

TOW AND IMPOUND SERVICES CONTRACT

February 7, 2017

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TOW AND IMPOUND SERVICES CONTRACT


- The last time the City completed a RFP (Request for Proposal) for Tow and Impound Services was in June 2006.
- The current RFQ (Request for Qualifications) presented today contains similar tow and impound requirements as the 2006 RFP:
 - Same tow truck and equipment requirements
 - Same storage space requirements
 - Same response requirements
- A significant change from the 2006 RFP process is that the selection by bid was eliminated, and the City intends to award contracts with all firms that are qualified to meet the City's tow and impound requirements (changing it from a RFP to a RFQ).

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- The City received seven proposals from the Tow RFQ.
 - 1) American Towing, Inc.
 - 2) Angelo's Towing & Recovery
 - 3) ASAP Towing
 - 4) Cortes Towing Enterprises, Inc.
 - 5) Rescue Towing and Recovery
 - 6) RoadOne
 - 7) Tony's Auto Center
- The RFQ evaluation process included:
 - Evaluation of proposals for responsiveness and qualifications based on written response
 - Background checks of tow company owners for business propriety and criminal history
 - Site and equipment inspections

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After the evaluation process was completed, six tow companies were categorized as “Final Qualified”.

- 1) American Towing, Inc.
 - 2) Angelo's Towing & Recovery
 - 3) ASAP Towing
 - 4) Cortes Towing Enterprises, Inc.
 - 5) RoadOne
 - 6) Tony's Auto Center
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Rescue Towing and Recovery was categorized as “Unqualified” for the following reasons:

- Tow company did not obtain a Conditional Use Permit (CUP) for the temporary office trailer at their property, pursuant to Chula Vista Municipal Code 15.58.330
- Storage yards have no customer parking, no disabled parking, and the customer service window is not handicap accessible
- Rescue Towing and Recovery’s signage is a vinyl banner attached to a sign post and obscured by a traffic signal post, and is not visible at night

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Chula Vista City-Initiated Tow and Storage Rates
(Rates are derived from CHP average rates)

Service	Current Rates	Proposed Rates
Basic Tow	\$208.00	\$209.00
Medium Tow		\$236.00
Heavy Tow	\$325.00	\$279.00
Mileage	None	None
Dolly Charge	None	None
Labor	\$65.00/Hour	\$65.00/Hour
Basic Storage Rate	\$50.00/Day (24 Hours)	\$51.00/24-hour period
Medium Storage Rate		\$61.00/24-hour period
Heavy Storage Rate		\$66.00/24-hour period
Evening Release (after 5:00pm & Holidays)	\$65.00	\$65.00

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Tow License Fee

[Annual # of tows] x [Time spent per tow] x [Fully Burdened Hourly Rate]

Position	Annual Estimate of Police-Initiated Tows	Hours Spent per Police-Initiated Tow	Fully Burdened Hourly Rate	Tow License Fee
Peace Officer	1,035	0.53	\$135.83	\$74,510
Community Service Officer	828	0.53	\$67.66	\$29,692
Parking Enforcement Officer	437	0.53	\$67.84	\$15,712
Police Dispatcher	2,300	0.08	\$99.80	\$18,363

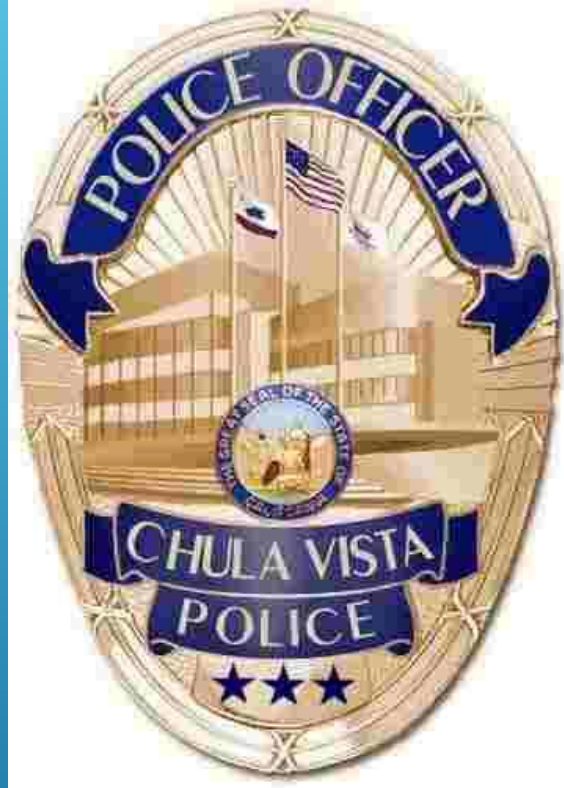
TOTAL \$138,277

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RECOMMENDATIONS

- Accept proposals and award contracts to the following six tow companies: 1) American Towing, 2) Angelo's Towing & Recovery, 3) ASAP Towing, 4) Cortes Towing Enterprises, 5) RoadOne, and 6) Tony's Auto Center
- Approve updates to the City-Initiated Tow and Storage Rates and Tow License Fee

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QUESTIONS?