultation with local stakeholders helped establish Chula Vista's priority needs and develop long-term goals and strategies. Through the process, an overall focus for CDBG activities will be assistance to the most vulnerable population, households with incomes below 50% of median income and persons with disabilities.

The following are the goals for the first year of the Consolidated Plan.

**Table 1. Housing and Community Development Goals**

CATEGORY	PRIORITY	ACTIVITY TYPE
Housing Priorities	1. Production	<ul style="list-style-type: none"> <li>New construction of rental housing,</li> <li>Acquisition and rehabilitation for rental housing</li> </ul>
	2. Affordable Housing Program	<ul style="list-style-type: none"> <li>First-time homebuyer programs</li> <li>Tenant-based rental assistance</li> </ul>
Community Development Priorities	1. Public Services	<ul style="list-style-type: none"> <li>Special needs/disabled</li> <li>Youth</li> <li>Elderly</li> <li>Homeless</li> </ul>
	2. Infrastructure Improvements	<ul style="list-style-type: none"> <li>ADA improvements</li> <li>New streets/sidewalks</li> <li>Section 108 loan payments</li> </ul>
	3. Public Facility Improvements	<ul style="list-style-type: none"> <li>Park and recreational facilities</li> <li>Neighborhood facilities</li> <li>Fire stations</li> </ul>

***Evaluation of past performance***

Each program year of the Consolidated Plan period, the City must submit to HUD, a Consolidated Annual Performance and Review Report (CAPER) with detailed information on progress towards the priorities, goals and objectives outlined in the Consolidated Plan. HUD conducts an annual program assessment and provides feedback on the City’s use of CDBG, HOME and ESG funds.

For Program Years 2010, 2011, 2012 and 2013 HUD has determined that the overall performance of the City’s CDBG program was satisfactory. HUD stated, “the City has addressed most strategic program goals and objectives which give context and meaning to annual and cumulative accomplishments. All major program requirements are in compliance with regulatory requirements. “

The City has consistently complied with the CDBG regulation regarding timeliness. 24 CFR 570.902 (a) states, a grantee may not have more than 1.5 times the entitlement grant amount for the current year remaining undisbursed from the U.S. Treasury 60 days prior to the end of the grantee’s current program year.

***Summary of Citizen Participation Process and consultation process***

During the consolidated planning process, the City implemented a process for obtaining input from citizens through public hearings, public meetings, and an on-line survey to identify the needs and long-term goals and strategies for use of the federal funds. In drafting the 2015/16 Annual Action Plan, contact was made with representatives of local social service agencies which serve LMI clients to see what types of activities they considered a priority for the community they served.

In addition, an advertisement was placed in the local newspaper of general circulation which solicited proposals for 2015/16 CDBG, HOME and ESG projects. Once activities were selected for programming, another advertisement was published to announce the public hearing date and solicited comments during the 30-day public comment period on the proposed projects to be funded. A public hearing was

held before the Chula Vista City Council at its regularly televised meeting on April 21, 2015, and public comment on the plan was again invited.

***Summary of public comments***

No comments were received at the public hearing or during the 30-day comment period.

***Summary of comments or views not accepted and the reasons for not accepting them.***

Not applicable.

**PR-05 LEAD & RESPONSIBLE AGENCIES – 91.200(B):**

**AGENCY/ENTITY RESPONSIBLE FOR PREPARING/ADMINISTERING THE CONSOLIDATED PLAN**

*Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.*

**Table 2. Responsible Agencies**

Agency Role	Name/Title/Contact Information	Department/Agency
Grant Administrator	Angelica Davis, Project Coordinator (619) 691-5036 <a href="mailto:adavis@chulavistaca.gov">adavis@chulavistaca.gov</a>	Development Services Department – Housing Division
Grant Administrator	Jose Dorado, Project Coordinator (619) 476-5375 <a href="mailto:jdorado@chulavistaca.gov">jdorado@chulavistaca.gov</a>	Development Services Department – Housing Division

***Narrative***

The City has established the Development Services Department Housing Division (DSD-Housing) as the primary entity responsible for administering the City’s HUD federal grant programs (CDBG, HOME, ESG). DSD-Housing coordinates the planning process, works closely with agencies and nonprofit organizations on both planning and implementation, manages the CDBG, HOME and ESG programs and resources to assure that HUD requirements are met, evaluates project progress and reports on performance to the City Council and HUD. A wide range of local housing and services providers partner with the City to carry out activities identified in the Annual Action Plan.

***Consolidated Plan Public Contact Information***

The primary contacts for the CDBG, HOME and ESG programs and the consolidated planning process are identified in Table 1 above.

**AP-10 CONSULTATION – 91.100, 91.200(B), 91.215(L)**

***Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))***

In the process of developing the 2015-2019 Consolidated Plan, the City consulted with community members and representatives from a number of local organizations providing housing and services to low and moderate income households. In addition to public meetings, a survey containing the City’s funding goals and objectives was distributed. Many of the social service providers noted a continued need for funding sources for additional social services and public service programs; however, no more than 15% of a CDBG award may be used for funding public services.

Throughout the year, Chula Vista staff meets with other representatives of various non-profit, public, and private agencies that serve the needs of the homeless, persons at risk of homelessness, persons with mental health conditions, the disabled, and other low- to moderate-income persons.

**Table 2 – Agencies, groups, organizations who participated**

<i>Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities</i>		
1	<b>Agency/Group/Organization</b>	South Bay Community Services
	<b>Organization Type</b>	<ul style="list-style-type: none"> <li>• Services-Children</li> <li>• Services-Elderly Persons</li> <li>• Services-homeless</li> <li>• Services-Health</li> <li>• Services-Education</li> <li>• Services-Employment</li> </ul>
	<b>Section of Plan Addressed</b>	<ul style="list-style-type: none"> <li>• Homeless Needs - Chronically homeless</li> <li>• Homeless Needs - Families with children</li> <li>• Non-Homeless Special Needs</li> </ul>
	<b>How Consulted/Anticipated Outcomes/ Areas of Improved Coordination</b>	The City partners with this organization to provide services to the most vulnerable of our community. The City consulted with the organization by distributing a survey containing the proposed Housing and Community Development funding priorities. In addition, the City receives quarterly updates on the services provided by the organization to meet the needs with the resources available.
2	<b>Agency/Group/Organization</b>	Chula Vista Community Collaborative
	<b>Organization Type</b>	<ul style="list-style-type: none"> <li>• Services-Children</li> <li>• Services-homeless</li> </ul>
	<b>Section of Plan Addressed</b>	<ul style="list-style-type: none"> <li>• Homeless Needs - Chronically homeless</li> <li>• Homeless Needs - Families with children</li> <li>• Non-Homeless Special Needs</li> </ul>
	<b>How Consulted/Anticipated Outcomes/ Areas of Improved Coordination</b>	The City partners with this organization to provide services to the most vulnerable of our community. The City consulted with the organization by distributing a survey containing the proposed Housing and Community Development funding priorities. In addition, the City receives quarterly updates on the services provided by the organization to meet the needs with the resources available.
3	<b>Agency/Group/Organization</b>	Family Health Centers of San Diego
	<b>Organization Type</b>	<ul style="list-style-type: none"> <li>• Services - Health</li> </ul>
	<b>Section of Plan Addressed</b>	<ul style="list-style-type: none"> <li>• Homeless Needs – Families with children</li> <li>• Non-Homeless Special Needs</li> </ul>
	<b>How Consulted/Anticipated Outcomes/ Areas</b>	The City partners with this organization to provide services to the most vulnerable of our community. The City consulted with the organization by distributing a survey

	<b>of Improved Coordination</b>	containing the proposed Housing and Community Development funding priorities. In addition, the City receives quarterly updates on the services provided by the organization to meet the needs with the resources available.
4	<b>Agency/Group/Organization</b>	Meals-on-Wheels
	<b>Organization Type</b>	<ul style="list-style-type: none"> <li>• Services - Elderly</li> </ul>
	<b>Section of Plan Addressed</b>	<ul style="list-style-type: none"> <li>• Non-Homeless Special Needs</li> </ul>
	<b>How Consulted/Anticipated Outcomes/ Areas of Improved Coordination</b>	The City partners with this organization to provide services to the most vulnerable of our community. The City consulted with the organization by distributing a survey containing the proposed Housing and Community Development funding priorities. In addition, the City receives quarterly updates on the services provided by the organization to meet the needs with the resources available.

**Identify any Agency Types not consulted and provide rationale for not consulting.**

Not applicable. No major agencies involved in housing or community development were intentionally excluded from consultation.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

**Table 3 – Other local / regional / federal planning efforts**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
San Diego City and County Governance Charter	San Diego Regional Continuum of Care Council	<ul style="list-style-type: none"> <li>• Increase progress towards ending chronic homelessness-Increase housing stability</li> <li>• Increase project participants income-</li> <li>• Increase number of participants receiving main stream benefits-Rapid rehousing</li> <li>• Coordination with ESG Entitlement Jurisdictions</li> <li>• Coordinated Assessment efforts</li> </ul>

**AP-12 PARTICIPATION – 91.105, 91.200(C)**

**Summary of citizen participation process/Efforts made to broaden citizen participation**

Information regarding the CDBG, HOME and ESG programs, applications for funding, resources, and local program contact information were all posted on the City website. Public notices were published in local newspapers both in English and Spanish and sent out via social media, such as Nixle, Twitter, and Facebook, to inform the public of public meetings, public hearings and document public review periods, including the 2015/16 Annual Action Plan containing the proposed activities for the program year. Copies of the public notices are included with the Plan in Exhibit “A” (Public Notices).



**Citizen Participation Outreach**

**Table 3. Citizen Participation Outreach**

Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Comments received	Comments not accepted	URL (If applicable)
1	Social Media Outlets	Non-targeted/ Broad Community	Facebook, Nixel, Twitter announcing funding availability and request for public participation (09/29/2014).	None.	Not applicable. No comments rejected.	Not applicable.
2	Newspaper Ad in English	Non-targeted/ Broad Community	Notice of two <b>Public Meetings</b> (10/03/2014) in Star News	None	Not applicable.	Not applicable.
3	Newspaper Ad in Spanish	Spanish-speaking Community	Notice of two <b>Public Meetings</b> (10/03/2014) in El Latino	None	Not applicable.	Not applicable.
4	Public Meetings	Spanish-speaking Community and Broad-Community	<b>Public Meetings</b> on 10/06/2014 and 10/08/2014 to solicit public input.	Request for affordable housing opportunities including rehabilitation as well as youth programs.	Not applicable.	Not applicable.
5	Newspaper Ad in English	Non-targeted/ Broad Community	Notice of <b>Public Hearing</b> In Star News (11/07/2014)	None	Not applicable.	Not applicable.
6	Public Hearing	Non-targeted/ Broad Community	Public Hearing conducted on <b>11/18/2014</b> to present the housing and community development goals.	None	Council agreed with the proposed goals.	Not applicable.
7	Newspaper Ad in English	Non-targeted/ Broad Community	Notice of <b>Funding Availability</b> (01/12/2015)	No comments; however 24 funding requests received.	Not applicable.	Not applicable.

Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Comments received	Comments not accepted	URL (If applicable)
8	Newspaper Ad in English	Non-targeted/ Broad Community	Notice of <b>Public Hearing</b> in Star News to solicit input on The City's housing and community development needs and <b>Public Review</b> Period (04/10/2015)	None	Not applicable.	Not applicable.
9	Newspaper Ad in Spanish	Spanish-speaking Community	Notice of <b>Public Hearing</b> in El Latino to solicit input on The City's housing and community development needs and <b>Public Review</b> Period (04/10/2015)	None	Not applicable.	Not applicable.
10	On-line Survey (included as Exhibit "B")	Non-targeted/ Broad Community	365 on-line surveys	Comments Included as Exhibit "C"	Not applicable. No comments rejected.	<a href="https://www.surveymonkey.com/r/ConPlanConsult">https://www.surveymonkey.com/r/ConPlanConsult</a>

## AP-15 EXPECTED RESOURCES – 91.220(C)(1,2)

### ***Introduction***

The City of Chula Vista is a CDBG, HOME, and ESG Entitlement jurisdiction and anticipates receiving \$1,769,214 in CDBG funds, \$571,837 in HOME funds, and \$153,270 in ESG funds for FY2015. The City of Chula Vista does not receive Housing Opportunities for Persons with AIDS (HOPWA) programs. Please refer to the County of San Diego ([www.sdhcd.com](http://www.sdhcd.com)) and City of San Diego ([www.sandiego.gov](http://www.sandiego.gov)) Annual Action Plans for more details on the goals and distribution of HOPWA funds.

In recent years, the levels of entitlement funds received from HUD for CDBG, HOME, and ESG have been primarily trending downward. In estimating the amounts of funding available over this Consolidated Plan period, the City is taking a conservative approach and assuming an annual five percent reduction.

For program income, the City does not anticipate a steady stream of program income over the course of this Consolidated Plan. During the last five years, the level of program income received varied widely from \$50 to \$25,000. Program income received from the repayment of rehabilitation loans (CDBG and HOME), First Time Homebuyer loan, and residual receipt payments will be automatically re-programmed for loan activities in those same or similar programs from which the funds were originally provided to the greatest extent possible. If additional program income funds are received that are not automatically re-programmed, specific projects will be identified during the mid-year re-allocation process or Annual Action Plan.

**Table 4. Expected Resources – Priority Table**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Consolidated Plan\$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Federal	<ul style="list-style-type: none"> <li>• Housing Services Public Improvements</li> <li>• Public Facilities</li> <li>• ADA Improvements</li> <li>• Program Administration</li> <li>• Fair Housing Services</li> <li>• Fair Housing Testing</li> <li>• Public Services- Non-profit Organizations that serve low and moderate income persons</li> <li>• Homeowner Rehabilitation</li> <li>• Homebuyer Assistance</li> <li>• Community Policing</li> <li>• Economic Development</li> </ul>	\$1,769,214	\$0	\$193,726	\$1,962,940	\$0	The City anticipates a five to ten percent reduction in CDBG funding during this Consolidated Plan period.
HOME	Federal	<ul style="list-style-type: none"> <li>• Administration</li> <li>• Acquisition</li> <li>• Rehabilitation</li> <li>• Homebuyer Assistance</li> <li>• New Construction of Multi-family</li> <li>• Tenant Based Rental Assistance</li> </ul>	\$571,833	\$0	\$285,350	\$857,183	\$0	The City anticipates a 5-10% reduction in HOME funding during this Consolidated Plan period.
ESG	Federal	<ul style="list-style-type: none"> <li>• Administration *HMIS</li> <li>• Shelter *Rapid Re-Housing</li> <li>• Shelter Outreach *Homeless Prevention</li> </ul>	\$153,270	\$0	\$0	\$153,270	\$0	
HCD Parks Related Grant	State	*Park Improvements	\$900,000 (approx.)	\$0	\$0	\$900,000 (approx.)	\$0	
CalHOME	State	<ul style="list-style-type: none"> <li>• First Time Homebuyer Program</li> </ul>	\$1,000,000	\$0	\$0	\$1,000,000	\$0	CalHome provides downpayment and closing costs assistance to First Time Homebuyers earning less than 80% of the Area Median Income.

## ***Discussion***

***Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.***

To address the priority needs and specific objectives in the 2015-2019 Consolidated Plan, non-profit, for profit and non-profit developers, or residents may apply for and receive the following federal and state funds:

- Section 8 Housing Choice Voucher Program
- Low Income Housing Tax Credits
- Community Development Block Grant funds
- Emergency Solutions Grant Funds (Federal and State)
- Home Investment Partnership Act funds
- Public Housing Assistance
- McKinney-Vento funds
- Private funds

As of February 2015, 3,224 households are currently being assisted with Section 8 funds. The City does not receive a direct allocation of McKinney-Vento Act funds. However, South Bay Community Services currently receives these funds to assist Chula Vista residents with transitional housing.

The City of Chula Vista has relied heavily on the use of LIHTC to leverage funds from private developers to build affordable housing in the City. Since 1993, the City has 18 properties that were awarded LIHTC for a total production of 1,846 low-income units. In 2014, Lofts on Landis received 9% LIHTC. This project is under construction and scheduled to be completed in the Fall of 2015. The City will continue to support applications to the California tax Credit Allocation Committee for projects that benefit Chula Vista residents.

HUD ID Number:	Project Name:	Project Address:	Project State:	Project ZIP Code:	Total Units:	Low-Income Units:	Inclusionary Housing (yes or no)	Redev. Project	HUD Project Vouchers
CAA1993195	PARK VILLAGE APARTMENTS	1246 3RD AVE	CA	91911	28	28	No	Yes	No
CAA1998105	CORDOVA VILLAGE	1280 E J ST	CA	91910	40	39	Yes	Yes	No
CAA1999575	TERESINA AT LOMAS VERDES	1250 SANTA CORA	CA	91913	91	88	Yes	Yes	No
CAA1999635	TROLLEY TERRACE	750 ADA ST	CA	91911	18	18	Yes	Yes	No
CAA2000535	ST REGIS PARK	1025 BROADWAY	CA	91911	119	118	No	Yes	No
CAA2000660	VILLA SERENA APARTMENTS	1201 MEDICAL	CA	91911	132	131	Yes	Yes	
CAA2003490	SOUTH BAY COMMUNITY VILLAS	1325 SANTA RITA E	CA	91913	271	269	Yes	Yes	No
CAA2005495	RANCHO BUENA VISTA APTS.	2155 CORTE VIS	CA	91915	150	149	Yes	Yes	No
CAA2005730	BRISA DEL MAR VILLAGE APTS.	1689 BROADWAY	CA	91911	106	105	Yes	Yes	No
CAA2007525	SENIORS ON BROADWAY	845 BROADWAY	CA	91911	42	41	No	Yes	No
CAA2008600	OXFORD TERRACE APARTMENTS	555 OXFORD ST	CA	91911	132	105	No	No	Yes
CAA2008805	LANDINGS	2122 BURDOCK WAY	CA	91915	92	91	No	Yes	No
CAA2009250	LOS VECINOS APARTMENTS	1501 BROADWAY	CA	91911	42	41	No	Yes	No
CAA2009615	PALOMAR APARTMENTS	171 PALOMAR ST	CA	91911	168	167	No	No	Yes
CAA2011235	LANDINGS PHASE 2	1764 JAVA WAY	CA	91915	143	141	Yes	Yes	No
CAA2012896	Congregational Tower	288 F St.	CA	91910	143	141	Yes	Yes	Yes
CAA2013182	Lofts On Landis	240 Landis	CA	91910	33	32	Yes	Yes	No
CAA2014854	Garden Villas	1260 Third Ave	CA	91911	100	99	No	No	Yes

In 2013, the U.S. Department of Housing and Urban Development updated the HOME Investment Partnerships Program (HOME) regulations. This may severely impact the ability to complete certain types of affordable housing development projects within the City of Chula Vista. The new funding regulations state that before the City can commit its HOME funds, the project Sponsor or Developer must obtain funding commitments from all of the other funding sources before the City is allow to count those funding commitments in meet HUD's timeliness deadline.

The City of Chula Vista will continue to work with Sponsors and Developers to ensure that the City's ability to provide funding to support the development of affordable rental housing is not impacted by this new rule. The new rule does not affect the City's ability to fund smaller projects that do not rely on substantial private and State funding sources such as Low Income Housing Tax Credits and Tax Exempt Bond financing projects. The new rule also does not impact the City's ability to fund a Tenant Based Rental Assistance Program.

The City of Chula Vista has successfully leveraged funds from federal, state, local and private resources to complete several Capital Improvement Projects (CIP) and affordable housing developments in the City's low income communities. The most recent CIP project with leveraged funds is the Third Avenue Streetscape Project. The most recent affordable housing development with leveraged funds, Lofts on Landis, is scheduled to be completed in the Fall of 2015. This development used LIHTC, private financing to construct 33 affordable units.

*If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan*

The City as Successor Housing Agency to the former Redevelopment Agency (RDA), has a number of vacant properties that may be used to support additional economic development activity within the City of Chula Vista. A developer may propose a mixed use project that includes an affordable housing component. However, at the time of this report, the City's Successor Agency (former Redevelopment Agency) is working on its Long Range Planning goals for the use of these properties. If the properties were purchased using Low and Moderate Income Housing funds and under the control of the Chula Vista Housing Authority, acting as the Successor Housing Agency, then there is already a requirement that the resale of these properties must be used to further the goals of the City in the development of additional affordable housing units.

## AP-20 ANNUAL GOALS AND OBJECTIVES

### Goals Summary Information

**Table 5. Goal Description**

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide Decent and Affordable Housing	2015	2019	Affordable Housing	City-wide	Conserve and improve existing affordable housing (preservation), Provide homeownership assistance, assist in the development of affordable housing	CDBG \$500,000 HOME \$2,500,000	Rental Units rehabilitated: 4 Household Homeowner Rehabilitation: 15 Direct financial assistance to First Time Homebuyers: 5 New Construction of Affordable Housing: 200 units
2	Promote Equal Opportunity	2015	2019	Fair Housing Services, Tenant Landlord Services, Affirmatively Further Fair Housing Choice	City wide	Promote Equal Housing Opportunity	\$175,000 (\$35,000 each year)	Availability of Service to all Chula Vista residents and landlords seeking services
3	Support Continuum of Care System for the Homeless	2015	2019	Homeless Services	City wide	Provide Needed Community Services and Supportive Services	CDBG: 15% public services cap which may fund Homeless Services ESG: \$750,000 (Annual Entitlement of \$150,000)	CDBG: Public Services activities that benefit Low/Moderate Income persons, ESG funds: Extremely Low Income Persons for Homeless Prevention and Rapid Re-Housing, Low Income for Emergency Shelter.
4	Provide Community and Supportive Services	2015	2019	Non-Homeless, Special Needs Populations, Senior Services, Non Housing Community Development	Citywide	Provide Needed Community Services and Supportive Services	CDBG	Public Services activities: Availability/Accessibility
4	Provide Community Facilities and Infrastructure	2015	2019	Non-Housing	Low Income Census Tracts (LMA) or projects serving Low Income Persons (LMC)	Provide funding for Facilities and Infrastructure		Availability/Accessibility



The City has a detailed list of approved Capital Improvement Projects that demonstrate a general public need but, due to the loss of redevelopment, funding is scarce. Federal funds are used to serve the target community, meet the established goals for these funds, and to serve the greatest number of members of the community. The City will use its existing HOME Investment Partnership funds to provide First Time Homebuyer assistance, Acquisition and Rehabilitation of existing housing stock for affordable housing, preservation of affordable housing, and new construction of affordable housing.

For public services, the City utilizes CDBG funds. CDBG regulations, limit the amount the City can spend on public services and is capped at 15% of the City's annual entitlement (currently at \$255,000). The City provides funding to non-profit organizations that demonstrate an ability to provide needed services that directly benefit the residents of the Chula Vista. The use of the City of Chula Vista CDBG funds for public services enables non-profit organization and City Departments to leverage these funds with other funding sources for projects and activities that serve the greatest number of residents with the limited amount of funding.

## AP-35 PROJECTS – 91.220(D)

### **Introduction**

For FY 2015/16, the City will receive \$1,769,214 in CDBG entitlement funds and has \$193,726 in unencumbered funds from the prior year. If Congress readjusts the City’s allocation, the percentage increase or decrease in funding will be allocated among the Annual Action Plan’s Capital Improvement Project. The City will also receive \$571,833 in HOME funds and has prior year unencumbered funds of \$285,350, and \$153,270 in Emergency Solutions Grant funds.

**Table 6. CDBG Project information**

Plan Project #	CDBG Project Name
1	Chula Vista Housing - CDBG Administration and Planning
2	Chula Vista Housing - Fair Housing Services
3	Chula Vista Community Collaborative - Emergency and Basic Services
4	San Diego Food Bank - Food 4 Backpack Program
5	Meals on Wheels – Home Delivered Meals for Seniors
6	South Bay Community Services – Food Program
7	Interfaith Shelter Network – Rotational Shelter Network
8	Family Health Centers of San Diego – Mobile Medical Unit
9	South Bay Community Services – Family Violence Treatment Program
10	South Bay Community Service – At Risk and Homeless Youth Services
11	Chula Vista Recreation - Therapeutic Program
12	Chula Vista Recreation – Norman Park Senior Center Services
13	Chula Vista Public Works – Moss Street Sidewalks
14	Family Health Centers of San Diego – Rice Elementary Fire Hydrant
15	GRID Alternatives – Chula Vista Solar Affordable Homes Program
16	Chula Vista Housing – Housing Services
17	Chula Vista Housing – Section 108 Payment

**Table 7. HOME Project information**

Plan Project #	HOME Project Name
18	Chula Vista Housing – HOME Administration and Planning
19	Chula Vista Housing – Production of Affordable Housing

**Table 8. ESG Project information**

Plan Project #	ESG Project Name
20	Chula Vista Housing – ESG Administration and Planning
21	South Bay Community Services – Casa Nueva Vida I
22	Chula Vista Housing – Rapid Re-Housing and HMIS

***Describe the reasons for allocation priorities and any obstacles to addressing underserved needs***

The City Council of Chula Vista approved the funding priorities for the FY 2015-2019 Five Year Consolidated Plan in November 2014, which forms the basis for establishing objectives and outcomes in the FY 2015-2016 Action Plan are as follows:

CDBG funded Public Services Activities

The funding methodology consists of a three-tier approach, classifying each of the activities in the following three categories for Public Services activities:

**Tier I:** Basic/Essential Needs (Food, Housing, Emergency Services)

**Tier II:** Special Needs (At-Risk Youth, Family Violence, Special Needs/Disabled)

**Tier III:** Other (Transportation Services, Case Management, Preventative Health Care Services, Crime Prevention (for non-at risk populations) Recreation (non-disabled, non-emergency services)

CDBG-Funded Capital Improvement Projects

The funding methodology consists of the following:

- Be shovel ready
- Project can be completed within 12 months
- Meet one of the three national objectives for the use of CDBG funding.
- There are no anticipated obstacles (i.e. environmental concerns, community opposition, funding gaps to complete the project.

Other Criteria:

Project should be listed in the Capital Improvement Budget approved by City Council and preferably on the City’s Critical Needs List.

## AP-38 PROJECTS SUMMARY PROJECT SUMMARY INFORMATION

**Table 9. Projects Summary**

1	<b>Project Name</b>	CDBG Administration
	<b>Target Area</b>	IDIS does not allow us to enter this information.
	<b>Goals Supported</b>	Not Applicable
	<b>Needs Addressed</b>	Not Applicable
	<b>Funding</b>	\$ 357,588 in CDBG grant funds.
	<b>Description</b>	Planning and administration of the grant program.
	<b>Target Date</b>	June 30, 2016.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	Funds will be used for the staff costs associated with the management and administration of Chula Vista's CDBG program. This includes preparation of the required planning documents, regulatory compliance, contract oversight of the partnering agencies, environmental reviews and fiscal management.
<b>Eligibility: Matrix Code and National Objective)</b>	21A - General Program Administration - (570.206), Not applicable to planning activities.	
2	<b>Project Name</b>	Fair Housing Services
	<b>Target Area</b>	IDIS does not allow us to enter this information.
	<b>Goals Supported</b>	Not Applicable
	<b>Needs Addressed</b>	Not Applicable
	<b>Funding</b>	\$ 35,000 in CDBG grant funds.
	<b>Description</b>	Provide fair housing services.
	<b>Target Date</b>	June 30, 2016.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Households

	<b>Location Description</b>	City Wide
	<b>Planned Activities</b>	Cities receiving CDBG funds have the obligation to affirmatively further fair housing by providing fair housing related services which include anti-housing discrimination and tenant-landlord education services to advise persons of their rights under the Fair Housing Act.
	<b>Eligibility: Matrix Code and National Objective)</b>	21D - Fair Housing Activities, National Objective code not applicable to planning activities.
3	<b>Project Name</b>	F.R.C. Emergency and Basic Services
	<b>Target Area</b>	IDIS does not allow us to enter this information.
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Services to low/moderate income persons.
	<b>Funding</b>	\$ 39,312 in CDBG grant funds.
	<b>Description</b>	Provide public service to low/moderate income persons.
	<b>Target Date</b>	June 30, 2016.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	325 Youth
	<b>Location Description</b>	Beacon FRC (540 G Street), New Directions (915 Fourth Avenue), Fair Winds (1450 Loma Lane), Rayo de Esperanza (1671 Albany Avenue), Open Door (480 Palomar Street)
	<b>Planned Activities</b>	Low income and vulnerable families in Chula Vista will be provided emergency and basic needs services. Families in crisis or emergency situations will be provided with emergency food boxes, grocery store gift cards, clothing, uniforms, ancillary and transportation services as well as assessed for additional and ongoing services.
<b>Eligibility: Matrix Code and National Objective)</b>	General Public Services -[570.201(e)], Low/Mod Limited Clientele - 570.208(a)(2)	
4	<b>Project Name</b>	Food 4 Kids Backpack Program
	<b>Target Area</b>	IDIS does not allow us to enter this information.
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Services to low/moderate income persons.
	<b>Funding</b>	\$ 15,000 in CDBG grant funds.
	<b>Description</b>	Provide public service to low/moderate income persons.

	<b>Target Date</b>	June 30, 2016.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	100 Youth
	<b>Location Description</b>	Montoomery Elementary (1601 Fourth Avenue), Harborside Elementary (681 Naples St.), Lauderbach Elementary (390 Palomar)
	<b>Planned Activities</b>	The Food 4 Kids Backpack Program provides food to elementary school children who receive free/reduced price school meals during the week, but risk hunger during the weekends when school meals are unavailable.
	<b>Eligibility: Matrix Code and National Objective)</b>	05D - Youth Services [570.201(e)], Low/Mod Limited Clientele - 570.208(a)(2)
5	<b>Project Name</b>	Home Delivered Meals for Seniors
	<b>Target Area</b>	IDIS does not allow us to enter this information.
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Services to low/moderate income persons.
	<b>Funding</b>	\$ 12,000 in CDBG grant funds.
	<b>Description</b>	provide public service to low/moderate income persons.
	<b>Target Date</b>	June 30, 2016.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	200 Elderly
	<b>Location Description</b>	City Wide
	<b>Planned Activities</b>	Meals-on-Wheels prepares and delivers two fresh meals daily to homebound seniors living in Chula Vista as well as daily wellness checks, social interaction, social interaction, and referrals to other providers when necessary.
	<b>Eligibility: Matrix Code and National Objective)</b>	05A - Senior Services [570.201(e)], Low/Mod Limited Clientele - 570.208(a)(2)
6	<b>Project Name</b>	South Bay Food Program
	<b>Target Area</b>	IDIS does not allow us to enter this information.
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Services to low/moderate income persons.

	<b>Funding</b>	\$ 10,000 in CDBG grant funds.
	<b>Description</b>	provide public service to low/moderate income persons.
	<b>Target Date</b>	June 30, 2016.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	300 Youth
	<b>Location Description</b>	430 F Street, 707 F Street, 160 Quintard Street
	<b>Planned Activities</b>	The South Bay Food Program includes Thursday's Meals (weekly hot meals), a community food distribution (operating out of 707 F Street, Castle Park Middle School), and SBCS' in-house Emergency Food Program for homeless and needy Chula Vista families and residents in need of food services and support.
	<b>Eligibility: Matrix Code and National Objective)</b>	05W - Food Banks [570.201(e)], Low/Mod Limited Clientele - 570.208(a)(2)
7	<b>Project Name</b>	Rotational Shelter Network
	<b>Target Area</b>	IDIS does not allow us to enter this information.
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Services to low/moderate income persons.
	<b>Funding</b>	\$ 11,000 in CDBG grant funds.
	<b>Description</b>	provide public service to low/moderate income persons.
	<b>Target Date</b>	June 30, 2016.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 Homeless Individuals and Families
	<b>Location Description</b>	City Wide
	<b>Planned Activities</b>	The project will provide seasonal, night-time emergency shelter to homeless low-to-moderate income families and individuals and services to assist moving individuals and families towards transitional or permanent housing. Shelter guests are referred to sub-contracted social service agencies for intake, screening, and on-going case management.
<b>Eligibility: Matrix Code and National Objective)</b>	05 - Public Services [570.201(e)], Low/Mod Limited Clientele - 570.208(a)(2)	

8	<b>Project Name</b>	KidCare Express Mobile Medical Unit
	<b>Target Area</b>	IDIS does not allow us to enter this information.
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Health services to low/moderate income persons.
	<b>Funding</b>	\$ 27,000 in CDBG grant funds.
	<b>Description</b>	provide public service to low/moderate income persons.
	<b>Target Date</b>	June 30, 2016.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4500 Low/Moderate Income Persons
	<b>Location Description</b>	Vista Square (540 G Street), Halecrest Elementary (475 E. J Street), Castle Park Elementary (25 Emerson St.)
	<b>Planned Activities</b>	The program provides high quality primary healthcare to low/moderate income persons including homeless individuals and families. The MMU is a licensed medical clinic that provides immunizations, illness management, and health screenings, thereby eliminating financial, cultural, linguistic and transportation barriers to preventative healthcare.
<b>Eligibility: Matrix Code and National Objective)</b>	05M - Health Services [570.201(e)], Low/Mod Limited Clientele - 570.208(a)(2)	
9	<b>Project Name</b>	Family Violence Treatment Program
	<b>Target Area</b>	IDIS does not allow us to enter this information.
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public services to low/moderate income persons
	<b>Funding</b>	\$ 39000 in CDBG grant funds.
	<b>Description</b>	Provide public service to low/moderate income persons.
	<b>Target Date</b>	June 30, 2016.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	389 Low/Moderate Income Persons
	<b>Location Description</b>	430 F Street



	<b>Planned Activities</b>	The Family Violence Treatment Program provides therapeutic counseling and crisis intervention services to adult and children, victims of family violence.
	<b>Eligibility: Matrix Code and National Objective)</b>	05G - Services for Battered and Abused Spouses [570.201(e)], Low/Mod Limited Clientele - 570.208(a)(2)
10	<b>Project Name</b>	Services for High Risk and Homeless Youth
	<b>Target Area</b>	IDIS does not allow us to enter this information.
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Public services to at-risk youth.
	<b>Funding</b>	\$ 39550 in CDBG grant funds.
	<b>Description</b>	provide public service to low/moderate income persons.
	<b>Target Date</b>	June 30, 2016.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	240 Low/Moderate Income Youth
	<b>Location Description</b>	430 F Street
	<b>Planned Activities</b>	South Bay Community Services will provide services, support, and opportunities for high-risk and homeless youth to avoid first-time or repeat contact with law enforcement, homelessness, substance abuse, and/or gang involvement and assist them in building healthy, stable and productive lives.
	<b>Eligibility: Matrix Code and National Objective)</b>	05D - Youth Services [570.201(e)], Low/Mod Limited Clientele - 570.208(a)(2)
11	<b>Project Name</b>	Therapeutic Recreation Program and Classes
	<b>Target Area</b>	IDIS does not allow us to enter this information.
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Services to persons with special needs.
	<b>Funding</b>	\$ 20,100 in CDBG grant funds.
	<b>Description</b>	provide public service to low/moderate income persons.
	<b>Target Date</b>	June 30, 2016.

	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	30 low/Moderate Income Special Needs/Disabled
	<b>Location Description</b>	Heritage Recreation Center, Norman Park Center and Parkway Recreation Center
	<b>Planned Activities</b>	The Therapeutic Recreation programs and classes provides persons with disabilities the opportunity to participate in recreation programs specifically designed for persons with developmental and/or physical disabilities. Programs, day camp, and special events are designed for ages five through adult and occur on a weekly basis year round. these programs include sports programs, dance classes, creative and enrichment activities, exercise and fitness classes, special events, Camp Sunrise and Learn to Swim programs all offered in a fun, safe and supportive
	<b>Eligibility: Matrix Code and National Objective)</b>	05B - Handicapped Services [570.201(e)], Low/Mod Limited Clientele - 570.208(a)(2)
12	<b>Project Name</b>	Norman Park Center Senior and Disabled Svcs.
	<b>Target Area</b>	IDIS does not allow us to enter this information.
	<b>Goals Supported</b>	Public Services
	<b>Needs Addressed</b>	Services to low/moderate income elderly.
	<b>Funding</b>	\$ 30,000 in CDBG grant funds.
	<b>Description</b>	Provide public service to low/moderate income elderly.
	<b>Target Date</b>	June 30, 2016.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Low/Moderate Income Elderly
	<b>Location Description</b>	270 "F" Street

	<b>Planned Activities</b>	Provide a multitude of unique services and support programs to the elderly including those with disabilities during the hours of Mondays through Thursday 12pm-5pm. Program examples include: summer cool zone, low cost special events that include meals, assistance in completing Christmas in October paperwork, free computer and fitness classes, conversational Spanish, designated "Cool Zone" activities, blood pressure screenings, health and wellness fairs and workshops, information and referral services, "RUOK" phone calls made to those homebound/medically fragile, enrichment classes, social events, support groups, low/cost free meeting space for non-profit groups to provide a one-stop shop serving the elderly including partnerships with Elder Law, Southern Caregivers Resource Center, Parkinson's' Association, AARP (American Association of Retired Persons), Health & Human Services Agency (HHS), Aging & Independence Services (AIS) and Meals on
	<b>Eligibility: Matrix Code and National Objective)</b>	05A - Senior Services [570.201(e)], Low/Mod Limited Clientele - 570.208(a)(2)
13	<b>Project Name</b>	Moss Street Sidewalk Installation
	<b>Target Area</b>	IDIS does not allow us to enter this information.
	<b>Goals Supported</b>	Public Infrastructure Needs & ADA Improvements
	<b>Needs Addressed</b>	
	<b>Funding</b>	\$ 469047 in CDBG grant funds.
	<b>Description</b>	Provide financial assistance for the future development of affordable
	<b>Target Date</b>	June 30, 2016.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1,300 Low/Moderate Income Persons in the area
	<b>Location Description</b>	Moss Street (Broadway and 4th)
	<b>Planned Activities</b>	Project provides for the installation of curb, gutters and sidewalks, American with Disabilities Act (ADA) compliant pedestrian ramps and driveway aprons, pavement and other incidental items along Moss Street (between Broadway and Fourth Avenue)
	<b>Eligibility: Matrix Code and National Objective)</b>	03K - Street Improvements [570.201(c)], Low/Moderate Income Area Benefit 570.208(a)(1)
14	<b>Project Name</b>	Rice Elementary Fire Hydrant Project

	<b>Target Area</b>	IDIS does not allow us to enter this information.
	<b>Goals Supported</b>	Public Infrastructure Needs & ADA Improvements
	<b>Needs Addressed</b>	New Fire Hydrant
	<b>Funding</b>	\$ 20,855 in CDBG grant funds.
	<b>Description</b>	Complete infrastructure improvements.
	<b>Target Date</b>	June 30, 2016.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	The project will benefit the users of the Rice Elementary Family Health Center. Approximately 1,500 beneficiaries.
	<b>Location Description</b>	915 Fourth Avenue
	<b>Planned Activities</b>	
	<b>Eligibility: Matrix Code and National Objective)</b>	03K - Street Improvements [570.201(c)], Low/Moderate Income Area Benefit 570.208(a)(1)
15	<b>Project Name</b>	Chula Vista Solar Affordable Homes Program
	<b>Target Area</b>	IDIS does not allow us to enter this information.
	<b>Goals Supported</b>	Preserve and expand affordable housing.
	<b>Needs Addressed</b>	Energy efficiency upgrades.
	<b>Funding</b>	\$ 30,000 in CDBG grant funds.
	<b>Description</b>	Provide installation of solar panels to income-eligible homeowners.
	<b>Target Date</b>	June 30, 2016.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	12 Low/Moderate Income Households
	<b>Location Description</b>	City Wide
	<b>Planned Activities</b>	GRID Alternatives' Chula Vista Solar Affordable Homes Program provides solar electric systems for low-income homeowners using a "barn-raising" model that engages job trainees, community volunteers, and the homeowners themselves. GRID will serve 12 Chula Vista families, saving them approximately 75% on their monthly electricity bill.

	<b>Eligibility: Matrix Code and National Objective)</b>	14F - Rehab: Energy Efficiency Improvements [570.202), Low Moderate Income Housing 570.208(a)(3)
16	<b>Project Name</b>	Housing Services
	<b>Target Area</b>	IDIS does not allow us to enter this information.
	<b>Goals Supported</b>	Preserve and expand affordable housing.
	<b>Needs Addressed</b>	Affordable housing Services
	<b>Funding</b>	\$ 50,000 in CDBG grant funds.
	<b>Description</b>	Not applicable.
	<b>Target Date</b>	June 30, 2016.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	Funds are used to cover staff costs associated with projects and programs funded through the HOME program. Examples of services provided include the following: Energy auditing, preparation of work specifications, reviewing of applications, loan processing, inspections, tenant selection, and assisting owners, tenants, contractors, and other entities participating or seeking to participate in housing projects assisted with the HOME program.
	<b>Eligibility: Matrix Code and National Objective)</b>	14J - Housing Services (570.202), Low Moderate Income Housing 570.208(a)(3)
17	<b>Project Name</b>	Section 108 Payment
	<b>Target Area</b>	IDIS does not allow us to enter this information.
	<b>Goals Supported</b>	Public Infrastructure Needs & ADA Improvements
	<b>Needs Addressed</b>	Section 108 Loan Payment
	<b>Funding</b>	\$ 758,243 in CDBG grant funds.
	<b>Description</b>	Not applicable.
	<b>Target Date</b>	June 30, 2016.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A

	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	Funds will be used for the debt service payment of the \$9.5million Section 108 Loan which was received in 2007 for the Castlepark Infrastructure Program. The project consisted of completion of 11 new streets, including: sidewalks, curbs, gutters, lighting and signage. This represents year eight of the twenty year term loan.
	<b>Eligibility: Matrix Code and National Objective)</b>	19F - Planned Repayment of Section 108 Loan (570.202), Not applicable.
18	<b>Project Name</b>	HOME Program Administration & Planning
	<b>Target Area</b>	IDIS does not allow us to enter this information.
	<b>Goals Supported</b>	Not Applicable
	<b>Needs Addressed</b>	Not Applicable
	<b>Funding</b>	\$ 57,183 in HOME grant funds.
	<b>Description</b>	Not applicable.
	<b>Target Date</b>	June 30, 2016.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	Funds will be used for the staff costs associated with the management and administration of Chula Vista's HOME program. This includes preparation of the required planning documents, regulatory compliance, contract oversight of the partnering agencies, environmental reviews and fiscal management.
<b>Eligibility: Matrix Code and National Objective)</b>	21A - General Program Administration - (570.206), Not applicable.	
19	<b>Project Name</b>	Production of Affordable Housing
	<b>Target Area</b>	IDIS does not allow us to enter this information.
	<b>Goals Supported</b>	Preserve and expand affordable housing.
	<b>Needs Addressed</b>	New affordable housing units.
	<b>Funding</b>	\$ 800,000 in HOME grant funds.

	<b>Description</b>	Production of affordable housing.
	<b>Target Date</b>	June 30, 2016.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	80 Households
	<b>Location Description</b>	To be determined
	<b>Planned Activities</b>	HOME funds will be used to provide financial assistance to a housing developer for the development of very low to low-income housing units within the community.
	<b>Eligibility: Matrix Code and National Objective)</b>	13 - Construction of Housing - 570.201(m), To be determined.
20	<b>Project Name</b>	ESG Program Administration & Planning
	<b>Target Area</b>	IDIS does not allow us to enter this information.
	<b>Goals Supported</b>	Not Applicable
	<b>Needs Addressed</b>	Not Applicable
	<b>Funding</b>	\$ 11,495 in ESG grant funds.
	<b>Description</b>	Not applicable.
	<b>Target Date</b>	June 30, 2016.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	N/A
	<b>Location Description</b>	N/A
	<b>Planned Activities</b>	Funds will be used for the staff costs associated with the management and administration of Chula Vista's ESG program. This includes preparation of the required planning documents, regulatory compliance, contract oversight of the partnering agencies, environmental reviews and fiscal management.
<b>Eligibility: Matrix Code and National Objective)</b>	21A - General Program Administration - (570.206), Not applicable.	
21	<b>Project Name</b>	Casa Nueva Vida I
	<b>Target Area</b>	IDIS does not allow us to enter this information.

	<b>Goals Supported</b>	Homeless Services
	<b>Needs Addressed</b>	Provide homeless services.
	<b>Funding</b>	\$ 62,777 in ESG grant funds.
	<b>Description</b>	Provide services to very low income persons.
	<b>Target Date</b>	June 30, 2016.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	90 Persons
	<b>Location Description</b>	430 "F" Street
	<b>Planned Activities</b>	SBCS' Casa Nueva Vida I offers the only permanent short-term shelter/housing program for homeless families (with children) in the South Bay region, including victims of domestic violence. Staff utilize a comprehensive strengths-based assessment, after which together with clients they develop an individualized treatment plan, to include any number of services including case management, counseling, employment assistance, childcare, etc., so each client can work to re-establish a self-sufficient lifestyle free from homelessness.
	<b>Eligibility: Matrix Code and National Objective)</b>	03T - Operating Costs Homeless Facilities, Low/Mod Limited Clientele - 570.208(a)(2)
22	<b>Project Name</b>	Rapid ReHousing Program and HMIS
	<b>Target Area</b>	IDIS does not allow us to enter this information.
	<b>Goals Supported</b>	Homeless Services
	<b>Needs Addressed</b>	Provide rental assistance and case management.
	<b>Funding</b>	\$ 78,998 in ESG grant funds.
	<b>Description</b>	Provide rental assistance to persons at risk of homelessness.
	<b>Target Date</b>	June 30, 2016.
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	5 Households
	<b>Location Description</b>	City Wide

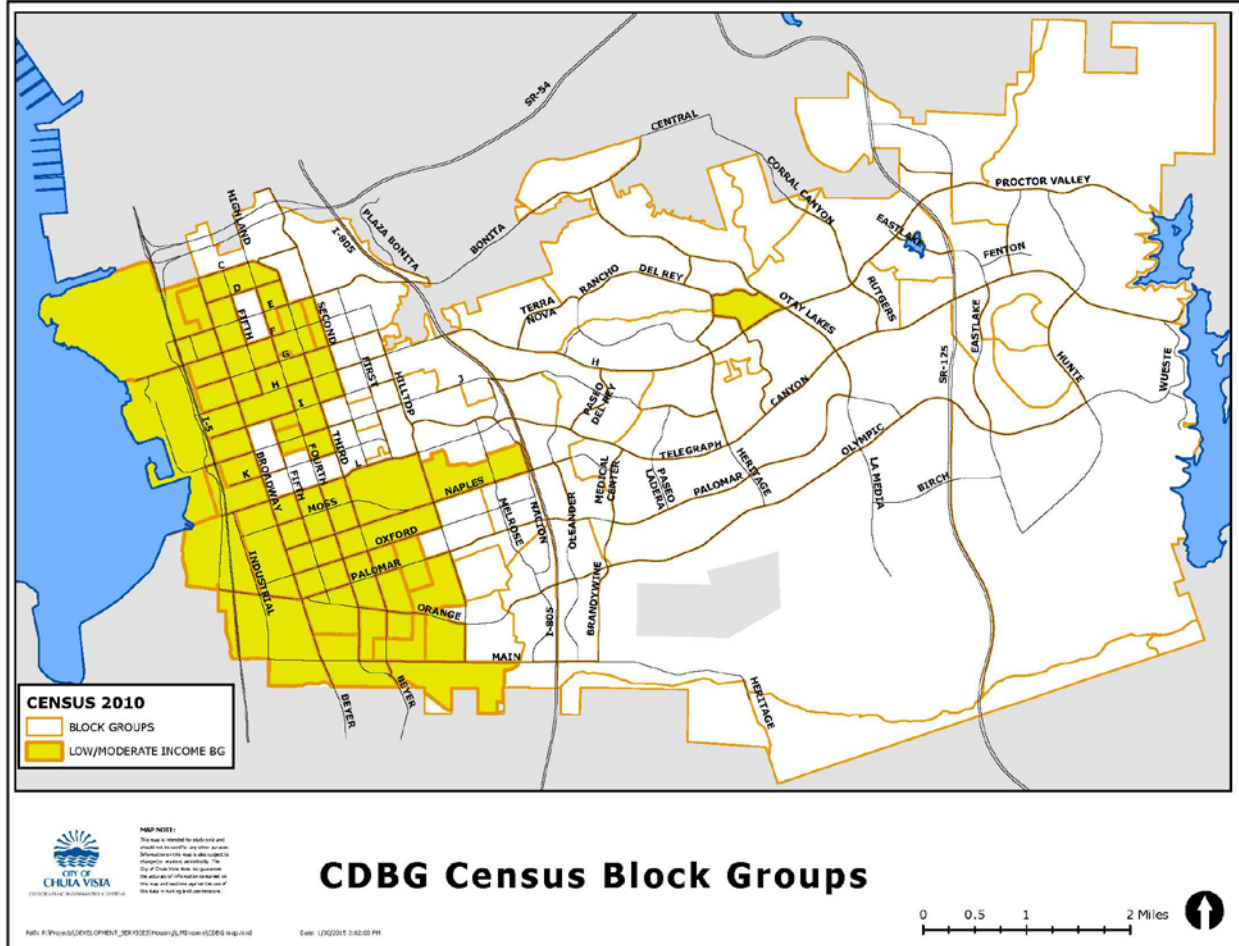


<p><b>Planned Activities</b></p>	<p>HPRP is a rental assistance program designed to help prevent and end homelessness by paying a portion a participants rent; up to a maximum of \$1,000 per month and up to a maximum of \$1,000 for the security deposit. The tenant’s portion of the rent is flexible based on their current income. Qualifying apartments must be in the City of Chula Vista and under Fair Market Rent. Apartment size is determined by family size. SBCS will also administer the subcontract for the Homeless Management Information System (HMIS), which is a local information technology system used to collect client-level data and data on the provision of housing and services to homeless individuals and families and persons at</p>
<p><b>Eligibility: Matrix Code and National Objective)</b></p>	<p>05S - Rental Housing Subsidies, Low Moderate Income Housing 570.208(a)(3)</p>

# AP-50 GEOGRAPHIC DISTRIBUTION – 91.220(F)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Map 1: CDBG/HOME Qualifying Areas



## Rationale for the priorities for allocating investments geographically

### Discussion

Now home to nearly a quarter-million residents, Chula Vista is the second largest city in San Diego County. The City encompasses approximately 52 square miles of land area from San Diego Bay eastward to Otay Lakes and includes most of the land between Sweetwater River to the north and the Otay River to the south. The Bayfront, rivers, hills define Chula Vista. Located minutes downtown San Diego and the U.S-Mexico border Chula Vista has convenient access to the regions cultural, recreational, educational, and business opportunities.

If the City has identified capital improvement project funding that can be leveraged with CDBG funds, priority for allocating CDBG funding is given to projects located within an approved HUD qualifying

census tract and/or census block group, primarily in Western City neighborhoods, See attached map of CDBG Qualifying Census Tracts. For community-wide activities, income verification is used to ensure low-to moderate-income beneficiary levels.

Investments in public facilities, including capital improvement projects, and services serving special needs populations and primarily low and moderate income persons can be made throughout the City so long as the activity meets a HUD National objective and there is demonstrated significant benefit to low and moderate income persons. The general basis used for prioritizing investments includes the total number of residents benefited, the urgent need of a given community within the City, environment issues that threaten life or property, the need for improved access, and other important needs of the community as a whole.

For public services, the City utilizes 15 percent of its Community Development Block Grant (CDBG) allocation to provide small grants to non-profit organizations that demonstrate an ability to provide needed services that directly benefit the low and moderate income residents of the City of Chula Vista. By directing public service funds as grants to these non-profits, the City is able to leverage its CDBG funds for projects and activities that serve the greatest number of residents with this limited amount of funding.

Housing assistance will be available to income-qualified households. Due to aging housing stock in Northwest and Southwest Chula Vista, priority will be given to those households who wish to participate in owner occupied residential rehabilitation programs to maintain safe housing and for revitalization of neighborhoods. New construction of affordable housing will likely occur in East Chula Vista with its available undeveloped land and to provide for a more diverse and varied housing stock in the area.

The City has a detailed list of approved Capital Improvement Projects that demonstrate a general public need but, due to budget constraints, funding may not be available for those smaller projects. Priority for allocating CDBG funding is given to capital improvement projects located within an approved HUD qualifying census tract and/or census block group. Capital Improvement Project priorities are assigned based on a number of factors including: the total number of residents benefited; areas of other projects; phase of improvement project; needs assessment results; and budget prioritization of Capital Improvement Projects, assuming the project is within a qualifying census tract. Priorities for CIP projects are addressed by the City Council and the budget for the City during each fiscal year (July 1 to June 30).

The City of Chula Vista primarily utilizes the available CDBG funds for repayment of a Section 108 loan payment. However, approximately \$350,000 remains to fund Capital Improvement Projects (CIPS) for meeting HUD's Performance Measurement objectives of creating a suitable living environments for its residents and meeting HUD's outcome measures that provides increased availability/accessibility to residents.

CDBG funds may also be used to address HUD's Decent Housing objective (servicing clients who earn less than 80% of the Area Median Income) by providing rehabilitation loans or grants to assist owner occupants of single family homes or mobile homes that are built prior to 1980 that are primarily in Western Chula Vista.

## AP-55 AFFORDABLE HOUSING – 91.220(G)

### Introduction

<b>Table 10. One Year Goals for the Number of Households to be Supported</b>	
Homeless Casa Nueva Vida (90 clients), and Interfaith Shelter Network (12), ESG Rapid Re-Housing (7)	109
Non-Homeless	10
Special-Needs	0
<b>Total</b>	<b>119</b>

<b>Table 11. One Year Goals for Affordable Housing by Support Type</b>	
Tenant Based Rental Assistance	10
The Production of New Affordable Housing Units-Funding Commitment	87
Rehab of Existing Units-Single Family Homes and/or Mobilehomes	10
Acquisition of Existing Units-Purchase an additional property using NSP funds	1
<b>Total</b>	<b>206</b>

### Discussion

The loss of the Chula Vista Redevelopment Agency has significantly impaired the production of affordable housing in the City of Chula Vista. For FY 2015-2016, or Program Year 2015, the City of Chula Vista's Successor Housing Agency (CV-SHA) plans to contribute funding available towards the Production of Affordable Housing. For rehabilitation of existing housing units, the City expects to fund ten residential rehabilitation loans to low-and moderate-income homeowners with CDBG funds. The City does not have any plans for acquisition of existing units. The City will continue to leverage its CalHome funds with its HOME funds to assist First-time homebuyers.

For Program Year 2015, the City's One-Year Objectives are:

- Providing funding commitment towards the production of affordable housing: Millenia Affordable Housing Project will create 87 affordable rental units utilizing HOME funds and an additional 123 units utilizing City Housing Authority funds.
- Provide 5 to 10 homeowner rehabilitation loans (Existing CDBG funds). For mobile-homes the forgivable loan may not exceed \$8,500 and for single family homes the assistance may not exceed \$24,999;
- Assist 5 low and moderate income households earning less than 80% of the Area Median Income become First Time Homebuyer loans. This may also include leveraging other assistance programs including CalHOME). HOME assistance may not exceed \$70,000.
- Provide shelter for 119 homeless clients (ESG & CDBG funds);

- Provide case management and rental assistance funds to homeless persons or at risk of becoming homeless (7 households);
- Assist at risk populations, including displaced households, with up to 12-months tenant based rental assistance (approximately 10 households).

## AP-60 PUBLIC HOUSING – 91.220(H)

### **Introduction**

Actions planned during the next year to address the needs to public housing

Actions to encourage public housing residents to become more involved in management and participate in homeownership

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

### **Discussion**

The City of Chula Vista does not operate a public housing agency. The Housing Authority of the County of San Diego (HACSD) serves as the City's public housing agency for the four Public Housing projects located in the City of Chula Vista. Please refer to the County of San Diego's 2015-2019 Consolidated Plan and 2015-2016 Annual Action Plan and 2015 Public Housing Plan that describes the planned actions during the next year to address the needs of public housing residents, to encourage participation, and to increase homeownership. Please visit [www.sandiegocounty.gov/sdhcd](http://www.sandiegocounty.gov/sdhcd) for more information.

## AP-65 HOMELESS AND OTHER SPECIAL NEEDS ACTIVITIES – 91.220(I)

### **Introduction**

***Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including***

***Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs***

***Addressing the emergency shelter and transitional housing needs of homeless persons***

*Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again*

*Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth*

*facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs*

### **Discussion**

The City will utilize Emergency Solutions Grant funds in accordance with guidelines established by the RCCC Steering Committee:

- Leverage existing resources to achieve the program’s match and case management requirements;
- Coordinate across regional entitlement jurisdictions by utilizing standardized eligibility and assessment tools;
- Support federal and local goals for priority populations, including but not limited to veterans, families and other special needs populations;
- Allow for variations in the program design that responds to the needs and resources of the jurisdiction;
- Comply with new eligibility and verification requirements (HMIS, housing status, habitability standards, homeless definitions, etc.); and
- Allow each program to take responsibility for arranging intake, assessment, case management, reporting, and meeting public notice requirements.

### ELIMINATING CHRONIC HOMELESSNESS AND HOMELESS PREVENTION ACTIVITIES.

The City of Chula Vista participates in the regional approach to end chronic homelessness and homeless prevention efforts. This is accomplished through membership of the South Bay Homeless Advocacy Coalition and the Regional Continuum of Care Council (CoC). Both organizations include representation from the County of San Diego, the City of Chula Vista, the Chula Vista Elementary School District and various social service agencies. The CoC’s continues to develop a Strategic Planning Objectives, which serve as the Homeless Strategic Plan for the region. A copy of the Strategic Planning Objectives can be found at the RCCCs website at <http://www.sandiegococ.org/>

**Foster greater access to permanent housing, that is affordable to person at or below 30% of the area median income.** The City will utilize Emergency Solutions Grant funds in accordance with guidelines established by the RCCC Steering Committee:

- Leverage existing resources to achieve the program’s match and case management requirements;
- Coordinate across regional entitlement jurisdictions by utilizing standardized eligibility and assessment tools;

- Support federal and local goals for priority populations, including but not limited to veterans, families and other special needs populations;
- Allow for variations in the program design that responds to the needs and resources of the jurisdiction;
- Comply with new eligibility and verification requirements (HMIS, housing status, habitability standards, homeless definitions, etc.); and
- Allow each program to take responsibility for arranging intake, assessment, case management, reporting, and meeting public notice requirements.

Other Objectives to address these needs includes funding Public Services up to the maximum cap of 15 percent of the annual CDBG entitlement as an available funding source:

The following inventory lists some of the homeless resources located in the South Bay area of the region.

- **Emergency Solutions Grant Program:** HUD-funded Emergency Solutions Grant Program provides funding for shelter outreach, emergency shelter, HMIS services, and Homeless Prevention and Rapid Re-Housing.
- **South Bay Food Program:** This program provides meals to homeless families and low income individuals.
- **Interfaith Shelter Network:** Provide rotational winter night time shelter at nine congregations in the South Bay for approximately 18 weeks. Services include meals, overnight supervision, showers, and case management.
- **Regional Task Force on the Homeless – Regional Task Force on the Homeless:** The RTFH provides information and referral services to homeless service agencies, individuals and local government jurisdictions and publishes for the public homeless information reports that address homeless services, the homeless population profile and homeless funding. The RTFH also operates a HUD mandated Homeless Management Information System that allows service agencies to track homeless client information through a central database and conducts the homeless count needed to pursue HUD’s Supportive Housing Program funding for the region.

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#### TRANSITIONAL HOUSING/HOMELESS SHELTERS

The City will continue to assist homeless service providers proposing to construct transitional housing or homeless shelters in Chula Vista and find appropriate sites for development. Developers are encouraged to review the 2013-2020 Housing Element includes potential sites or zones for development or to schedule a consultation meeting with Planning and Housing staff.

The City will also continue to participate in sub-regional efforts to provide these facilities.

The City may assist in the development of these types of projects using the following funding sources:

- City's affordable housing in-lieu fund.
- Community Development Block Grant
- Home Investment Partnership Act funds (note these funds cannot be used to build emergency shelters)
- Low Moderate Income Housing fund

Funding for on- going operational costs may be include the following funding sources:

- Emergency Solutions Grant (note: cannot be used for transitional housing)
- Community Development Block Grant (note: public service funds are limited)
- Supportive Housing Program
- State Funding
- Charitable foundations
- Fund raising

## AP-75 BARRIERS TO AFFORDABLE HOUSING – 91.220(J)

### INTRODUCTION:

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Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment,.

### DISCUSSION:

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The City of Chula Vista works to remove barriers to affordable housing and the financial impacts of efforts to protect public health and safety by taking actions to reduce the costs or provide off-setting financial incentives to assist in the production of safe, high quality, affordable housing.

For FY 2015-2016, the City plans to allocate approximately \$800,000 towards the production of affordable housing for continuing authorized housing activities including the HOME-funded New Construction of affordable rental housing. In the past, the City has used HOME funds for the production of affordable housing, first time homebuyer program and tenant based rental assistance. The City will support developers for the creation of affordable rental housing, and residents who seek funding opportunities to become first time homebuyers. The following measures may be taken to alleviate the barriers to affordable housing:

- Apply for State and federal funding to gap finance affordable housing production and rehabilitation of existing affordable housing stock.



- Continue to support applications for Tax Exempt Bond financing from the California Debt Limit Allocation Committee.
- Continue to support applications for Low-Income Housing Tax Credits from the California Tax Credit Allocation Committee.
- Continue to streamline the environmental review process for housing developments, using available state categorical exemptions and federal categorical exclusions, when applicable. Also, send staff to CEQA and NEPA trainings as needed to gain expertise in the preparation of environmental review documents.
- Continue to apply for State funding to assist First Time Homebuyers.
- Continue to improve the permit processing and planning approval processes to minimize delay in housing development in general and affordable housing development in particular.
- Continue providing rehabilitation assistance and homeownership assistance, and to assist in the construction and preservation of affordable housing.
- Encourage public participation when a proposed project is being considered for approval.
- Implement policies and strategies identified in the 2013-2020 Housing Element.

## AP-85 OTHER ACTIONS – 91.220(K)

### INTRODUCTION:

HUD requires that cities receiving block grant funds take actions to affirmatively further fair housing choice. Fair housing choice is achieved by ensuring that persons are not denied housing opportunity because of their race, ethnic origin, religion, disability, or familial status (family with children). Cities report on the progress of affirmatively furthering fair housing choice by completing an Analysis of Impediments (AI). The AI is a review of the nature and extent of impediments to fair housing choice in the San Diego County and the City of Chula Vista. The last two AIs have been produced in collaboration with the San Diego Regional Alliance for Fair Housing (SDRAFH), formerly known as the Fair Housing Resources Board (FHRB). The SDRAFH is a dedicated group of professionals who work together to ensure that all residents in San Diego County have equal access to housing. It is comprised of members of the fair housing community, local jurisdictions, enforcement agencies and housing providers. This group leverages the region's CDBG funds to produce the AI for the region. The SDRAFH completed an Analysis of Impediments to Fair Housing Choice (AI) for the period of 2010 through 2015. The City of Chula Vista is an active member of the San Diego Regional Alliance for Fair Housing and serves as the member of the Steering Committee.

The City of Chula Vista affirmatively furthers fair housing by contracting for the provision of fair housing services and conducting fair housing testing to detect any fair housing violations. The services include education and outreach to residents and housing providers, assistance with submitting fair housing complaints to HUD, legal services, and tenant/landlord mediation. The City has also entered into a contract for non-complaint based testing to determine if housing providers are engaging in discriminatory practices in violation of federal and state fair housing laws.

The City continues to work collaboratively with local jurisdictions who serve on the Fair Housing Resources Board and our fair housing provider to overcome the impediments identified in the 2010-2015 Regional San Diego Analysis to Impediments to Fair Housing Choice (AI). City staff also provides technical support to the SDRAFH by serving as a member.

Below are the impediments that were part of the 2015 update to the San Diego Regional Analysis of Impediments to Fair Housing Choice.

Various land use policies, zoning provisions, and development regulations may affect the range of housing choice available.

- **Recent Changes to Density Bonus Law:** The City of Chula Vista is required to amend its zoning ordinance(s) to reflect SB 1818 requirements of Density Bonus law that are effective January 1, 2015 (AB 2222) regarding replacement requirements and extended affordability covenant to 55 years.

**City response:** The City is aware of the update and plans to submit an update its Zoning Ordinance by 2016.

- **Large Residential Care Facilities (for Seven or More Persons):** The zoning ordinance of Chula Vista does not contain provisions for larger residential care facilities.

**City response:** The City is aware of the zoning requirement and plans to update its Zoning Ordinance by 2016. The City of Chula Vista has recently approved the following Residential Care Facilities:

- **St. Paul's Plaza at Otay Ranch** (built in 2015)
- **Westmount at San Miguel Ranch** (built in 2014)
- **ActiveCare at Rolling Hills Ranch** (built in 2013)

- **Emergency Shelters:** the City of Chula Vista does not have adequate provisions for emergency shelters in its zoning ordinances.

**City Response:** The City is aware of the zoning requirement and plans to update its Zoning Ordinance by the end of 2015. As required by Housing Element law, the City is required to update its zoning ordinance.

- **Transitional and Supportive Housing:** Chula Vista does not have zoning ordinances that permit transitional and supportive housing consistent with the requirements of SB 2.

**City response:** The City of Chula Vista anticipates completing this update by 2016.

- **Farmworker Housing/Employee Housing:** Most jurisdictions in San Diego have no provisions for farmworker or employee housing in their zoning ordinances.

**City response:** The last parcel of farmland was sold in 2014. Farmworkers can apply for the Brisa del Mar affordable housing project that has units set aside for Farmworker's.

The City is proud to report that it has eliminated a few of the impediments to fair housing choice as stated in previous AIs due to the 2015 update. Some of the impediments are carried over to the 2010-2015 AI, but primarily are planning functions/administrative actions and are tied to Housing Element Law and/or State Legislation. The City has been working on addressing these impediments since they were identified in 2010. The City expects to eliminate these impediments by 2017.

The City will continue to affirmatively further fair housing using its CDBG Administration funds (subject to HUD's funding cap) through the following approaches:

- Continue to participate in the regional San Diego Regional Alliance for Fair Housing (SD RAFFH) and continue address the 2010 and 2015 update to the San Diego Regional Analysis of Impediments (AI) to Fair Housing Choice;
- Provide content updates for the San Diego Regional Alliance for Fair Housing website;
- Conduct non-complaint based testing to determine if housing providers are engaging in discriminatory practices in violation of federal and state fair housing laws;
- Provide assistance to tenants in completing and submitting HUD fair housing complaint forms
- Sponsor public awareness and education programs, including Fair Housing Month in April;
- Distribution of fair housing material in English and Spanish at City offices and community resource centers;

- Educate landlords and property managers through training workshops;
- Distribute fair housing pamphlets in Spanish and English to tenants and landlords, and make these materials available for general distribution at City facilities, the community resource centers located in low-income neighborhoods, and at The City’s mobilehome parks that are covered by The City’s Rent Review ordinance; and
- Promote fair housing choice on The City’s website.

***Actions planned to address obstacles to meeting underserved needs***

The primary obstacle in meeting the underserved needs is the continued lack of available funding for community development and housing activities, including public services and other programs. Given the federal budget and drastic state budget cuts, local jurisdictions like Chula Vista and the County of San Diego, are being forced to cut social service programs.

In Southern California, the continued high cost of living, housing costs for both rental and ownership, and the reduction of funds all combine to create a major obstacle in providing affordable housing that is truly affordable. The City is eager to work more closely with social service providers in order to combine efforts to ensure that the available federal-funds are being used in the most effective way possible. The Chula Vista Community Collaborate continues to hold its City quarterly social service provider meetings in Chula Vista to facilitate networking for solutions to the underserved needs.

***Actions planned to foster and maintain affordable housing***

The City has two programs to foster and maintain affordable housing; the Balanced Communities Policy and the affordable housing inspection program. The Balanced Communities Policy fosters the development of affordable housing in that it requires all developers of new for-sale housing units to either provide 10% of those units at affordable prices, or pay a housing in-lieu fee to the City. The Developers also have the option of building affordable rental housing.

The City’s inspection program insures that the City’s 2,000+ units of affordable rental housing are maintained in a clean and safe condition and that the incomes of those families living in the different sections of the City have been verified as meeting the limits required by the funding source that help build the units.

***Actions planned to reduce lead-based paint hazards***

The City will continue to inform residents applying for loans or grants through its First Time Homebuyer Program and Rehabilitation program about the hazards of lead-based paint. Code Enforcement and building inspectors will continue to identify lead-based paint hazards as part of their ongoing activities, if the scope of the complaint allows them into the unit, or if it is part of an on-going investigation.

CDBG and HOME programs require compliance with all of HUD’s regulations concerning lead-based paint. All housing programs operated by the City are in compliance with HUD’s most recent standards regarding lead-based paint.

- City’s First-Time Homebuyer Program, lead abatement disclosure is the responsibility of the seller, and the City will not participate in any homebuyer assistance if the seller refuses to abate known lead hazards. Each homebuyer is required to obtain an independent third party inspection report.

- City’s Homeowner Rehabilitation Loan Program meets the federal requirements for providing lead-based paint information with each rehabilitation loan and requiring paint testing of disturbed surfaces for lead in all single family homes constructed before 1978. If a home was found to have lead-based paint, the cost of lead-based paint removal is an eligible activity under the homeowner rehabilitation program. City building inspectors are alerted to any housing units that apply for a permit for construction or remodeling, which may contain lead-based paint and other lead hazards.
- The City of Chula Vista will work closely, if needed, with the County of San Diego’s Childhood Lead Poisoning Prevention Program (CLPPP), a division of the San Diego Health and Human Services Agency. The CLPPP provides outreach and education programs and case management services for San Diego County residents, including Chula Vista residents.
- City’s Acquisition Rehabilitation Program and Homeowner Rehabilitation Loan Program guidelines describe the level of abatement that is needed if lead hazards are present.

**LEAD BASED PAINT REQUIREMENTS AFFORDABLE HOUSING DEVELOPERS**

Each Developer of affordable rental housing must ensure that all housing constructed, redeveloped, rehabilitated, or acquired with HOME and or CDBG funds must comply with applicable provisions of Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4821–4846), the Residential Lead-Based Paint Hazard Reduction Act of 1992 (42 U.S.C. 4851–4856), and implementing regulations at 24 CFR part 35, subparts A, B, J, K, M and R upon completion of the development. The chart below summarizes the requirement based on the amount of HOME funds subsidizing each HOME-assisted unit.

**Table 12. Rehabilitation: Required Activities to Address Lead-Based Paint**

Description	< \$5,000	\$5,000- \$25,000	> \$25,000
Approach to Lead Hazard Evaluation and Reduction	Do no harm	Identify and control lead hazards	Identify and abate lead hazards
Notification	Yes	Yes	Yes
Lead Hazard Evaluation	•Paint testing of surfaces to be disturbed by rehabilitation	•Paint Testing of surfaces to be disturbed by rehabilitation •Risk Assessment	•Paint Testing of surfaces to be disturbed by rehabilitation •Risk Assessment
Lead Hazard Reduction	•Repair surfaces disturbed during rehabilitation •Safe work practices •Clearance of work site	•Interim controls •Safe work practices •Clearance of unit	•Abatement •Safe work practices •Clearance of unit
Ongoing Maintenance	For HOME rental Programs Funded	Properties only By Other	Or HOME-like Sources
EBL	No	No	No

Description	< \$5,000	\$5,000- \$25,000	> \$25,000
Options	<ul style="list-style-type: none"> <li>•Presume lead-based paint</li> <li>•Use safe work practices on all surfaces</li> </ul>	<ul style="list-style-type: none"> <li>•Presume lead-based paint and/or hazards</li> <li>•Use standard treatments</li> </ul>	<ul style="list-style-type: none"> <li>•Presume lead-based paint and/or hazards</li> <li>•Abate all applicable surfaces</li> </ul>

***Actions planned to reduce the number of poverty-level families***

As previously stated, the City’s antipoverty strategy of providing safe, affordable housing will assist in reducing the number of poverty level families in Chula Vista based on the following. By providing safe, affordable housing for those on a limited income, those families will be able to live in an environment where no more than 30% of their limited income is spent on housing. In addition, Low Income Housing Tax Credit (LIHTC) funding requires affordable housing developments provide programs (e.g. after school, computer labs, budgeting and language classes) to assist residents in excelling in both school and the work environment. These affordable housing developments thus assist families in moving up the economic ladder by providing the tools that add in their success. LIHTC continues to be the most important source for leveraging the City’s HOME, and CDBG funds for affordable housing development projects.

The City is also researching using CDBG funds for economic development during this Consolidated Plan period and will continue to seek funding opportunities including HUD’s Economic Development Partnerships.

***Actions planned to develop institutional structure***

Developing institutional and enhancing coordination between public and private agencies:

The City of Chula Vista is a member of two key organizations which rely heavily on public and private coordination in the region to address the needs of the low income community members. The **Chula Vista Community Collaborative** is collaboration among partners and stakeholders in Chula Vista which include; Residents and Parents; Schools and School District Staff; Social Service/Non-profit Agencies; Local Government; Faith-based Community; Health Professionals; and, Business Owners. Together, the Collaborative works to develop coordinated strategies and systems that protect the health, safety, and wellness of its residents as well as share information and resources that strengthen families and communities. Regular meetings are held with the goal of obtaining and sharing information about services, resources, employment and training opportunities, as well as any events accessible to the Chula Vista community. The meetings are a useful venue to network and efficiently coordinate activities with partnering agencies.

The City of Chula Vista is also a member of the **South Bay Homeless Advocacy Coalition** which was formed to address the growing concern for homelessness and the lack of resources available. The goal is to educate the community on these issues and advocate for change to better serve homeless and near homeless families and individuals in our community. The Coalition is comprised of representatives from local government agencies, the school districts, social service agencies, faith based organizations and citizens.

Although the City of Chula Vista administers the CDBG, ESG, and HOME programs, the City does engage in contracts with outside agencies for the delivery of services to the public, other than the required fair

housing services and funding requests received from City Departments. Non-profits apply for public service funds, capital improvement, and creation of affordable housing. The City monitors the affordable housing programs for all properties in its portfolio including those owned by private parties, under a deed restriction between the City and the respective party. The City has developed a strong relationship with both affordable and for-profit housing developers in not only the creation of affordable units but the ongoing maintenance of the developments as well.

***Actions planned to enhance coordination between public and private housing and social service agencies***

Non-profit social service agencies continue to play an important role in serving the needs of low-and moderate-income residents in Chula Vista, There is a 15% cap on the amount of public service funds to be used from its CDBG Allocation.

The City surveyed social service providers who serve Chula Vista during the needs assessment process and will continue to attend the Chula Vista Community Collaborative meetings to foster networking among the providers.

**AP-90 PROGRAM SPECIFIC REQUIREMENTS – 91.220(L)(1,2,4)**

**Introduction:** The City of Chula Vista, as an entitlement jurisdiction, receives Community Development Block Grant, Home Investment Partnership Act, and Emergency Solutions Grant from the U.S Department of Housing and Urban Development. Described below are the Program Specific Requirements for each of these programs.

## COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

### REFERENCE 24 CFR PART 91.220(L)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for the use that is included in the projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$100,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0
3. The amount of surplus funds from urban renewal settlements	\$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0
5. The amount of income from float-funded activities	\$0
<b>Total Program Income</b>	<b>\$100,000</b>

### OTHER CDBG REQUIREMENTS

1. The amount of urgent need activities	\$0
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## HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)

### (REFERENCE 24 CFR 91.220(L)(2))

The City is required to provide a 25 percent match for HOME funds used for rental assistance, housing rehabilitation, and acquisition and rehabilitation of housing. Due to the vast investment of Redevelopment Low and Moderate Income housing funds, the City has excess match from "Home Like" projects (that serve as match). Some examples include, land value (donated), on and off-site improvements, waiver of local and state taxes or fees, low-interest loans below market, and inclusionary housing obligations. The City exceeds the required yearly match, in which case the excess credit is applied to future projects. For fiscal year 2015/2016 the City has over \$25 million in excess match carried over. Specific match dollar amounts are reported to HUD in the CAPER through its submittal of the HUD forms 40107-A HOME Match Log.



1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

**Response:** None

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

**Response:** The City of Chula Vista will invest its HOME funds in accordance with the forms of assistance listed in §92.205(b)(1). The City will use its HOME funds to assist income eligible household to purchase single-family, condominiums, townhomes in the City of Chula Vista. The assistance will be in the form of loans and each borrower must meet the following conditions:

- Must income qualify and meet the First Time Homebuyer Program requirements, as detailed in the First Time Homebuyer Manual
- Assistance is provided in the form of a deferred payment loan that accrues 3% simple interest;
- The loan documents include provisions to recapture the principal amount and interest upon non-occupancy/transfer of the unit for a specified affordability period; and
- A HOME Regulatory Agreement will be recorded against the property during the affordability period.
- In the event upon transfer where the market value is less than time acquisition costs to repay the City loan in full, the City shall apply HUD's net proceeds formula.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

**Response:** To ensure affordability, the City requires that each borrower sign a Deed of Trust, Promissory Note, and HOME Regulatory Agreement. These documents provide details to ensure that the borrower is in compliance with the terms and conditions included in those documents. Pursuant to 24 CFR 94.254(a)(ii), the City requires that the HOME funds be recaptured if the housing does not meet HUD's definition of homeownership. The borrower of HOME funds from the City must continue to occupy the Property as their principal place of residence for the duration of the period of affordability. If all or part of the Property or any interest in it is sold, rented, refinanced, conveyed or transferred (or if a beneficial interest in Borrower is sold, rented, refinanced, conveyed, transferred and Borrower is not a natural person), the loan is due and payable along with any accrued interest.

In the event that no Net Appreciation exists at the time of the transfer or open and competitive sale, and no conflict of interest exists, the HOME funds may still be due and payable. In the event that a negative Net Appreciation situation exists, and the full amount of the HOME funds are not available to be recaptured, the amount of HOME funds required to be repaid to the City will be set forth in 24 CFR 92.254 (a)(ii)(A)(3). The formulas are as follows:

$\frac{\text{HOME investment}}{\text{HOME investment} + \text{homeowner investment}} \times \text{Net proceeds} = \text{HOME amount to be recaptured}$

HOME investment + homeowner investment

$\frac{\text{Homeowner investment}}{\text{HOME investment} + \text{homeowner investment}} \times \text{Net proceeds} = \text{Amount to homeowner}$

HOME investment + homeowner investment

- Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

**Response:** The following are conditions under which the City may refinance existing debt secured by multifamily housing that is being rehabilitated:

- Complete a City of Chula Vista affordable housing application and meet City funding guidelines.
- Agree to a minimum affordable period of 55 Years.
- The property has not previously received HOME funds (exception may be made for trouble projects, with HUD approval).
- The project must be located in the City of Chula Vista.
- Subsidy amount must not exceed HUD limits.
- Subject to approval by local governing bodies
- May be subject to HUD approval.

## EMERGENCY SOLUTIONS GRANT (ESG)

### Reference 91.220(I)(4)

The City's ESG grant is small (\$153,270 in FY 2015-16). The match obligation is \$153,270. South Bay Community Services sub-grant is for \$62,277 for Shelter and \$78,998 for HMIS services and Homeless Prevention and Rapid Re-Housing activities. A portion of the ESG funds will be used to cover Administration of the grant. SBCS will meet their dollar for dollar match requirement by providing matching funds from their annual fundraising and foundation activities that specifically supports their programs in the amount of \$153,270. The remaining match will come from in-kind services and leveraging of other funding. Therefore, the ESG funding match identified exceeds or meets the required minimum amount (100%).

### Discussion Questions

#### **Include written standards for providing ESG assistance**

**Response:** The City's written standards are attached as Exhibit "C".

**Response:** The City of Chula Vista’s written standards for providing ESG Assistance address the following main topics:

- Standards for providing ESG assistance
- Centralized assessment system, as approved by the San Diego Regional Continuum of Care

The City of Chula Vista grant administration manual and this Annual Action Plan covers the following:

- Identifies the process for making awards and how the City of Chula Vista intends to make its allocation available to nonprofit organizations
- The Action Plan describes the performance standards for evaluating ESG activities?
- The Action Plan describe consultation with each Continuum of Care that serves the jurisdiction in determining how to allocate ESG funds, develop performance standards, evaluate outcomes of activities assisted by ESG funds, and develop funding, policies, and procedures for the administration and operation of the HMIS.

**Response:** The City of Chula Vista has put together four distinct standards, policies, and other programmatic materials that address the five items listed above. The last item is the Strategic Plan developed by the RCCC.

The City and RCCC documents include the following:

- The City of Chula Vista 2015-2016 Notice of Funding Availability
- The City of Chula Vista’s ESG Written Standards
- The City of Chula Vista ESG Program Guidelines
- The City of Chula Vista Administrative Policies and Procedures Manual
- San Diego City and County CoC Governance Charter(2014)

Electronic or hard copies of these documents are available upon request by contacting the City Grant Coordinators.

If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

**Response:** The San Diego City and County Continuum of Care (hereinafter referred to as the “CoC”) includes all of the geography within the County of San Diego, including the City of Chula Vista. The City of Chula Vista is required to consult with the CoC on funding priorities using ESG funds. The U.S. Department of Housing and Urban Development (HUD) charges communities that receive funds under the Homeless Continuum of Care Program (hereinafter referred to as “CoC Program”) of the Homeless Emergency Assistance and Rapid Transition to Housing Act (HEARTH Act) with specific responsibilities. Section 578.5 of the HEARTH Interim Rule published in July 2012 (Interim Rule), defines a Continuum of Care (CoC) as “the group organized to carry out the responsibilities required under this part and that is composed of representatives of organizations, including nonprofit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, organizations that serve homeless and formerly homeless

veterans, and homeless and formerly homeless persons to the extent these groups are represented within the geographic and are available to participate.” Relevant organizations in the San Diego CoC Region established the Regional Continuum of Care Council (RCCC) in 1998, which has served as the CoC coordinating body acknowledged by HUD. Planning and operations of the San Diego CoC have historically been facilitated through the RCCC, an unincorporated association as defined under Section 18035 of the California Corporations Code. As a result, the general operations of the CoC have been guided through the By Laws, structure, and action of the RCCC. The CoC have adopted the following Governance Charter (Article XI) that describes the oversight of ESG Entitlements within its jurisdiction, as described below:

## ESG ENTITLEMENT AREAS

---

Emergency Solutions Grants (ESG) are awarded to the San Diego ESG entitlement areas “ESG Area” by the U.S. Department of Housing and Urban Development (HUD) for the purpose of providing Essential Services and Shelter Operations to persons who are homeless or at risk of being homeless in the ESG entitlement Areas. The ESG Area makes these funds available to local service providers, as well as itself, via a Request for Proposals (RFP) process upon notification from HUD of the amount of ESG funds allocated to the ESG Area for the program year. The public notification of the RFP is placed in a local newspaper, on the ESG Area websites and electronically distributed by the Continuum of Care homeless service providers. The ESG Area may reserve up to 7.5 percent of the HUD award to administer the program.

The RCCC directly participates with jurisdictions that are directly funded by HUD ESG, with the California State Department of Housing and Community Development for the areas in the region that are eligible for State ESG funds, and with non-entitled areas that prepare Consolidated Plans. In each case, the RCCC consults with the jurisdiction to develop cooperative plans and strategies that leverage ESG and other resources to provide emergency shelter, prevention, and rapid re-housing services.

The RCCC assists the ESG entitlement areas (ESG Area) in coordinating the prioritization and use of funds. This coordination includes each ESG area covered by the State of California and the ESG Areas in the San Diego region. The RCCC, as the CoC entity, is responsible for assisting with the evaluation of ESG project performance.

In cooperation with RCCC, the ESG Area determines, based on the amount of funding received and the need of the client, the level of assistance and the duration of assistance that a household can receive.

The RCCC participates in setting local priorities, reviewing and rating proposals, certifying need, and annual review of ESG programs. The RCCC has prepared an ESG Guide that includes information about the responsibilities of the CoC and ESG area, HUD regulations, cross-jurisdiction strategies, and policy statements. Because the Guide is updated at least annually, the most recent Guide is incorporated in its entirety in the Governance Charter by reference here.

The general goal of ESG is to assist families and individuals out of homelessness by providing financial support for rental assistance, payment of utilities, transportation services and other essential services deemed eligible by HUD and necessary for the continued housing of a homeless or at risk of becoming homeless person, and/or families. ESG can be used to fund local homeless emergency shelter operations or physical rehabilitation of certain properties used for serving homeless persons.

To this end, the ESG entitlement areas and the RCCC have established the following cross-jurisdictional strategies for use of the ESG funds in ways that:

- A. Further the accomplishment of actions identified in the Consolidated Plan of each jurisdiction.
- B. Foster greater access to permanent housing, especially helping people access housing that is affordable at 30% area median income.
- C. Leverage existing resources to achieve the match and case management requirements and to avoid duplication of services.
- D. Coordinate across jurisdictions for development of standardized eligibility and assessment standards and by convening semiannual regional planning meetings.
- E. Support federal and local goals for priority populations, including but not limited to veterans, persons with disabilities, families, and others.
- F. Allow for variations in ESG entitlement programs that respond to the needs and resources of the individual jurisdictions
- G. Comply with eligibility and verification requirements and locally established standards (HMIS, housing status, habitability standards, homeless definitions, etc.).
- H. Allows each program to take responsibility for program administration including compliance with public notice requirements and timely reporting.
- I. Encourages all subrecipients to participate in collaborative assessment, coordinated entry, data management, and reporting systems established by the RCCC in accordance with HEARTH regulations.
- J. Supports timely and accurate data collection and reporting through contractual obligations with subrecipients, and through establishing common standards for vendor relationships with the HMIS Lead.

The RCCC plan for ESG assistance recognizes the multiple ESG Areas contained in the San Diego Region. The RCCC works to avoid a duplication of services to ensure subrecipients do not receive multiple grants for the same services in a single service area. Subrecipients serving multiple areas may receive ESG support from the corresponding ESG Area to serve eligible clients from that service area.

ESG subrecipients are responsible for assuring the provision of matching resources. The RCCC encourages subrecipients to leverage additional resources for effective operation of ESG programs. The RCCC consults with ESG Areas and sub recipients to coordinate plans for effective use of funds. HUD CoC Program-funded organizations are required to report the sources of match and leverage funds annually. These resources are verified through an annual review of agency Independent Audit as conducted in accordance with HUD regulations.

## ESGPROJECT RECIPIENTS AND SUBRECIPIENTS

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ESG project recipients may include non-profit organizations, public housing agencies; or governmental entities that receive HUD CoC Program-funding. Recipients have a grant agreement with and receive funding directly from HUD; subrecipients have agreements with and receive funding from recipients.

ESG recipient and subrecipient organizations certify to ten program assurances concerning:

- A. Confidentiality;
- B. Consistency with the applicable Consolidate Plan;
- C. discharge policies and protocols;
- D. education assurances for households with children;
- E. essential services;
- F. HMIS participation;
- G. inclusion of homeless persons in decision-making and Section 3 activities as practicable;
- H. restrictive covenants for facilities receiving ESG funds for renovation or major rehabilitation;
- I. matching funds;
- J. safe and sanitary facilities; and
- K. supportive services.

ESG recipient to organizations must meet additional requirements established annually by contractual agreement with the ESG Area; for participation in RCCC review and reporting requirements for project evaluation.

***Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).***

**Response:** The City of Chula Vista releases a funding of Notice Availability inviting all non-profit organizations who serve eligible ESG clients to submit a proposal. The process below is included in The City's Federal Grants Administrative Manual:

### COMPONENT 1: INTAKE (ON-LINE APPLICATION/PLAN DEVELOPMENT AND SUBMISSIONS)

---

- Development and Maintenance of Applicant/Grantee Mailing List
- Each non-profit organization is provided with a Notice of Funding Availability and a copy of the ESG application (depending on the type of funding request)
- Staff reviews the submission of completed applications
- The City acknowledges the receipt of applications

## COMPONENT 2: EVALUATION

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- City staff reviews applications for eligibility
- Staff reviews applications with consistency with the Consolidated Plan Goals and Objectives
- Staff conduct scoring
- Staff conduct ranking

## COMPONENT 3: AWARD

---

- Apportion, allocate, and assign funds
- Complete environmental review
- Commitment of funds
- Negotiate Agreements
- Issue authorization to incur costs
- Develop funding agreement

## COMPONENT 4: GRANT ADMINISTRATION AND DRAWDOWN

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- Set up thresholds and performance measurements
- Receive and review quarterly performance reports
- Record matching funds
- Receive and approve reimbursement requests
- IDIS drawdowns and approvals
- IDIS record performance and beneficiary data

## COMPONENT 5: PERFORMANCE MANAGEMENT/CLOSEOUT

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- Performance baselines
- Risk assessments
- Monitoring activities
- Technical assistance

***If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.***

**Response:** Not applicable. The City has met the homeless participation requirement.

**Describe performance standards for evaluating ESG.**

**Response:** The ESG entitlement areas and the RCCC have established the following cross-jurisdictional strategies for use of the ESG funds in ways that that set performance standards for each subrecipient:

- Further the accomplishment of actions identified in the Consolidated Plan of each jurisdiction.

- Foster greater access to permanent housing, especially helping people access housing that is affordable at 30% area median income.
- Leverage existing resources to achieve the match and case management requirements and to avoid duplication of services.
- Coordinate across jurisdictions for development of standardized eligibility and assessment standards and by convening semiannual regional planning meetings.
- Support federal and local goals for priority populations, including but not limited to veterans, persons with disabilities, families and others.
- Allow for variations in ESG entitlement programs that respond to the needs and resources of the individual jurisdictions.
- Comply with eligibility and verification requirements and locally established standards (HMIS, housing status, habitability standards, homeless definitions, etc.).
- Allows each program to take responsibility for program administration including compliance with public notice requirements and timely reporting.
- Encourages all subrecipients to participate in collaborative assessment, coordinated entry, data management, and reporting systems established by the RCCC in accordance with HEARTH regulations.
- Supports timely and accurate data collection and reporting through contractual obligations with subrecipients, and through establishing common standards for vendor relationships with the HMIS Lead.

## 2015-2019 NEEDS ASSESSMENT PUBLIC COMMENTS

During the month of September, the City initiated the public comment period to determine the housing and community development needs of the community. The outreach process included two public meetings, two City Council Public Hearings and a survey (in Spanish and English). A total of 365 surveys were submitted, which included comments detailed in Exhibit “B”.



## ANNUAL ACTION PLAN EXHIBITS

Exhibit "A": Public Notices

Exhibit "B": On-line Survey

Exhibit "C": Survey Comments

Exhibit "D": ESG Written Standards

Exhibit "E": Citizen Participation Plan

Exhibit "F": Application for Federal Assistance (HUD Form SF-424) for CDBG, HOME and ESG

Exhibit "G": Certifications

Exhibit "H": Area Income Limits

Exhibit "I": Map – Low/Moderate Income Areas

Exhibit "J": Map – Minority Concentration

# Tell us what you think!

The City of Chula Vista receives limited federal grant funds each year to use for housing and community development projects that benefit our low and moderate income families. We are holding two community meetings to hear from you on how the City should spend these funds.

**Monday, Wednesday,  
October 6, 2014 October 8, 2014**

4:00 - 6:30 pm

6:00 - 7:30 pm

C. V. Housing Office

South Library

276 Fourth Ave, Bldg. C

389 Orange Ave.

If you can't attend a meeting, you can still have your voice heard by taking our survey.

**Survey:** [www.surveymonkey.com/s/CVCConplan](http://www.surveymonkey.com/s/CVCConplan)

For more information on the federal grant funds or to stay involved in this planning process, please contact: Angélica Davis, Project Coordinator, at [adavis@chulavistaca.gov](mailto:adavis@chulavistaca.gov) or (619) 691-5036.





AFFP

57317 clerk cdbg/home

## Affidavit of Publication

STATE OF CALIFORNIA }  
COUNTY OF SAN DIEGO } SS

I am a citizen of the United States and a resident of the county aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principle clerk of the printer of THE STAR-NEWS, a newspaper of general circulation, published ONCE WEEKLY in the city of Chula Vista and the South Bay Judicial District, County of San Diego, which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of San Diego, State of California, under the date of January 18, 1973, Case Number 71752; that the notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

November 07, 2014

That said newspaper was regularly issued and circulated on those dates.

SIGNED:



Subscribed to and sworn by me this 7th day of November 2014.

Chula Vista, San Diego County, California

01100031 00029566

CV-CITY OF CHULA VISTA-LEGALS  
276 FOURTH AVE  
CHULA VISTA, CA 91910

CITY OF CHULA VISTA  
NOTICE OF PUBLIC HEARING TO SOLICIT PUBLIC INPUT ON CHULA VISTA'S HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND ITS HOUSING AND URBAN DEVELOPMENT FEDERAL GRANT PROGRAMS

Notice is hereby given that the City of Chula Vista will conduct a public hearing on November 18, 2014, to solicit public comment on the housing and community development needs of lower income households in Chula Vista. The City is currently eligible to receive approximately \$2,500,000 from the Community Development Block Grant (CDBG) Program, the HOME Investment Partnership Program and the Emergency Solutions Grant (ESG) Program to fund programs and projects that benefit low/moderate income persons in the community.

All those interested in the matter are invited to attend, which will commence at 2:00 p.m. in City Council Chambers located at 276 Fourth Avenue, Chula Vista. If you have any questions regarding this matter, please contact Angelica Davis, Project Coordinator, at (619) 691-5036 or [adavis@chulavistaca.gov](mailto:adavis@chulavistaca.gov).  
CV57317 11/7/2014

AFFP

57616 pd funding avail

## Affidavit of Publication

STATE OF CALIFORNIA }  
COUNTY OF SAN DIEGO } SS

City Of Chula Vista  
Notice of Funding Availability

I am a citizen of the United States and a resident of the county aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principle clerk of the printer of THE STAR-NEWS, a newspaper of general circulation, published ONCE WEEKLY in the city of Chula Vista and the South Bay Judicial District, County of San Diego, which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of San Diego, State of California, under the date of January 18, 1973, Case Number 71752; that the notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

January 23, 2015

The City of Chula Vista invites organizations to submit proposals to provide affordable housing, and community development activities and supportive service programs to residents of Chula Vista.

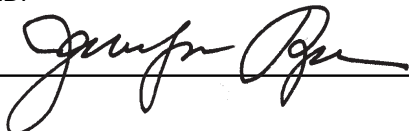
The City will allocate public resources to activities which can be coordinated to meet mutual City and local community needs under one funding allocation process. The funding allocation process will distribute available funds from the Community Development Block Grant (CDBG), HOME Partnership Investment Act funds (HOME), and Emergency Shelter Grant funds (ESG) to organizations serving low and moderate income households and special needs populations residing in Chula Vista.

The City anticipates allocating three sources of funding. The amounts are: approximately \$1.7million for CDBG; \$500,000 for HOME; and, \$140,000 for ESG.

Applications are currently and are due by the close of business on February 5, 2015. To request an application, please contact Angelica Davis, Project Coordinator for the City of Chula Vista at (619) 691-5036 or via email at [adavis@chulavistaca.gov](mailto:adavis@chulavistaca.gov).  
CV57616 1/23/2015

That said newspaper was regularly issued and circulated on those dates.

SIGNED:



Subscribed to and sworn by me this 23rd day of January 2015.

Chula Vista, San Diego County, California

01100031 00030819

CV-CITY OF CHULA VISTA-LEGALS  
276 FOURTH AVE  
CHULA VISTA, CA 91910

AFFP

57973 cdd public comment

## Affidavit of Publication

STATE OF CALIFORNIA }  
COUNTY OF SAN DIEGO } SS

I am a citizen of the United States and a resident of the county aforesaid; I am over the age of eighteen years, and not a party to or interested in the above-entitled matter. I am the principle clerk of the printer of THE STAR-NEWS, a newspaper of general circulation, published ONCE WEEKLY in the city of Chula Vista and the South Bay Judicial District, County of San Diego, which newspaper has been adjudged a newspaper of general circulation by the Superior Court of the County of San Diego, State of California, under the date of January 18, 1973, Case Number 71752; that the notice, of which the annexed is a printed copy (set in type not smaller than nonpareil), has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

April 10, 2015

That said newspaper was regularly issued and circulated on those dates.

SIGNED:



Subscribed to and sworn by me this 10th day of April 2015.

Chula Vista, San Diego County, California

01100031 00032352

CV-CITY OF CHULA VISTA-LEGALS  
276 FOURTH AVE  
CHULA VISTA, CA 91910

CITY OF CHULA VISTA  
NOTICE OF PUBLIC HEARING  
AND PUBLIC COMMENT PERIOD  
ON THE CITY OF CHULA VISTA  
DRAFT 2015-2019 CONSOLIDATED PLAN,  
2015 ACTION PLAN AND THE  
2015-2019 ANALYSIS OF IMPEDIMENTS  
TO FAIR HOUSING CHOICE

The Consolidated Plan is a planning document which sets local strategies and priorities for allocating the federal funding over the five-year timeframe. It acts as a combined plan and application to the U.S. Department of Housing and Urban Development (HUD) for federal funds including Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) programs.

The Annual Action Plan is the annual component of the Consolidated Plan that specifically describes how Chula Vista will spend federal resources over a one-year period for activities serving low/ moderate-income persons, the homeless, and persons with special needs.

The Analysis of Impediments to Fair Housing is an analysis that represents conclusions about impediments to fair housing choice in our City, as well as actions necessary to address any identified impediments.

The draft documents will be available for public review and comment from April 10 through May 11, 2015 by accessing the City's website at: [www.chulavistaca.gov/cvrh](http://www.chulavistaca.gov/cvrh) or by contacting Angelica Davis, Project Coordinator, at [adavis@ci.chula-vista.ca.us](mailto:adavis@ci.chula-vista.ca.us) or (619) 691-5036.

### PUBLIC HEARING

The City Council will then conduct a Public hearing on Tuesday, April 21, 2015 at 5:00 pm to further solicit input on the Spending Plan. The Public Hearing will be held in Civic Center - City Hall, City Council Chambers located at 276 Fourth Avenue in Chula Vista.

Comments received through the Public Hearing and 30-day Review Period will be incorporated into the corresponding final planning documents (ConPlan, Action Plan, and AI), which will be submitted for approval to the U.S. Department of Housing and Urban Development (HUD).

### COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT (ADA)

The City, in complying with the Americans With Disabilities Act, requests individuals who require special accommodation to access, attend and/or participate in a City meeting, activity or service request such accommodation at least 48 hours in advance for meetings, and 5 days for scheduled services and activities. Please contact the City Clerk's Office for assistance at (619) 691-5041. Service for the hearing impaired is available at (619) 585-5647 (TDD).  
CV57973 4/10/2015

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Secadoras, estufas y  
refrigeradores. Oued  
Peña (619) 546-1988.**

**Electricista**

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**Empleos**

**Empleos**

**CONTRATANDO**  
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Para las áreas de: Kearny Mesa, Escondido, Oceanside, Vista, Carlsbad, y alrededor de el Condado de San Diego.  
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**REPRESENTANTE INDEPENDIENTE**  
**Usted es su jefa**  
(619) 474 8599, (619) 954 6513  
Controle su ingreso y horario de trabajo como  
Un regalo con contrato [muthlopez@avon.com](mailto:muthlopez@avon.com)  
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Problemas de:  
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**AVISO DE AUDIENCIA PÚBLICA Y PERIODO DE COMENTARIOS PÚBLICOS DE LA CIUDAD DE CHULA VISTA**  
PARA EL PLAN CONSOLIDADO DEL 2015-2019,  
PLAN ANNUAL DEL 2015 Y EL  
ANÁLISIS DE LOS IMEDIMIENTOS PARA VIVIENDA JUSTA

El **Plan Consolidado** es un documento de planificación que establece las estrategias y las prioridades locales para el uso de fondos federales durante el plazo de cinco años. El plan sirve como un plan al igual que la solicitud formal al Departamento de Vivienda y Desarrollo Urbano (HUD) para fondos federales incluyendo Emergency Solutions Grant (ESG), Community Development Block Grant (CDBG), HOME Investment Partnership Act (HOME).  
El **Plan Anual** es la porción anual del Plan Consolidado que describe específicamente cómo Chula Vista gastará recursos federales durante el periodo de un año para las actividades que ayudan a personas de ingresos bajos y moderados, incluyendo las personas indigentes y las personas con necesidades especiales.

El **Análisis de los Impedimentos para Vivienda Justa** es un análisis que describen los impedimentos para elección de vivienda justa en nuestra ciudad, así como las acciones necesarias para hacer frente a los obstáculos identificados.

Los documentos estarán disponibles para su revisión y comentarios a partir del **10 de abril 11 4 de mayo 2015** por medio de la página web: [www.chulavista.gov/cvwh](http://www.chulavista.gov/cvwh) o poniéndose en contacto con Angelica Davis, Coordinadora de Proyectos: [adavis@chulavistaca.gov](mailto:adavis@chulavistaca.gov) o al (619) 691 a 5036.

**AUDIENCIA PÚBLICA**  
Se realizará una audiencia pública el **21 de abril 2015** a las 5:00 pm para solicitar más comentarios sobre los documentos. La audiencia pública se llevará a cabo en el Centro Civico (City Hall) ubicado en 276 Fourth Avenue en Chula Vista.

Los comentarios recibidos a través de la audiencia pública y durante el periodo de revisión serán incorporados en los documentos de planificación finales que se someterán a la aprobación del Departamento de Vivienda y Desarrollo Urbano (HUD).

**CUMPLIMIENTO DE Americans with Disabilities Act (ADA):**  
La ciudad, en el cumplimiento de las Ley de Estadounidenses con Discapacidades, asistirá a personas que requieren asistencia especial de acceso para asistir y/o participar en una reunión de la ciudad. Por favor avise nos al menos 48 horas antes de la reunión. Para este servicio, póngase en contacto con la Oficina del Secretario de la Ciudad para la asistencia al (619) 691-5041. Servicio para personas con discapacidad auditiva esta disponible en (619) 585-5647 (TDD).

**Empleos**

**Empleos**

**Empleos**

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UNETE A NUESTRO EQUIPO HOY Y  
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Prueba nuestras mascarillas de Colágeno en Diferentes Sabores, cada una para diferente propósito según tu tipo de piel.  
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AVIVA Mascarillas te da la flexibilidad de  
Trabajar desde casa y en tu propia línea de tiempo.  
Llamenos para más información al  
(619) 671-7071

**Salud**

**Salud**

**Salud**

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Y MAMMOGRAMA**



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NO Necesita seguro  
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APOYANDO A LAS PERSONAS CON CÁNCER

Los puntos de detección del cáncer de mama es posible gracias a:

UC San Diego HEALTH SYSTEM Radiation Oncology  
susan g. kornienko M.D. M.D.  
The Chula Vista Cancer Foundation  
telatino

Para más información [Bertha Tiznado](mailto:bertha@wesupportu.org)  
[www.wesupportu.org](http://www.wesupportu.org)  
619-508-8088

# Housing and Community Development Needs Survey

The City of Chula Vista receives limited federal grant funds each year to use for housing and community development projects that benefit our low and moderate income families. We want to hear from you so please take a few minutes and complete our Community Needs Survey! This survey is your opportunity to have a voice in how the City spends these funds. Your responses are anonymous and will be reported only in group form.

THANK YOU for caring about your community and providing us your valuable feedback!

## Zip Code

Zip Code

Select your zip code from the drop-down menu.

## Senior? (62+)

- Yes
- No

## Do you have children (17 years of age or younger) living in your home?

- Yes
- No

## Do you have a disability?

- Yes
- No

## Do you rent or own your home?

- Rent
- Own



# Housing and Community Development Needs Survey

**\*There are 6 basic eligible categories where Chula Vista could invest its federal grant funds.**

**What do you consider to be the highest priority for the Chula Vista community?**

- 1) Community Facilities (ie. Recreation Centers, Parks)
- 2) Streets/Sidewalks (ie. ADA Curb Cuts, Streets, Sidewalks)
- 3) Community Services (ie. Senior, Youth, Disabled, Homeless)
- 4) Neighborhood Svcs. (ie. Graffiti Removal, Code Enforcement)
- 5) Businesses and Jobs (Business Assistance, Job Creation/Retention)
- 6) Housing (ie. Rehab, Construction, Homebuyer Assistance)

**\*1) Under, COMMUNITY FACILITIES what do you think has the highest priority?**

- Senior Centers
- Youth Centers
- Child Care Centers
- Park and Recreational Facilities
- Health Care Facilities
- Community Centers
- Fire Stations/Equipment
- Libraries
- Homeless Centers

**\*2) Under, STREETS/SIDEWALKS what do you think has the highest priority?**

- Drainage Improvements
- Water/Sewer Improvements
- Street/Alley Improvements
- Street Lighting
- Sidewalk Improvements
- Accesibility Improvements (ADA Ramps)

# Housing and Community Development Needs Survey

## **\*3) Under, COMMUNITY SERVICES what do you think has the highest priority?**

- Senior Activities
- Youth Services
- Child Care Services
- Transportation Services
- Food Programs
- Anti-Crime Programs
- Health Care Services
- Services for Disabled
- Homeless Services
- Substance Abuse
- Victims of Domestic Violence

## **\*4) Under, NEIGHBORHOOD SERVICES what do you think has the highest priority?**

- Tree Planting
- Trash and Debris Removal
- Graffiti Removal
- Code Enforcement
- Parking Facilities
- Cleanup of Abandoned Lots/Buildings

## **\*5) Under, BUSINESSES AND JOBS what do you think has the highest priority?**

- Start-Up Business Assistance
- Small Business Loans
- Job Creation/Retention
- Job Skill Training
- Small Business Facade Improvement
- Business Mentoring
- Commercial/Industrial Rehabilitation

# Housing and Community Development Needs Survey

## \*6) Under, HOUSING what do you think has the highest priority?

- Housing Rehab for Owner-Occupied
- Housing Rehab for Rentals
- Homeownership Assistance
- Affordable Rental Housing -General
- Affordable Rental Housing - Special Needs
- Affordable Rental Housing - Seniors
- Housing for Foster Youth
- Housing for Homeless
- Lead-Based Paint Test/Abatement
- Energy Efficiency Improvements

**Please write in any needs not listed above.**

**THANK YOU!**

We value your time and appreciate your input.

For more information on the federal grant funds or how to stay involved in this planning process, please contact Angélica Davis, Project Coordinator, at [adavis@chulavistaca.gov](mailto:adavis@chulavistaca.gov).

# Housing and Community Development Needs Survey

## Q13 Please write in any needs not listed above.

Answered: 53 Skipped: 302

#	Responses	Date
1	We need more pools in Chula Vista. 230,000 residents and only 2 pools.	10/27/2014 1:59 PM
2	Day center for homeless with access to showers, message/mail center, and resources. After school Drop in center for youth with help with tutoring, computer skills, entrepreneurship, and weekend dances, counseling, safe zone, resources and volunteering or giving back to the community by the children that are being helped by the center	10/14/2014 9:25 PM
3	Removal of Bars close or directly behind homes.	10/8/2014 2:47 PM
4	Recreational facility improvement of pool facilities.	10/6/2014 12:20 PM
5	Pool Facilities need to be addressed. Open Hours on weekends, fees, need more pools	10/4/2014 9:33 AM
6	Aquatic facilities!!! Fund your city pools, increase the hours they are open. Our aquatic facilities and their staff provide our community with not only a great source of recreation but also vital safety training in teaching water safety courses.	10/3/2014 5:22 PM
7	Healthy kids help make healthy communities. Help youth development.	10/3/2014 4:06 PM
8	Chula Vista rates among the top highest in San Diego County, yet we only have two swimming pools. As it is apartments are closing down their pools, We need a third aquatic facility to better serve the residents of Chula Vista and their families.	10/3/2014 3:55 PM
9	The West side of Chula Vista is deteriorating and my major concern is the amount of properties that have vehicles parked on the front lawns. Code Enforcement needs additional help to bring this epidemic under control.	10/2/2014 10:55 AM
10	A third aquatic facility to better serve the residents of Chula Vista since we are the second largest city in San Diego. The aquatic centers can serve more people and we won't be limited to serve only a few residents. We can also create more job openings by opening a third facility.	10/1/2014 2:37 PM
11	Our City is the second largest city in San Diego county, yet we only have two swimming pools. We need a third aquatic facility to serve the residents on the east side of Chula Vista.	10/1/2014 1:58 PM
12	A pool on the east side . We only have two pool in Chula Vista. There were 172 drowning is the US from Memorial to Labor Day. Another pool is needed to help children learn to swim in the East Side.	9/30/2014 9:03 AM
13	The Hilltop elementary school has needed a new baseball field for years.	9/27/2014 3:25 PM
14	We need to bring in larger companies that provide careers not just jobs. We need to make ourselves an attractive city for industry. Stop pretending to be a small city that refuses to grow and adapt.	9/26/2014 12:23 AM
15	Under #4, the trash and weeds by the freeways, road dividers, and freeway ramps are awful. It is seldom that anything seems to be done to clean up these entrances to our city. They should be kept clean and tidy all the time for the residents and visitors alike. In all the categories, every suggestion has need for addressing. All we need is money & desire.	9/25/2014 4:18 PM
16	Several parks have become homeless shelters which impacts the residents who wish to use their community park. Staff becomes personal cleaners of the homeless and they should not have to do that as a function of their duties. Time for Chula Vista to partner with someone and help the homeless situation for all to possibly benefit.	9/25/2014 8:19 AM
17	Tree trimming and removal of huge trees that the CITY planted and now only maintain when called and won't remove. Repair and resurfacing of streets.	9/24/2014 5:29 PM
18	Cleaning up third ave and Broadway. There are areas that look trashing and low rent. Businesses with ugly signs and to many signs.	9/24/2014 3:06 PM

## Housing and Community Development Needs Survey

19	This survey isn't clear. Are you asking what needs attention or what we view as being given highest priority currently? I think the west side of Chula Vista is in need of several renovations. Properties look abandoned, graffiti and trash fill the streets and there seems to be high turnover for small businesses. I would love to see the city cleaned up to attract younger families. We have a phenomenal location and with the bayfront renovations ahead our city could really benefit.	9/24/2014 2:16 PM
20	Rain water claiming. Do not allow 90 percent of water to travel to the ocean when we finally get it.	9/24/2014 12:14 PM
21	HOUSING, HOBS AND CRIME PREVENTION IS ONE OF THE KEY TO LEAD TO A HEALTHY COMMUNITY	9/24/2014 9:31 AM
22	You need to considered the access to PARKWAY, I used to play volleyball twice a week, and we were almost 50 people on the gym, seniors and young people gatering for the same interest. and now you have to pay 70 dll x hour to use the facilities. this is not fair. we need to encourage our kids to stay safe from drugs doing some healthy and what we have???, gyms closing dors to this population of people..thanks and I encourage you to open the gym if is not goint to be free, you can ask for individual payment....	9/24/2014 8:46 AM
23	We need more education on how to own a home. Renters are getting too expensive with their tentants, bringing their prices up each year while there isn't any employment or any raises at the current jobs. The new minimum is still not enough...	9/24/2014 8:43 AM
24	We need more officers patrolling the streets. I never see officers unless a crime has occurred. We need a substation out East not just a store front. More officer presence.	9/24/2014 8:30 AM
25	The streets are terrible	9/23/2014 9:16 PM
26	More affordable housing and more jobs. And a safe place for our children.	9/23/2014 9:04 PM
27	mental health services	9/23/2014 7:27 PM
28	It's difficult to pick one thing on these categories when there is so many needs	9/23/2014 7:12 PM
29	Like to see efforts made with single mothers trying to afford housing in Chula Vista	9/23/2014 6:16 PM
30	I think our neighborhoods are deteriorating on the west side. Owners don't take care of their yards, there is trash, mattresses, couches etc left on the streets, graffiti and youth openly smoking pot in the parks. I don't shop on 3rd because of the homeless and parolees lingering and loitering.	9/23/2014 5:25 PM
31	Would be interested in the breakdown of how you spent the money in the most recent 2 years. Thanks Scott Vinson	9/23/2014 4:28 PM
32	west of the 805 is in need of low or no interest rate home improvement loans.	9/23/2014 4:20 PM
33	take away some of these don't turn on red signs ,for instinst 4th and cst.terrible back up of traffic heavy area due to motor vehicles ,coming going can't get out parking lot or in jack and box from c.st,traffic backs up can't enter c st even back to 4 way stop before c st.ck it out .thanks	9/23/2014 3:19 PM
34	Residential street repair not only main fairway	9/23/2014 3:10 PM
35	Real Affordable Housing for seniors. I live in "Affordable" senior housing for seniors at Harvest Ridge in East Lake on Palomar Street. I pay \$898.00 per month in Rent. \$898.00 is not affordable.	9/23/2014 2:48 PM
36	Swimming pools especially on the East side of town. Our students get scholarships for aquatic sports, especially girls and there aren't enough pools to cover all of the students who swim and play water polo. It seems silly but it's truly important.	9/23/2014 2:30 PM
37	It would be great if funding was used for more affordable housing projects. My family and I have been on waiting lists for several years to obtain affordable housing and it is disillusioning to still not have any openings in the Eastlake area. We owned homes in Eastlake before the housing crisis and ended up losing our home to foreclosure. We did not want to move our kids away from their schools and choose to stay in this neighborhood. There are a lot of people in our same situation who also need some type of rental assistance but are unable to locate affordable housing in our area. The other issue I would like to address is the need for more jobs in Chula Vista. It would be nice if there was funding to go toward job creations for this area. I have to commute over 45 minutes outside of Chula Vista and would love to be able to work closer to home. Thank you for allowing my input.	9/23/2014 2:15 PM
38	Need to keep freeway access areas clean from litter so the city looks nice ( H street on and off ramps)	9/23/2014 1:49 PM
39	Too many transients begging for money, especially on/off ramps to freeway. Dangerous, unsightly, and creates a bad image of our city.	9/23/2014 1:39 PM

## Housing and Community Development Needs Survey

40	Seeing a lot of converted garages and building taking place that do not seem to be permitted	9/23/2014 1:19 PM
41	ENFORCE VAGRANCY LAWS AND PUBLIC INTOXICATION LAWS	9/23/2014 1:10 PM
42	This is a good neighborhood but I really think if rules were enforced by HOAs (we are told they cannot do anything but give a fine maybe) things might improve. People illegally park, do uturns, block intersections, let dogs loose and/or don't clean up after them, have parties later than midnight, dig into others properties and "nothing can be done" Speeding is also a big problem esp. among the younger group. Also parents BLOCK culdesacs to let children play... I have stop calling in because complaints go unheard... Neighbor broke our fence, we paid to fix it as they wouldn't and HOA said there's nothing they can do...money is paid into what	9/23/2014 1:05 PM
43	Pay off my mortgage so I can retire by age 65.	9/23/2014 12:48 PM
44	Fewer palm "trees"; more leafy trees to make more shade and make city feel more cozy	9/23/2014 12:47 PM
45	This WAS mentioned above but it needs to be emphasized. Our city could be much less a ghetto city if we enforced the laws/rules we have on the books already. And make sure they are carried out.	9/23/2014 12:41 PM
46	COMMUNITY SERVICES need to include arts and after school programs	9/23/2014 12:26 PM
47	I can easily pick more than one option under a catagory such as street/sidewalk; Youth, Child & Health centers; Water/Sewer; Transp., Homless & Substance abuse; Job skills training; Housing rehab for Owners; Affordable Housing for Seniors; and add Services for Mental Illness and Behavioral problems, which affects the entire community, and it's not being addressed in many communities.	9/23/2014 12:21 PM
48	Open Space beautification.	9/23/2014 12:05 PM
49	Chula Vista's image needs improvement, please work with the Chamber of Commerce or other organizations to enhance our city's image and attract high-paying jobs and industry.	9/23/2014 12:04 PM
50	Repave streets	9/23/2014 12:03 PM
51	Would like to see some lights around stop signs and lights in the cross walk along E. Palomar street, dangerous area for pedestrians, just a matter of time before someone is killed because of stop sign runners	9/23/2014 9:07 AM
52	We need graffiti removal for both city owned and residential, like it was before, businesses need to comply and remove graffiti within 24 hours and this needs to be enforced, some home owners have graffiti and leave it there for months and it never gets removed, Need to hire back the graffiti removal team	9/23/2014 8:31 AM
53	Power lines should get burried	9/23/2014 8:23 AM

## WRITTEN STANDARDS FOR PROVISION OF ESG ASSISTANCE

The City of Chula Vista, in accordance with Department of Housing and Urban Development guidelines, developed standard policies and procedures for evaluating individuals' and families' eligibility for Assistance under Emergency Solutions Grant (ESG).

Per 24 CFR 576.401 the City and ESG sub-recipients must conduct an initial evaluation to determine each individual or family's eligibility for ESG assistance and the amount and types of assistance the individual or family needs to regain stability in permanent housing. These evaluations must be conducted in accordance with the centralized or coordinated assessment requirements set forth under §576.400(d) which is pending development by the San Diego Continuum of Care (CoC).

The City and ESG sub-recipients must re-evaluate the program participant's eligibility and the types and amounts of assistance the participant needs; not less than once a year for participants who are receiving homelessness prevention assistance or receiving rapid re-housing assistance.

At the City and sub-recipient's discretion, re-evaluations may be conducted more frequently than required by 24 CFR 576.401 and may also be incorporated into the case management process for homeless prevention and rapid re-housing participants – See 24 CFR 576.401(e) (i). Regardless of which timeframe is used, re-evaluations, must at minimum, establish that:

- The program participant does not have an annual income that exceeds 30 percent of median family income for the area, as determined by HUD; and the program participant lacks sufficient resources and support networks necessary to retain housing without ESG assistance. To determine if an individual or family is income eligible, the City or sub-recipient must examine an individual or family's annual income to ensure that it does not exceed the most current area income limits posted on the Department of Housing and Urban Development's website webpage found at: <http://www.huduser.org/portal/datasets/il/il2012/2012summary.odn>

**Note:** Annual income must be below 30% at the time of the initial evaluation.

- When the program participant's income or other circumstances change (*e.g.*, changes in household composition) that affects the program participant's need for assistance under ESG, the City and its sub-recipient must re-evaluate the program participant's eligibility and the amount and types of assistance the program participant needs.
- The City may also assist each program participant, as needed, to obtain appropriate supportive services, including assistance in obtaining other permanent housing, medical health treatment, mental health treatment, counseling, supervision, and other services essential for achieving independent living; housing stability case management; and other Federal, State, local, or private assistance available to assist the program participant in obtaining housing stability including;

- Medicaid (Medi-Cal in California)
- Supplemental Nutrition Assistance Program (Food Stamps or SNAPs)
- Women, Infants and Children (WIC)
- Federal-State Unemployment Insurance Program
- Public Housing
- Social Security Disability Insurance (SSDI)
- Supplemental Security Income (SSI)
- Child and Adult Care Food Program, and
- Other mainstream resources such as housing, health, social services, employment, education services and youth programs that an individual or family may be eligible to receive

### **HOMELESS PREVENTION AND RAPID RE-HOUSING**

ESG funds may be used for costs of rental assistance, security deposits, and utility deposits, as well as helping pay for any arrears (up to the program limits).

Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance will consist of a waiting list for potentially eligible clients and those who most likely benefit from the program. Referrals from social service providers will be key to the program's success. The City of Chula Vista's program will focus on assisting special needs populations including former foster youth, victims of domestic violence, and veterans. The goal is to leverage the City's HPRP funds with those funds available to program participants that can achieve program success. The City recognizes there are some applicants who meet HPRP eligibility criteria, but only need a few months of assistance before they receive Section 8, Tenant Based Rental Assistance, County voucher for former Foster Voucher or a HUD VASH voucher (as it may take several months to finish the process). The City with its numerous partners would encourage applicants who are lined up other mainstream services to utilize the City's HPRP short term program.

Another key to the success of this program is the use of a screening and assessment process, which thoroughly explores a family's or individual's situation and pinpoints their unique housing and service needs. Based upon the assessment, families and individuals should be referred to the kinds of housing and services most appropriate to their situations and need (i.e. access all available services to increase self sufficiency).

Once in place, a centralized or coordinated assessment system will help to better match individuals and families with the most appropriate assistance. Under homelessness prevention assistance, funds are available to persons below 30% of Area Median Income (AMI), and are homeless or at risk of becoming homeless.

ESG funds can be used to prevent an individual or family from becoming homeless and/or regain stability in current housing or other permanent housing. Rapid re-housing funding will be available to those who are literally homeless to ultimately move into permanent housing and achieve housing stability.



Standards for determining the share of rent and utilities costs that each program participant must pay, while receiving homelessness prevention or rapid re-housing assistance will consist of a subsidy calculation using a hybrid of the Section 8 Housing Choice Voucher Program. However, the City will have the discretion to set the payment standard and maximum monthly subsidy of \$1,000.

The amount each program participant must pay, (a minimum rent of \$100.00), will be based on the following:

- Rental assistance cannot be provided for a unit unless the rent for that unit is at or below the Payment Standard, established by the City using HUD's published Fair Market Rents for the San Diego Region. A complete listing of the Fair Market Rent for San Diego can be found at the following website: <http://www.huduser.org/portal/datasets/fmr.html>
- The rent charged for a unit must be reasonable in relation to rents currently being charged for comparable units in the private unassisted market and must not be in excess of rents currently being charged by the owner for comparable unassisted units. See 24 CFR 574.320.
- The rental unit must meet minimum habitability standards found at 24 CFR 576.403.
- There must be a rental assistance agreement and lease between property manager and tenant as well as the owner of property and the City or ESG sub-recipient.
- No rental assistance may be made to an individual or family that is receiving rental assistance from another public source for the same time period, and
- Rental assistance may not be provided to a participant who is currently receiving replacement housing payments under Uniform Relocation Assistance.
- Rental assistance may be available for Project Based Rental Assistance, based on availability of funding and vacant units.

Per 24 CFR 576.106 (e), the City's or its ESG sub-recipients may make rental assistance payments only to an owner with whom the sub-recipient has entered into a rental assistance agreement. The rental assistance agreement must set forth the terms under which rental assistance will be provided, including the requirements that apply under this section. The rental assistance agreement must provide that, during the term of the agreement, the owner must give the sub-recipient a copy of any notice to the program participant to vacate the housing unit, or any complaint used under state or local law to commence an eviction action against the program participant. In the event of project based assistance, the payments would also go directly to the property owner with a rental assistance agreement in place.

Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time. Currently, the period is up to 12 months.

Although under 24 CFR 576.103 and 24 CFR Part 576.104, the City and its sub-recipients may provide an ESG a program participant with up to 24 months of rental assistance during any 3-year period. The City is providing a maximum of up to 12 months of rental assistance that can be in the form of short-term rental assistance is assistance for up to 3 months of rent or medium-term rental assistance is assistance for more than 3 months but not more than 12 months of rent. The amount of that assistance can be adjusted over time. Payment of rental arrears may consist of a one-time payment for up to 6 months of rent in arrears, including any late fees on those arrears.

The maximum amount of rental assistance provided and, an individual or family's level of responsibility for rent payments, over time, shall be determined by the City and shall be reflective of the individual or family's need for rental assistance and the level of financial resources available to the ESG sub-recipient, noting that some families may be better suited for an emergency shelter or transitional housing before transitioning into a HPRP subsidized unit.

Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participants receives assistance; or the maximum number of times the program participants may receive assistance.

Subject to the general conditions under 24 CFR 576.103 and 24 CFR Part 576.104, sub-recipients may use ESG funds to pay housing owners, utility companies, and other third parties for some or all of the following costs, as allowed under 24 CFR 576.105:

- Security deposits
- Last month's rent
- Utility deposits
- Utility payments

Consistent with 24 CFR 576.105 (c), ESG sub-recipients shall determine the type, maximum amount and duration of housing stabilization and/or relocation services for individuals and families who are in need of homeless prevention or rapid re-housing assistance through the initial evaluation, re-evaluation and ongoing case management processes.

Consistent with 24 CFR 576.105(d), financial assistance for housing stabilization and/or relocation services cannot be provided to a program participant who is receiving the same type of assistance through other public sources or to a program participant who has been provided with replacement housing payments under the Uniform Relocation Act (URA) during the period of time covered by the URA payments.

## **EMERGENCY SHELTER**

### Emergency Shelter Definition

The term Emergency Shelter was revised by 24 CFR Part 576.2 to mean “any facility, the primary purpose of which is to provide a temporary shelter for the homeless in general or for specific populations of the homeless and which does not require occupants to sign leases or occupancy agreements. This definition excludes transitional housing. However, projects that were funded as an emergency shelter (shelter operations) under the FY 2010 Emergency Shelter Grants program may continue to be funded under the emergency shelter component under the Emergency Solutions Grants program, regardless of whether the project meets the revised definition.

### Admission, Diversion, Referral and Discharge

ESG sub-recipients must conduct an initial evaluation of all individuals or families to determine if they should be admitted to an emergency shelter, diverted to a provider of other ESG funded components (e.g. rapid re-housing or homeless prevention assistance) and/or referred for other mainstream resources.

ESG sub-recipients must determine that individuals and families meet criteria including the Homeless Definition and rate the individual or family’s vulnerability to ensure that only those individuals or families that have the greatest need for emergency shelter assistance receive ESG funded assistance.

ESG sub-recipients must also reassess emergency shelter participants, on an ongoing basis, to determine the earliest possible time that they can be discharged to permanent housing.

### Safety and Shelter Needs of Special Populations

ESG funds may be used to provide services for homeless youth, victim services, and services for people living with HIV/AIDS, so long as the costs of providing these services are eligible under the regulations for the emergency shelter component found at 24 CFR Part 576.102.

Consistent with ESG recordkeeping and reporting requirements found at 24 CFR Part 576.500, ESG sub-recipients must develop and apply written policies to ensure the safety of program participants through the following actions:

- All records containing personally identifying information (as defined in HUD’s standards for participation, data collection, and reporting in a local HMIS) of any individual or family who applies for and/or receives ESG assistance will be kept secure and confidential
- The address or location of any domestic violence, dating violence, sexual assault, or stalking shelter project assisted under the ESG will not be made public, except with written authorization of the person responsible for the operation of the shelter, and

- The address or location of any housing of a program participant, including youth, individuals living with HIV/AIDS, victims of domestic violence, dating violence, sexual assault, and stalking; and individuals and families who have the highest barriers to housing will not be made public, except as provided under a preexisting privacy policy of the sub-recipient and consistent with state and local laws regarding privacy and obligations of confidentiality

In addition, ESG sub-recipients must adhere to the following ESG shelter and housing standards found at 24 CFR Part 576.403 to ensure that shelter and housing facilities are safe, sanitary, and adequately maintained:

- **Lead-Based Paint Requirements.** The Lead-Based Paint Poisoning Prevention Act applies to all shelters assisted under ESG program and all housing occupied by program participants. All ESG sub-recipients are required to conduct a Lead-Based Paint inspection on all units receiving assistance under the rapid re-housing AND homelessness prevention components if the unit was built before 1978 and a child under age of six or a pregnant woman resides in the unit.
- **Structure and Materials.** The shelter building should be structurally sound to protect residents from the elements and not pose any threat to health and safety of the residents.
- **Access.** The shelter must be accessible, and there should be a second means of exiting the facility in the case of emergency or fire.
- **Space and Security.** Each resident should have adequate space and security for themselves and their belongings. Each resident must have an acceptable place to sleep.
- **Interior Air Quality.** Each room or space within the shelter/facility must have a natural or mechanical means of ventilation. The interior air should be free of pollutants at a level that might threaten or harm the health of residents.
- **Water Supply.** The shelter's water supply should be free of contamination.
- **Sanitary Facilities.** Each resident should have access to sanitary facilities that are in proper operating condition. These facilities should be able to be used in privacy, and be adequate for personal cleanliness and the disposal of human waste.
- **Thermal Environment.** The shelter/facility must have any necessary heating/cooling facilities in proper operating condition.
- **Illumination and Electricity.** The shelter/facility should have adequate natural or artificial illumination to permit normal indoor activities and support health and safety. There should be sufficient electrical sources to permit the safe use of electrical appliances in the shelter.

- **Food Preparation.** Food preparation areas, if any, should contain suitable space and equipment to store, prepare and serve food in a safe and sanitary manner.
- **Sanitary Conditions.** The shelter should be maintained in a sanitary condition.
- **Fire Safety-Sleeping Areas.** There should be at least one working smoke detector in each occupied unit of the shelter facility. In addition, smoke detectors should be located near sleeping areas where possible. The fire alarm system should be designed for a hearing-impaired resident.
- **Fire Safety-Common Areas.** All public areas of the shelter must have at least one working smoke detector.

Policies and procedures for assessing, prioritizing, and reassessing individuals' and families' needs for essential services related to emergency shelter.

- ESG funds may be used to provide essential services to individuals and families who are in an emergency shelter. Essential services for participants of emergency shelter assistance can include case management, child care, education services, employment assistance and job training, outpatient health services, legal services, life skills training, mental health services, substance abuse treatment services, transportation, and services for special populations.
- ESG sub-recipients are responsible to assess an individual or family's initial need for emergency shelter and must re-assess their need on an ongoing basis to ensure that only those individual or families with the greatest need receive ESG funded emergency shelter assistance.
- Upon completion and implementation of the CoC's centralized or coordinated assessment system, ESG recipients shall be required to use that system to help determine an individual or families need for emergency shelter or other ESG funded assistance.
- Policies and procedures for coordination among emergency shelter providers, essential service providers, homelessness prevention and rapid re-housing assistance providers, other homeless assistance providers, and mainstream service and housing providers. Coordination to assist the homeless and prevent homelessness will come from the leadership of the statewide Continuum of Care. Active engagement and membership in the statewide CoC or local homeless coalition is strongly encouraged. The CoC will further engage and coordinate resources amongst other entities to improve current programs and funding.



# **Citizen Participation Plan 2015-2019**

The Consolidated Plan is a U.S. Department of Housing and Urban Development (HUD) requirement for a city to receive federal housing and community development funding. Each Consolidated Plan must contain a strategy for citizen participation in the Consolidated Plan and Annual Action Plan process.

It is the policy of the City of Chula Vista to ensure adequate citizen involvement in the planning, implementation, and evaluation of its housing and community development programs. This document outlines the City's plan for soliciting and receiving citizen input during preparation of the Five-Year Consolidated Plan covering the program years 2015 to 2019, and the individual Annual Action Plans during these same years. This Citizen Participation Plan (CPP) was drafted in accordance with Sections 91.100 and 91.105 of HUD's Consolidated Plan regulations.

### **Administrative Responsibilities and Contact Information**

The City of Chula Vista (City) is the recipient of all CDBG, HOME, and ESG funds. Specific program information is available at: <http://www.chulavistaca.gov/departments/development-services/housing>

The Development Services Housing Division has responsibility for administration of the Consolidated Plan process, which includes all activities related to development and dissemination of Consolidated Plans, Annual Action Plans, and Consolidated Annual Performance Evaluation Reports.

### **Encouraging Public Participation**

It is the intent of the City of Chula Vista is to encourage and facilitate the participation of residents in the formulation of priorities, strategies and funding allocations related to the Consolidated Plan process, emphasizing involvement by low and moderate income persons, especially those living in low and moderate income neighborhoods. The City also encourages participation of minority populations, including people who do not speak English and persons with special needs. The City shall encourage the participation of residents of public and assisted housing developments, in the process of developing and implementing the Consolidated Plan. Finally, the City consults with the public and private agencies that provide housing, health and social services to City residents to identify the greatest needs of City residents, particularly low to moderate income residents and those with special needs.

**Role of low and moderate income people.** The primary purpose of the programs covered by this CPP is to improve communities by providing decent housing, a suitable living environment, and growing economic opportunities—all principally for low and moderate income people. Because the amount of federal CDBG, HOME, and ESG money the City of Chula Vista receives and/or administers each year is primarily based on the severity of both poverty and substandard housing conditions in the City, the City recognizes the importance of public participation that genuinely involves people who have experienced these conditions.

It is the City's intent to provide opportunities for meaningful involvement by low income people at all stages of the process, including:

- Needs identification
- Priority setting
- Funding allocations
- Program recommendations

### **Stages of the Consolidated Plan Process**

The policies and procedures in this CPP relate to five specific stages of action mentioned in law or regulation. These stages include:

- Stage 1. The needs assessment stage, i.e., the identification of housing and community development needs that generally occurs during development of a Consolidated Plan. *For the 2015-2019 Consolidated Plan, this stage occurred during the development of the 2013-2020 Housing Element, and between August 2014- April 2015.*
- Stage 2. The plan development stage, i.e., preparation of a Draft Consolidated Plan and/or Draft Annual Action Plan. *This occurred during December 2014-April 2015 for the Five-year Consolidated Plan and for the 2015 Action Plan*
- Stage 3. The approval stage, i.e., formal approval by elected officials of a final Consolidated Plan or Annual Action Plan. *The timing of this stage depends on the meeting schedule of the City of Chula Vista, but generally occurs during March-April.*
- Stage 4. The amendment stage, i.e., when a change is made in the proposed use of funds in an Annual Action Plan or to the priorities established in the Consolidated Plan, a formal Substantial Amendment will be proposed, considered and acted upon. (See “Stages in the Process” of this CPP for the definition of what constitutes a substantial amendment). *This stage only occurs if a substantial amendment is required.*
- Stage 5. The performance review phase, i.e., preparation of the CAPER. *This occurs during August and September of each year.*

### **Program Year in the City of Chula Vista**

The “program year” established by the City for the use of these funds is July 1 through June 30.

Plan Year 1 (2015): July 1, 2015-June 30, 2016

Plan Year 2 (2016): July 1, 2016-June 30, 2017

Plan Year 3 (2017): July 1, 2017-June 30, 2018

Plan Year 4: (2018) July 1, 2018-June 30, 2019

Plan Year 5: (2019) July 1, 2019-June 30, 2020

### **Public Notice**

This section describes how the City will issue public notices about the Five-year Consolidated Plan, Annual Action Plan, CAPER meetings, document draft review periods, amendments, and requests for release of HUD funds.

**When notice will occur.** The City will provide advanced public notice once any of the following documents is available for draft review and comment: the Proposed Annual Action Plan or Consolidated Plan, any proposed Substantial Amendment, the Annual Performance Report and Notices of Intent to Request Release of Funds. In addition, the City will provide public notice of all public hearings related to the funds or to the planning process covered by this CPP.



HUD considers two weeks advance public notice to be adequate for the public to permit informed comment. The amount of lead time can also vary, depending on the event. Specific minimum amounts of lead time for different events are described later in this CPP.

**Forms of public notice.** Public notices will be published in an English-language and Spanish-language general circulation publications. Whenever feasible, display ads and/or press releases for publication in appropriate neighborhood and ethnic newspapers will also be used. Notice will also be given through mailings to other organizations or individuals who have requested receipt of such notices. The proposed Consolidated Plan will be published to afford citizens, public agencies and other interested parties a reasonable opportunity to examine its contents and to submit comments. The requirement for publishing will be met by publishing a summary of the proposed Consolidated Plan and proposed projects in the above-mentioned publications.

### **Public Access to Information**

The City of Chula Vista will provide the public with reasonable and timely access to information and records relating to the data or content of the Consolidated Plan, as well as the proposed, actual, and past use of funds covered by this CPP. In addition, the City will provide the public with reasonable and timely access to local meetings related to the proposed or actual use of funds.

**Standard documents.** Standard documents to which public access will be provided include: the proposed and final Annual Action Plans, the proposed and final Consolidated Plans, proposed and final Substantial Amendments to an Annual Action Plan or Consolidated Plan, Consolidated Annual Performance Reports and this Citizen Participation Plan.

**Availability of standard documents.** In the spirit of encouraging public participation, copies of standard documents will be provided to the public. These materials will be available in a form accessible to persons with disabilities, upon request by calling (619) 691-5047.

**Places where standard documents are available.** Standard documents are available at the following location and website:

City of Chula Vista Development Services Housing Division  
276 Fourth Avenue  
Chula Vista, CA 91910;

City of Chula Vista Development Services-Redevelopment and Housing Website at:  
<http://www.chulavistaca.gov/departments/development-services/housing>

### **Public Hearings**

Public hearings will be held at key stages of the process to obtain the public's views and to provide the public, to the greatest extent possible, with responses to their questions and comments. The City holds public hearings to obtain input regarding community needs during development of a Consolidated Plan, to review proposed uses of the funds in each Annual Action Plan, and to review program performance. More information about these specific hearings is contained in "Stages of the Process" of this CPP.

**Access to public hearings.** Public hearings will be held only after there has been adequate notice as described in "Public Notice" of this CPP. At a minimum, an advertisement in an English and Spanish

language general circulation publication, published at least ten days before the hearing, is required. The City web-site at [www.chulavistaca.gov](http://www.chulavistaca.gov) also posts the City Council meeting agendas and information on each agenda item.

Public hearings are held before the City of Chula Vista Council Chambers; 276 Fourth Avenue Chula Vista, CA 91910—accessible by public transit.

**Public hearings and populations with unique needs.** All public hearings are held at a location accessible to people with disabilities. If non-English speaking or hearing impaired residents request assistance to participate in a public hearing, the City will provide appropriate assistance to the greatest extent possible.

### **Public Meetings**

The City holds public meetings related to the Consolidated Plan process in several areas in the City of Chula Vista (i.e. East, South and Northwest) in and around the month of September. Anyone interested in being notified of the meetings can call or otherwise contact the Development Services Housing Division to be placed on the community meeting mailing list.

Because the housing and community development needs of low and moderate income people are so great and so diverse, priorities must be set in order to decide which needs should get more attention and more resources than other needs. This is the basic reason the Consolidated Plan exists.

The City holds public meetings to obtain residents' opinions about needs and what priority those needs have during the development stage of the Consolidated Plan (every 5 years). Public meetings about needs will be completed at least 15 days before a draft Consolidated Plan is published for comment, so that the needs identified can be considered by the City and addressed in the draft Plan.

### **Draft Annual Action Plan and/or Consolidated Plan**

The law providing the funds related to this CPP calls for improved accountability of jurisdictions to the public. In that spirit and in compliance with the terms of the law, the City will use the following procedures:

**General information.** At the beginning of this stage, usually in October of each year, the City will provide public notice of the anticipated receipt of grant funds, including an estimate of the amount of CDBG, HOME, and ESG, funds it expects to receive in the following year and a description of the range of types of activities that can be funded with these resources. Also, the notice will provide an estimate of the amount of these funds that will be used in ways that will benefit low and moderate income people. Contact information will be included in the notice so that interested persons can obtain additional information.

The plans of the City to minimize the extent to which low and moderate income people will have to leave their homes as a result of the use of these federal dollars (displacement) are also available at this stage. The City's "anti-displacement plan" describes how the City will compensate people who are actually displaced as a result of the use of these funds, specifying the type and amount of compensation.

**Technical assistance.** City staff will work with organizations representative of low and moderate

income people who are interested in submitting a proposal to obtain funding for an activity. Technical assistance workshops regarding the funding process and how to apply will be provided to interested organizations early in the process.

**Anti-Displacement.** The City of Chula Vista strives to avoid or minimize the displacement of individuals as a result of HUD funded activities. Therefore, to the greatest extent feasible, the City:

- Considers the impact of displacement in site selection, during the project planning phase.
- Provides information to displaced individuals on available assistance and relocation benefits
- Reviews Anti-displacement Plans and Relocation Plans prior to funding.

Prior to approval of any HUD funded activity with the potential for temporary or permanent displacement of individuals, the responsible agency (City or private developer) provides a written plan of action for comparable replacement low-income housing and assistance to displaced persons, based on the Uniform Relocation Assistance and Real Property Acquisitions Policies Act of 1970 (URA), 49 CFR part 24).

**Availability of a proposed plan.** Copies of Proposed Consolidated Plans and/or Annual Action Plans are made available by request. In addition, copies are made available at the locations specified above in “Public Access to Information” of this CPP.

**Public hearings and further action.** In addition to the public meetings held in the community regarding proposed Plans, public hearings about proposed Plans are held by the City Council. All comments from the public meetings, as well as those received in writing during the 30-day public comment period, are presented to the Chula Vista City Council for their consideration. In the event that the City receives notification of one-time federal funds or grant opportunities, the City may use the suggested public comment period. All such comments are considered by staff and presented in the final Plans.

#### **Final Annual Action Plan and/or Consolidated Plan**

Copies of the final Plan and a summary will be made available to the public upon request at cost. In addition, copies will be available at the locations specified above in “Public Access to Information.”

#### **Substantial Amendments to the Consolidated Plan and Action Plan**

Occasionally, public comments warrant an amendment to the Consolidated Plan and/or Action Plan. The City will make documents available for interested parties of the draft Consolidated Plan and Annual Action Plan and Executive Summary for a comment period no less than 30-days. In the event that the City receives notification of one-time federal funds or grant opportunities, the City may use the suggested public comment period. The criteria for whether to amend a Consolidated Plan or Annual Action Plan is referred to by HUD as “Substantial Amendment Criteria.” The following are defined as substantial amendments by the City and will require public notice and provision of a public comment period:

- Over 50% of the original location of beneficiaries are impacted by the change;
- Contract scope of work of the proposed activity is modified to the point where it would generally be considered a new activity;

- Subrecipient assumes the responsibility of a project identified in the Action Plan;
- A new program or proposed activity is proposed for funding that was not previously identified in the Consolidated Plan and Action Plans;
- An administrative decision to reallocate funds to an activity in the Action Plan to other activities of equal or lesser priority need level, unless the decision is a result of:
  - A federal government, state government, or local government declared state of emergency.
  - A change in allocation priorities or a change in the method of distribution of funds;
  - Any use of HUD 108 financing that was not described in the Consolidated Plan;
  - Any changes in federal funding level after the Draft Consolidated Plan’s comment period has expired; and
  - the resulting effect on the distribution of funds will *not* be considered an amendment or a substantial amendment.

**Public notice and public hearing for substantial amendments.** The City will provide reasonable notice of a proposed Substantial Amendment so that residents will have an opportunity to review and comment on it. Notice will be made according to the procedures described in “Public Notice” of this CPP and will allow a 30-day period for public comment. In the event that the City receives notification of one-time federal funds or grant opportunities, the City may use the suggested public comment period. In preparing a final Substantial Amendment, due consideration will be given to all comments and views expressed by the public. The final Substantial Amendment will have a section that presents all comments and explains why any comments were not accepted.

**Consolidated Annual Performance Evaluation Report (CAPER)**

Every year, the City must submit to HUD the Consolidated Annual Performance Evaluation Report (CAPER), within 90 days of the close of the program year, i.e., by September 28. In general, the CAPER describes how funds were actually spent and the extent to which these funds were used for activities that benefited low and moderate income people.

**Public notice for CAPERs** The City will provide reasonable notice that the CAPER is available so that residents will have an opportunity to review and comment on it. Notice will be made according to the procedures described in “Public Notice” above. Public comments will be accepted during a 15-day comment period described in the public notice.

Copies of the CAPER will be made available to the public upon request. In addition, copies will be available at the locations listed in “Public Access to Information.”

In preparing a CAPER for submission to HUD, consideration will be given to all comments and views expressed by the public, orally or submitted in writing. The CAPER sent to HUD will have a section that presents all comments.

**Notice of Intent to Request Release of Funds (NOI/RROF)**

This notice is to be published when an Environmental Review Record (ERR) is complete and has been signed by the preparer and the certifying officer. The notice must specify, at a minimum, an additional 15-calendar day period within which persons may object to the use release of funds.

**Complaint Procedures**

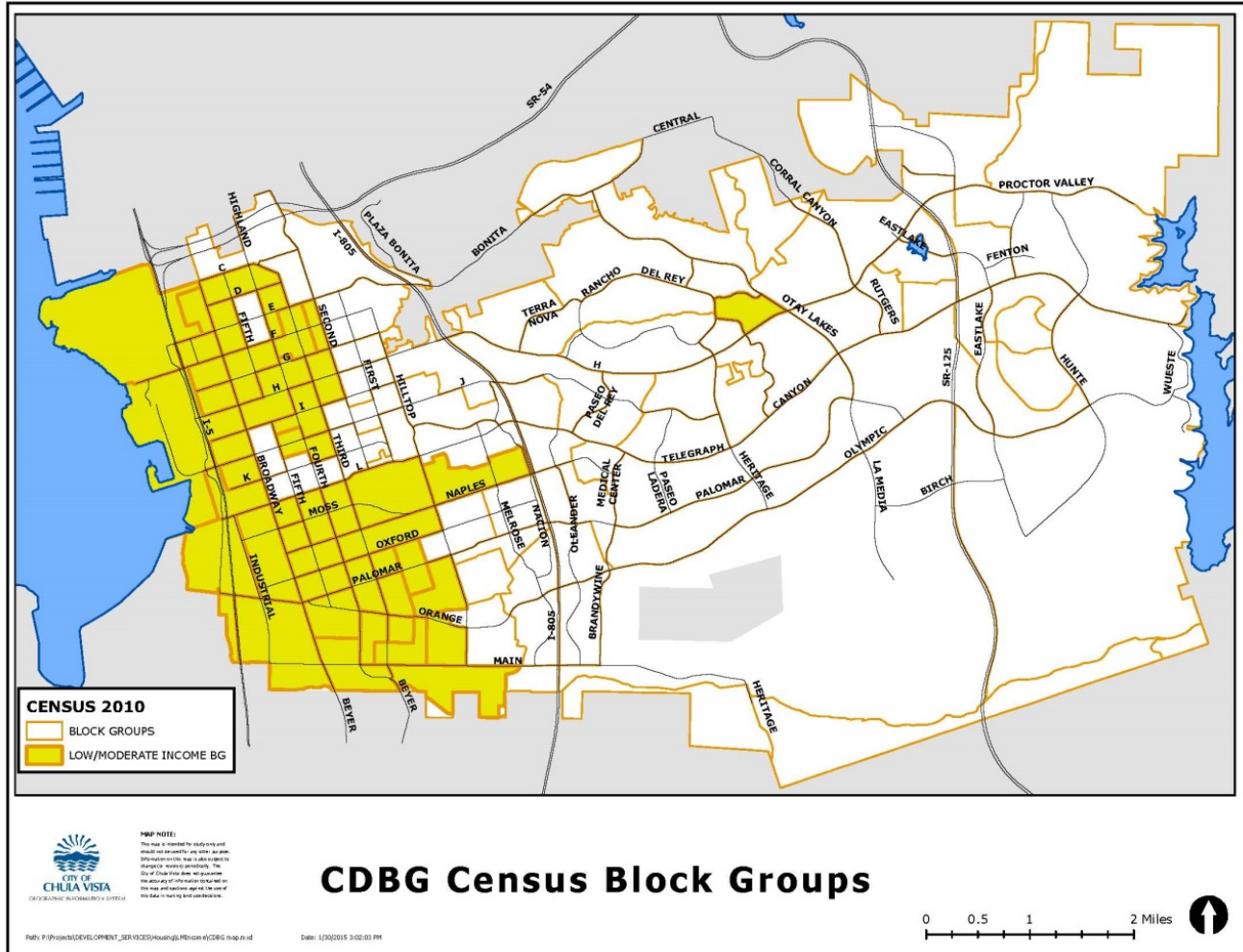
Written complaints from the public about the City’s citizen participation process or the Consolidated Plan process will receive careful consideration and will be answered in writing within 15 working days. Written complaints should be sent to the CDBG Coordinator at the following address: City of Chula Vista Development Services Housing Division, 276 Fourth Avenue Chula Vista, CA 91910

**Amending the Citizen Participation Plan**

This Citizen Participation Plan can be amended only after the public has been notified of the City’s intent to modify it and only after the public has had a reasonable chance to review and comment on proposed substantial changes.

# APPENDIX A

## CDBG Low and Moderate Income Areas



## **APPENDIX B Grant Descriptions**

### **Community Development Block Grant (CDBG): CFDA - 14.218 HOME Investment Partnership: CFDA – 14.239 Emergency Solutions Grant (ESG) Programs: CFDA – 14.231**

The City of Chula Vista Housing Division provides U.S. Department of Housing and Urban Development (HUD), Community Development Block Grant (CDBG), HOME Investment Partnership Act, and Emergency Solutions Grant (ESG) funding to promote public serviced, capital improvement projects, economic development activities (subject to HUD approval) and production of affordable housing activities that benefit low-and moderate income persons living in Chula Vista.

Please refer to the Notice of Funding Availability for a description of each of the funding sources and programmatic requirements.

A brief description of each program is described below and funding is subject to the priorities listed in the Consolidated Plan and Notice of Funding Availability.

#### **COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

The Community Development Block Grant (CDBG) Program is administered by HUD and is authorized under Title 1 of the Housing and Community Development Act of 1974, as amended. The purpose of the CDBG Program is to enhance and maintain viable urban communities through the provision of decent housing, a suitable living environment, and the expansion of economic opportunities, principally for low -and moderate income persons. Not less than 70 percent of CDBG funds must be used for activities that benefit low- and moderate-income persons. In addition, each activity must meet one of the following national objectives for the program: benefit low- and moderate-income persons, prevention or elimination of slums or blight, or address community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community for which other funding is not available.

#### **HOME INVESTMENT PARTNERSHIP PROGRAM (HOME)**

The Home Investment Partnerships (HOME) Program as authorized by the 1990 National Affordable Housing Act, as amended by the Housing and Community Development Act of 1992. The intent of the HOME Program is to expand the supply of decent, safe, sanitary and affordable housing. This is done through the following:

- Community Housing Development Organizations (CHDO). Home ownership assistance
- Rehabilitation
- New construction of affordable housing
- Tenant-based rental assistance
- Acquisition of property for affordable housing
- Administration

In order for an activity or program to be eligible for HOME funding, it must qualify by meeting the following guidelines:

- 100% of all funding must be used to benefit households or persons with incomes less than 60% of the area median income.
- All HOME-funded projects must have 25% non-federal matching funds.
- The HOME program has strict long-term affordability requirements which differ based on the type of project and the amount of funding requested per unit.
- Prevailing wage requirements are different from the CDBG program. Federal prevailing wages (Davis-Bacon) are triggered when there are 8 or more units assisted with CDBG funds. For the HOME program, it is 12 or more units.

### **Emergency Solutions Grant (ESG)**

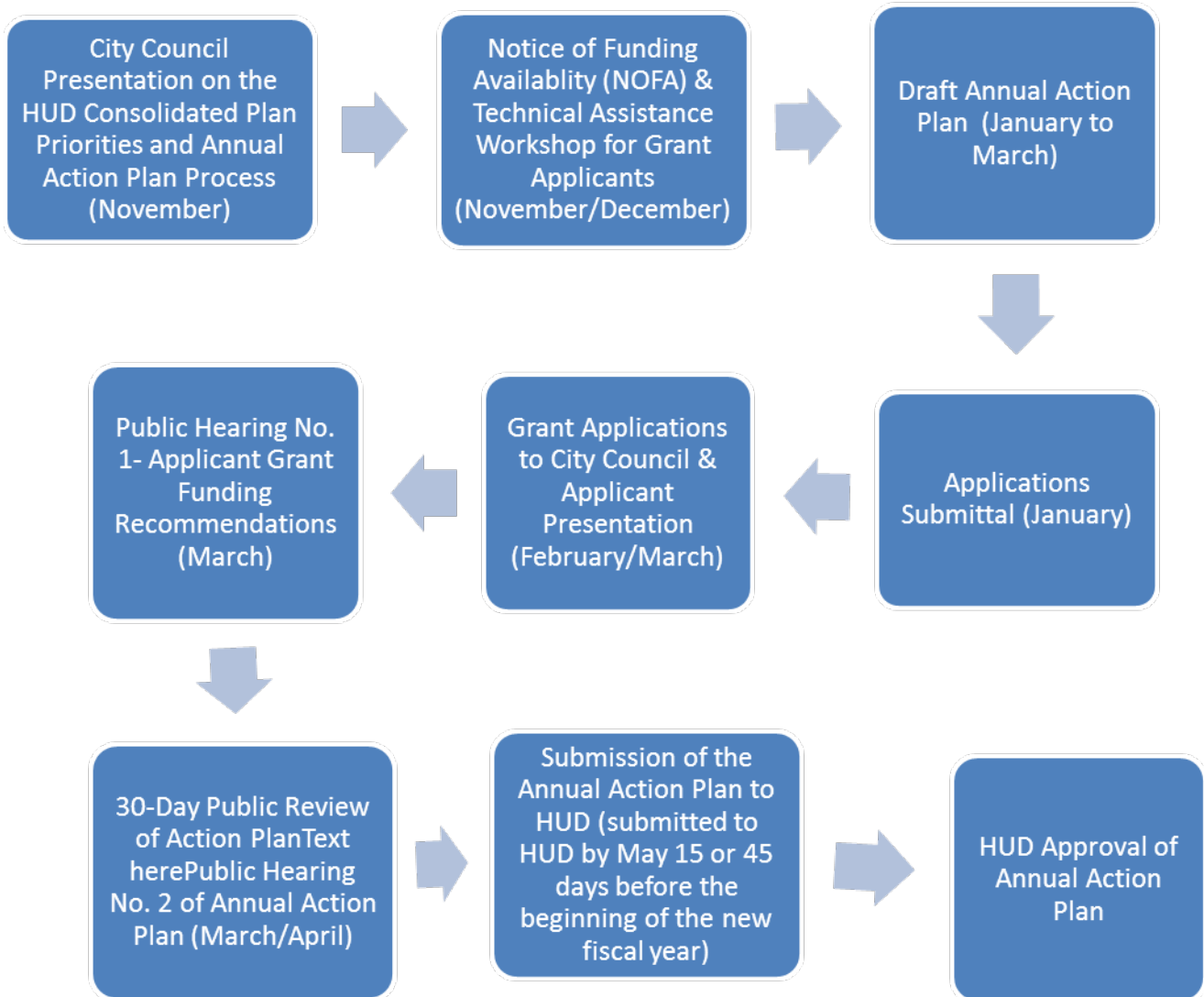
The ESG program provides funding to: (1) engage homeless individuals and families living on the street; (2) improve the number and quality of emergency shelters for homeless individuals and families; (3) help operate these shelters; (4) provide essential services to shelter residents, (5) rapidly re-house homeless individuals and families, and (6) prevent families/individuals from becoming homeless.

For specific requirements and eligible costs, see 24 CFR 576.



# APPENDIX C Flow Chart

## Submittal of Annual Action Plan



***\*City program year begins July 1 subject to HUD approval.***

**Application for Federal Assistance SF-424**

<b>* 1. Type of Submission:</b> <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	<b>* 2. Type of Application:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	<b>* If Revision, select appropriate letter(s):</b> _____ <b>* Other (Specify):</b> _____
---	---	--

<b>* 3. Date Received:</b> 05/15/2015	<b>4. Applicant Identifier:</b> B-15-MC-06-0540 (CDBG)
--	---

<b>5a. Federal Entity Identifier:</b> _____	<b>5b. Federal Award Identifier:</b> _____
--	---

**State Use Only:**

<b>6. Date Received by State:</b> _____	<b>7. State Application Identifier:</b> _____
---	---

**8. APPLICANT INFORMATION:**

<b>* a. Legal Name:</b> City of Chula Vista		
<b>* b. Employer/Taxpayer Identification Number (EIN/TIN):</b> 95-6000690	<b>* c. Organizational DUNS:</b> 0787265510000	

**d. Address:**

<b>* Street1:</b>	276 Fourth Avenue
<b>Street2:</b>	Building "C"
<b>* City:</b>	Chula Vista
<b>County/Parish:</b>	County of San Diego
<b>* State:</b>	CA: California
<b>Province:</b>	
<b>* Country:</b>	USA: UNITED STATES
<b>* Zip / Postal Code:</b>	91910-2699

**e. Organizational Unit:**

<b>Department Name:</b> Development Services Dept.	<b>Division Name:</b> Housing Division
---	---

**f. Name and contact information of person to be contacted on matters involving this application:**

<b>Prefix:</b> Mrs.	<b>* First Name:</b> Angelica
<b>Middle Name:</b>	
<b>* Last Name:</b> Davis	
<b>Suffix:</b>	
<b>Title:</b> Project Coordinator	
<b>Organizational Affiliation:</b> _____	
<b>* Telephone Number:</b> 619-691-5036	<b>Fax Number:</b> _____
<b>* Email:</b> adavis@chulavistaca.gov	

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.218

CFDA Title:

Community Development Block Grant

**\* 12. Funding Opportunity Number:**

N/A

\* Title:

N/A

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

CDBG entitlement funds will be used for housing and community development activities including housing rehabilitation, public services and capital improvement projects to benefit LMC persons.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="1,769,214.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="193,726.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="1,962,940.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:

\* Date Signed:

## Application for Federal Assistance SF-424

## \* 1. Type of Submission:

- Preapplication  
 Application  
 Changed/Corrected Application

## \* 2. Type of Application:

- New  
 Continuation  
 Revision

## \* If Revision, select appropriate letter(s):

## \* Other (Specify):

## \* 3. Date Received:

05/15/2015

## 4. Applicant Identifier:

S-14-MC-06-0540 (ESG)

## 5a. Federal Entity Identifier:

## 5b. Federal Award Identifier:

## State Use Only:

## 6. Date Received by State:

## 7. State Application Identifier:

## 8. APPLICANT INFORMATION:

## \* a. Legal Name:

City of Chula Vista

## \* b. Employer/Taxpayer Identification Number (EIN/TIN):

95-6000690

## \* c. Organizational DUNS:

0787265510000

## d. Address:

## \* Street1:

276 Fourth Avenue

## Street2:

Building "C"

## \* City:

Chula Vista

## County/Parish:

County of San Diego

## \* State:

CA: California

## Province:

## \* Country:

USA: UNITED STATES

## \* Zip / Postal Code:

91910-2699

## e. Organizational Unit:

## Department Name:

Development Services Dept.

## Division Name:

Housing Division

## f. Name and contact information of person to be contacted on matters involving this application:

## Prefix:

Mrs.

## \* First Name:

Angelica

## Middle Name:

## \* Last Name:

Davis

## Suffix:

## Title:

Project Coordinator

## Organizational Affiliation:

## \* Telephone Number:

619-691-5036

## Fax Number:

## \* Email:

adavis@chulavistaca.gov

**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.231

CFDA Title:

Emergency Solutions Grant

**\* 12. Funding Opportunity Number:**

N/A

\* Title:

N/A

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

ESG funds will be used for operation costs of transitional housing and rapid rehousing services.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="153,270.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="153,270.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

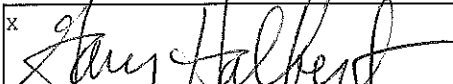
\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  

\* Date Signed:

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: 05/15/2015	4. Applicant Identifier: M-15-MC-0606 (HOME)	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
<b>State Use Only:</b>		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: City of Chula Vista		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 95-6000690	* c. Organizational DUNS: 0787265510000	
<b>d. Address:</b>		
* Street1: 276 Fourth Avenue	Street2: Building "C"	
* City: Chula Vista	County/Parish: County of San Diego	
* State: CA: California	Province: <input type="text"/>	
* Country: USA: UNITED STATES	* Zip / Postal Code: 91910-2699	
<b>e. Organizational Unit:</b>		
Department Name: Development Services Dept.	Division Name: Housing Division	
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: Mrs.	* First Name: Angelica	
Middle Name: <input type="text"/>	* Last Name: Davis	
Suffix: <input type="text"/>	Title: Project Coordinator	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: 619-691-5036	Fax Number: <input type="text"/>	
* Email: adavis@chulavistaca.gov		



**Application for Federal Assistance SF-424**

**\* 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

**\* 10. Name of Federal Agency:**

Department of Housing and Urban Development

**11. Catalog of Federal Domestic Assistance Number:**

14.239

CFDA Title:

Home Investment Partnerships Act (HOME)

**\* 12. Funding Opportunity Number:**

N/A

\* Title:

N/A

**13. Competition Identification Number:**

Title:

**14. Areas Affected by Project (Cities, Counties, States, etc.):**

Add Attachment

Delete Attachment

View Attachment

**\* 15. Descriptive Title of Applicant's Project:**

HOME funds will be used to provide a variety of affordable housing opportunities through rental assistance programs, new rental and first time homebuyer programs.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424**

**16. Congressional Districts Of:**

\* a. Applicant

\* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

**17. Proposed Project:**

\* a. Start Date:

\* b. End Date:

**18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="571,833.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="285,350.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="857,183.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes  No

If "Yes", provide explanation and attach

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

\*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:


\* Last Name:

Suffix:

\* Title:

\* Telephone Number:  Fax Number:

\* Email:

\* Signature of Authorized Representative:  

\* Date Signed:

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

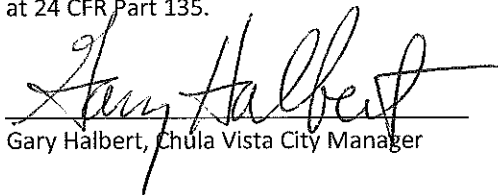
**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

  
\_\_\_\_\_  
Gary Halbert, Chula Vista City Manager

5-4-15  
\_\_\_\_\_  
Date

## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year 2015 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws** -- It will comply with applicable laws.

  
\_\_\_\_\_  
Gary Halbert, Chula Vista City Manager

5-4-15  
\_\_\_\_\_  
Date

**OPTIONAL CERTIFICATION CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Gary Halbert, Chula Vista City Manager

5-4-15

Date

### Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
\_\_\_\_\_  
Gary Halbert, Chula Vista City Manager

5-4-15  
\_\_\_\_\_  
Date

## ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

**Major rehabilitation/conversion** – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

**Essential Services and Operating Costs** – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

**Renovation** – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

**Supportive Services** – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

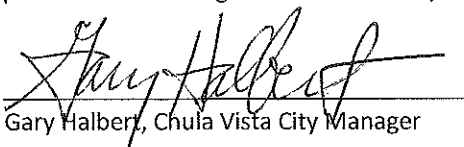
**Matching Funds** – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

**Confidentiality** – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

**Homeless Persons Involvement** – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

**Consolidated Plan** – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction's consolidated plan.

**Discharge Policy** – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

  
Gary Halbert, Chula Vista City Manager

5-4-15  
Date



## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Household Income Limits

HUD Method

Note: The following household income limits are adjusted for a high cost area as per the Federal Housing Act of 1937 and calculated using HCD methodology to comply with Health and Safety Code Sections 50052.5 and 50093.

San Diego-Carlsbad-San Marcos, CA MSA  
 U.S. Department of Housing and Urban Development  
 March 6, 2015 Effective Date

\$ 73,000

Hshold Size	Extremely Low Income									45%		
	30%			35%			40%			45%		
	Annual Income	Monthly Income	30.00% Monthly	Annual Income	Monthly Income	30.00% Monthly	Annual Income	Monthly Income	30.00% Monthly	Annual Income	Monthly Income	30.00% Monthly
ONE	\$17,050	\$1,421	\$426	\$19,850	\$1,654	\$496	\$22,700	\$1,892	\$568	\$25,550	\$2,129	\$639
TWO	\$19,450	\$1,621	\$486	\$22,700	\$1,892	\$567	\$25,950	\$2,163	\$649	\$29,200	\$2,433	\$730
THREE	\$21,900	\$1,825	\$547	\$25,550	\$2,129	\$638	\$29,200	\$2,433	\$730	\$32,850	\$2,738	\$821
FOUR	\$24,300	\$2,025	\$607	\$28,350	\$2,363	\$708	\$32,400	\$2,700	\$810	\$36,450	\$3,038	\$911
FIVE	\$28,410	\$2,368	\$710	\$30,650	\$2,554	\$766	\$35,000	\$2,917	\$875	\$39,400	\$3,283	\$985
SIX	\$32,570	\$2,714	\$814	\$32,900	\$2,742	\$822	\$37,600	\$3,133	\$940	\$42,300	\$3,525	\$1,058
SEVEN	\$36,730	\$3,061	\$918	\$35,200	\$2,933	\$880	\$40,200	\$3,350	\$1,005	\$45,200	\$3,767	\$1,130
EIGHT	\$40,890	\$3,408	\$1,022	\$37,450	\$3,121	\$936	\$42,800	\$3,567	\$1,070	\$48,150	\$4,013	\$1,204

Hshold Size	Very Low Income						Low Income					
	50%			60%			70%			80%		
	Annual Income	Monthly Income	30.00% Monthly	Annual Income	Monthly Income	30.00% Monthly	Annual Income	Monthly Income	30.00% Monthly	Annual Income	Monthly Income	30.00% Monthly
ONE	\$28,350	\$2,363	\$708	\$34,050	\$2,838	\$851	\$39,700	\$3,308	\$992	\$45,400	\$3,783	\$1,135
TWO	\$32,400	\$2,700	\$810	\$38,900	\$3,242	\$972	\$45,400	\$3,783	\$1,135	\$51,850	\$4,321	\$1,296
THREE	\$36,450	\$3,038	\$911	\$43,750	\$3,646	\$1,093	\$51,050	\$4,254	\$1,276	\$58,350	\$4,863	\$1,458
FOUR	\$40,500	\$3,375	\$1,012	\$48,600	\$4,050	\$1,215	\$56,700	\$4,725	\$1,417	\$64,800	\$5,400	\$1,620
FIVE	\$43,750	\$3,646	\$1,093	\$52,500	\$4,375	\$1,312	\$61,250	\$5,104	\$1,531	\$70,000	\$5,833	\$1,750
SIX	\$47,000	\$3,917	\$1,175	\$56,400	\$4,700	\$1,410	\$65,800	\$5,483	\$1,645	\$75,200	\$6,267	\$1,880
SEVEN	\$50,250	\$4,188	\$1,256	\$60,300	\$5,025	\$1,507	\$70,350	\$5,863	\$1,758	\$80,400	\$6,700	\$2,010
EIGHT	\$53,500	\$4,458	\$1,337	\$64,200	\$5,350	\$1,605	\$74,850	\$6,238	\$1,871	\$85,550	\$7,129	\$2,138

Hshold Size	Moderate Income											
	90%			100%			110%			120%		
	Annual Income	Monthly Income	30.00% Monthly	Annual Income	Monthly Income	30.00% Monthly	Annual Income	Monthly Income	30.00% Monthly	Annual Income	Monthly Income	30.00% Monthly
ONE	\$46,000	\$3,833	\$1,150	\$51,100	\$4,258	\$1,277	\$56,250	\$4,688	\$1,406	\$61,350	\$5,113	\$1,533
TWO	\$52,600	\$4,383	\$1,315	\$58,400	\$4,867	\$1,460	\$64,250	\$5,354	\$1,606	\$70,100	\$5,842	\$1,752
THREE	\$59,150	\$4,929	\$1,478	\$65,700	\$5,475	\$1,642	\$72,300	\$6,025	\$1,807	\$78,850	\$6,571	\$1,971
FOUR	\$65,700	\$5,475	\$1,642	\$73,000	\$6,083	\$1,825	\$80,300	\$6,692	\$2,007	\$87,600	\$7,300	\$2,190
FIVE	\$71,000	\$5,917	\$1,775	\$78,850	\$6,571	\$1,971	\$86,750	\$7,229	\$2,168	\$94,650	\$7,888	\$2,366
SIX	\$76,250	\$6,354	\$1,906	\$84,700	\$7,058	\$2,117	\$93,150	\$7,763	\$2,328	\$101,650	\$8,471	\$2,541
SEVEN	\$81,500	\$6,792	\$2,037	\$90,550	\$7,546	\$2,263	\$99,600	\$8,300	\$2,490	\$108,650	\$9,054	\$2,716
EIGHT	\$86,750	\$7,229	\$2,168	\$96,400	\$8,033	\$2,410	\$106,000	\$8,833	\$2,650	\$115,650	\$9,638	\$2,891

Note: Income levels 80% and below are adjusted by a HUD high cost area allowance.

This general income information is calculated from the U.S. Department of Housing and Urban Development (HUD) income figures. Specific program requirements may vary.

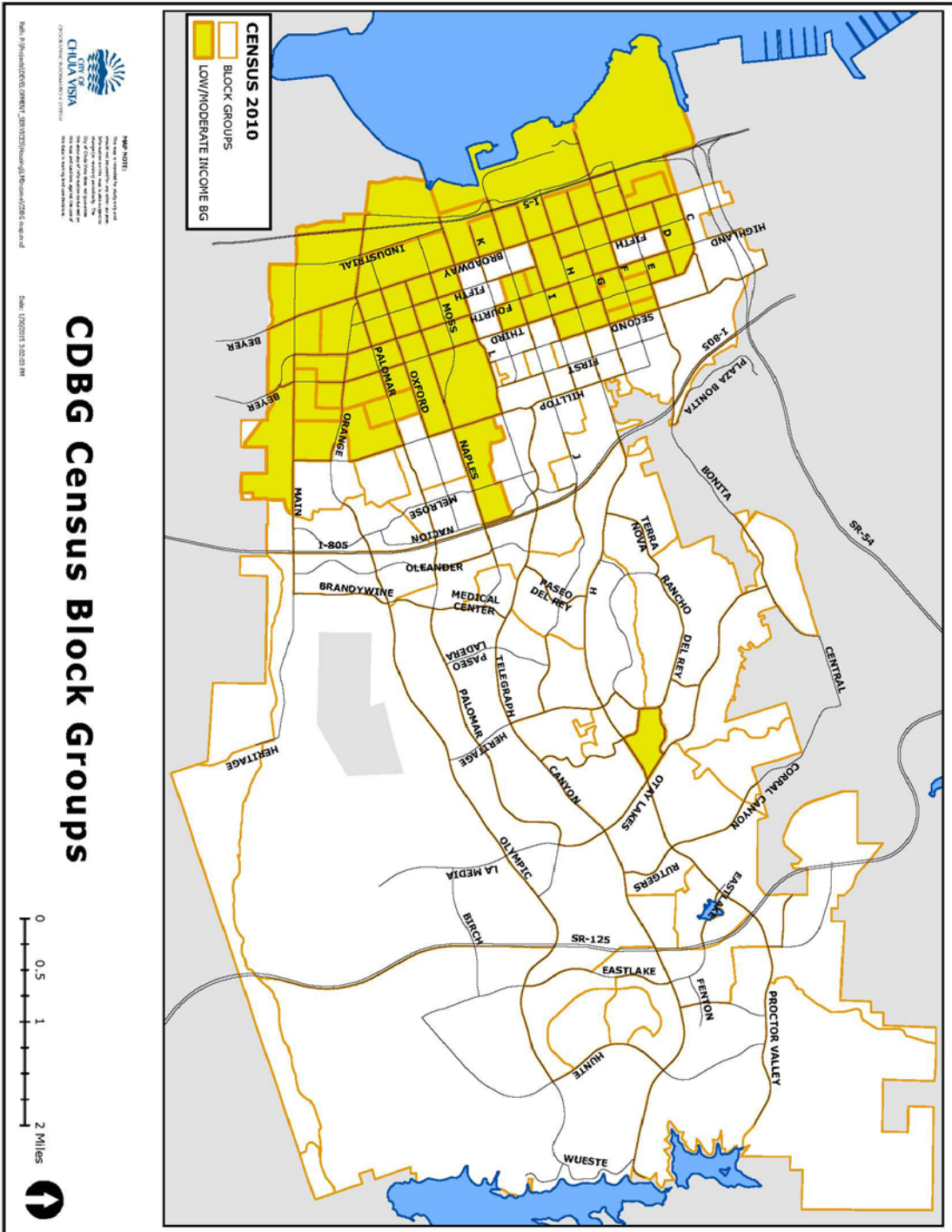


Exhibit "I" – Low/Moderate Income Areas

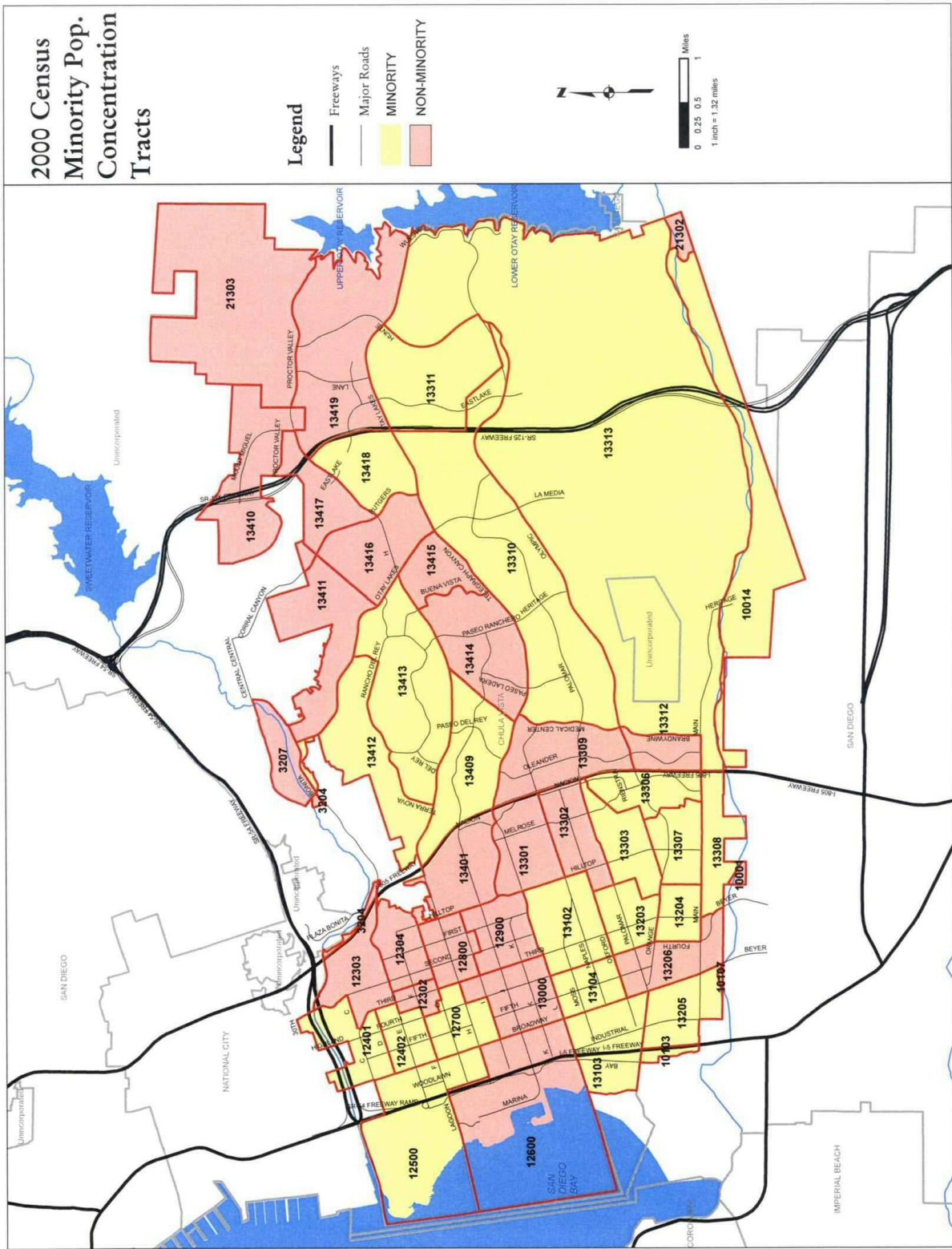


Exhibit "J" Map – Minority Concentration