

**Kerry Bigelow**

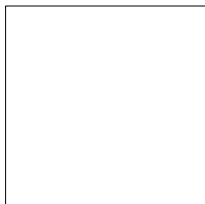
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**From:** Tyshar Turner on behalf of CityClerk  
**Sent:** Friday, March 21, 2014 3:48 PM  
**To:** Kerry Bigelow  
**Subject:** FW: JEROME O. TORRES - Districting Commission Application Form

~Tyshar

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**From:** [REDACTED]  
**Sent:** Friday, March 21, 2014 1:54 PM  
**To:** CityClerk  
**Subject:** JEROME O. TORRES - Districting Commission Application Form



**APPLICATION FOR MEMBERSHIP ON DISTRICTING COMMISSION**

**Prefix:** Mr.  
**Name:** JEROME O. TORRES  
**Address:** [REDACTED]  
**Primary Phone:** [REDACTED]  
**Secondary Phone:** [REDACTED]  
**Email:** [REDACTED]

**Are you registered to vote in Chula Vista?:**

Yes

**Do you live within the City limits of Chula Vista?:**

Yes

**How many years have you lived in Chula Vista?:**

3

**Employer:** CITY OF CORONADO  
**Occupation:** SR. MANAGEMENT ANALYST  
**Education:** M.P.A.

**8. Are you currently serving on any board or commission for the City or any other governmental agency?:**

No

**9. Have you previously served on any board or commission for the City or any other governmental agency?:**

Yes

**If yes, which one(s) and for what period of time?:**

CITY OF LONG BEACH (1990's) VARIOUS TASK FORCES & COMMISSIONS

**10. Please list any local, civic or community groups you have been involved with:**

No

**11. Please describe any foreign language fluency you may have:**

None

**12. Please describe any relevant knowledge or abilities you can bring to the Districting Commission that you believe would help the Commission carry out its responsibilities?**

I was the Chairperson of the Redistricting Commission for the Long Beach Community College District. I was also played a major role in the redistricting of the Council Districts for the City of Long Beach. Both of these experiences occurred in 1990's.

**13. Please describe any experience you have with public communications or public outreach in the City?**

In Chula Vista? None. In other jurisdictions, I have considerable professional experience.

**14. Please describe any experience you have had serving in a role in which you had to exercise impartiality:**

Throughout my career as an Analyst serving four levels of local government: City, County, School District and University.

**15. Please describe any other relevant experience you have that is not described above:**

I have also served as staff to high-level Citizen Advisory Groups. I understand and appreciate the entire dynamics and process as both member and staff.

**16. Are you an elected City official, or a member of the City Charter Review Commission?:**

No

**17. Are you a relative by blood or marriage within the second degree, or a domestic partner, of an elected City official?:**

No

**18. Have you, at any time within the last four years served as an elected City official?:**

No

**19. Are you a current employee of the City or a current employee of any organization representing any employee bargaining unit for employees of the City?:**

No

**20. Have you, at any time within the last four, worked as a lobbyist?:**

No

**21. Are you currently an officer in any local political party organization, including, but not limited to, officers of a political party county central committee?:**

No

**22. Have you, within the last four years, served as a paid campaign worker or paid campaign or political consultant for an elected City official?:**

No

**I understand that to be considered, I must submit a resume and one letter of reference along with this application:**

Yes

**Applicant Name:**

JEROME O. TORRES

**Today's date:**

03/21/2014

**Gender:**

Male

**Race:**

Hispanic

**Ethnicity:**

Hispanic Origin

**JEROME ORLANDO TORRES**

## PROFESSIONAL RESUME

### EDUCATION: California State University, Long Beach

- Masters of Public Administration
- Bachelor of Arts (Political Science w/ an Option in Public Administration)

## SKILLS AND EXPERIENCE

- Providing professional-level research, analytical and administrative support to County Administrative Officer, City Manager and Board of Education.
- Serving as Project Leader for high profile public ventures (including: marina redevelopment, telebusiness center and tourism improvement district).
- Preparing, monitoring and analyzing multi-million dollar annual budgets at four levels of local government: City, County, School District and University.
- Conducting organizational, legislative, and public policy research and analysis at three levels of local government: City, County and School District.
- Preparing and presenting major staff reports before governing boards at three levels of local government: City, County and School District.
- Developing major feasibility studies, business plans, needs assessments, strategic action plans and research studies.
- Developing and administering local government programs at the City and County level.
- Managing major contracts at City and County level (including contract negotiation, preparation and performance review).
- Preparing grant applications to secure millions of dollars in federal and state funding.
- Serving as staff liaison to public agencies and staff support to community advisory groups.

## EMPLOYMENT HISTORY

### City of Coronado, CA

#### Sr. Management Analyst (City Manager's Office)

**4/03 to Present**

**Current Salary: \$98,900/yr**

- Assigned to special projects by City Manager, as needed. Past and current examples include:
  - Served as Project Leader for \$20 million Glorietta Bay Marina Dredging & Revetment and Dock A/B Replacement Project.
  - Served as Lead Analyst for negotiation of multi-million dollar 40-Year Lease with San Diego Unified Port District. Responsibilities included cash flow analysis and development of term sheet and lease.
  - Served as Lead Analyst to establish Coronado Tourism Improvement District Project.
  - Served as Lead Analyst for City-Wide User Fee/Cost Allocation Plan.
  - Serving on management team implementing AB1X 26 and AB1484 pertaining to dissolution of City's Redevelopment Agency. My assignment: all matters relating to marina properties, revenues, contracts, etc.
- Currently serve as City's Risk Manager. Primary responsibilities include tort liability claim and litigation management; contract review; property loss/cost recovery; and representing City as

an Executive Board Member to San Diego Pooled Insurance Program Authority (SANDPIPA). Also developed computerized database management system to manage City's tort liability claims.

- Manage City's leases with U.S. Navy and San Diego Unified Port District as well as concession agreements; cell tower license agreements, business operation and commercial use permits, etc.
- Prepare and present major staff reports to City Council and former Community Development Agency Board on various assigned projects.
- Manage major City contracts (including RFP development, contract negotiations and preparation, financial analysis and performance review). Assist other City departments in developing RFP/RFQs and professional service agreements, as needed.
- Develop and administer budgets for Legal Services, Insurance Fund and Marina (\$2.0M combined).
- Assist in annual budget development process, as needed.

**University of California, Riverside**

**8/01 to 4/03**

**Principal Budget Analyst I (Academic Planning & Building)**

**Last Salary: \$71,000/yr**

- Monitored and analyzed \$204 million (combined) annual budgets of assigned University Colleges.
- Coordinated development of strategic and operational plans of assigned University Colleges (as part of annual budget development process).
- Performed complex budget and academic/resource analysis.
- Prepared budget-related studies and reports for executive management.
- Performed treasury function for campus registration fee and student service funds.
- Developed computerized database management programs to manage resource allocations of University (ex: contracts/grant awards and faculty recruitment/initial complements).

**San Diego Unified School District**

**1/98 to 6/01**

**Policy Analyst II (Board of Education)**

**Last Salary: \$84,900/yr**

- Conducted independent program evaluation and research and analysis (on behalf of Board of Education). Examples included: remedial reading programs & academic achievement gap.
- Prepared and presented major staff reports to Board of Education.
- Assisted the Board with monitoring/analyzing District's annual budget; reviewing/analyzing agenda items; developing policies and monitoring policy implementation.
- Represented the Board on various major education initiatives. Examples included:
  - Blueprint for Student Success in a Standards-Based System (which addressed social promotion).
  - K-12 Comprehensive Biliteracy Master Plan (in response to Proposition 227).
- Represented the Board of Education and gave presentations at various education summits.
- Reengineered District's agenda structure and related workflow processes of the Office of the Board of Education.
- Developed computerized database management programs for Office of the Board of Education (ex: Constituent Services and Board Policy/Query Tracking Systems).
- Served as staff liaison to district executive staff and local government agencies.

**County of Santa Cruz**  
**Sr. Administrative Analyst (County Administrative Office)**

**5/95 to 1/98**  
**Last Salary: \$62,400/yr**

- Assigned to special projects by County Administrative Officer. Examples included:
  - Developing County's Juvenile Hall Needs Assessment. Subsequently, provided staff support to 22-member Juvenile Hall Task Force which culminated in Comprehensive Action Plan, which I wrote.
  - Developing County's Performance Management Program (which introduced performance-based budgeting).
  - Assisting in developing County's SB 1760 Local Action Plan and grant application for funding under the State Juvenile Crime Enforcement and Accountability Challenge Grant Program.
  - Conducting comprehensive financial assessment of non-profit health clinic (to determine if County should continue financial support).
- Prepared, monitored and analyzed \$24 million (combined) annual budgets of assigned County Departments. This included Information Services, General Services and Probation.

**EMPLOYMENT REFERENCES**

- Mark Ochendusko (*Retired*)  
City Manager  
City of Coronado

[Redacted]

- Scott Huth  
City Manager  
City of Del Mar

[Redacted]

*Former Director of Public Services for City of Coronado.*

- Steve Boehmer, City Special Counsel  
McDougal Love Eckis Boehmer & Foley

[Redacted]

- Morgan Foley, Partner  
McDougal Love Eckis Boehmer & Foley

[Redacted]

*Former City Attorney for City of Coronado.  
Currently serves as City Attorney for El Cajon.*

- Matthew Hull  
Assistant Vice Chancellor  
Academic Planning & Budget  
University of California, Riverside

[Redacted]

- Board of Education  
San Diego Unified School District

[Redacted]

Fran Zimmerman (*retired*) [Redacted]  
John DeBeck (*retired*) [Redacted]

- Steve Dunn (*Retired*)  
SANDPIPA Board Member &  
Administrative Services Director  
City of Vista

[Redacted]

- Susan A. Mauriello  
County Administrative Officer  
County of Santa Cruz

[Redacted]

Alberto M. Ochoa

[REDACTED]

April 4, 2014

Mayor and City Council  
c/o Office of the City Clerk  
City of Chula Vista  
276 Fourth Avenue  
Chula Vista, CA 91910

Subject: Appointment to Districting Commission

Honorable Mayor and Members of the City Council:

Please accept my letter of reference on behalf of Jerome Torres, who has applied for the newly-formed Districting Commission that will recommend four City Council districts to be used in future elections, beginning in 2016.

I have known Jerome in a professional and personal capacity ever since he served as a Senior Policy Analyst for the Board of Education of the San Diego Unified School District in 1998. We have worked together on many educational projects to address the education of Latino and ethnically and linguistically diverse children in our public school system.

At all times I have found Jerome to be intelligent, reliable, hard-working, conscientious and honest. His political acumen is matched by his personal integrity. Jerome will prove to be an invaluable asset to the formation of districts in the City of Chula Vista.

Overall, Mr. Torres is a person of integrity, people oriented, responsible, task oriented, and professional in working with people, and is committed to producing professional quality work. He is a gifted social and educational analyst with a strong commitment to action research that involves working with and through school communities

Without any reservations, I give the highest support to his candidacy for newly-formed Districting Commission that will be recommending four Chula Vista City Council districts. I would be happy to provide further information to assist you in your evaluation of his candidacy, if required [REDACTED]

Very truly yours,

Dr. Alberto Ochoa  
Professor Emeritus

[REDACTED]  
[REDACTED]







La Prensa San Diego

LETTER OF RECOMMENDATION

Daniel H. Munoz, Editor  
La Prensa San Diego



April 9, 2014

Mayor and City Council  
c/o Office of the City Clerk  
City of Chula Vista  
276 Fourth Avenue  
Chula Vista, CA 91910

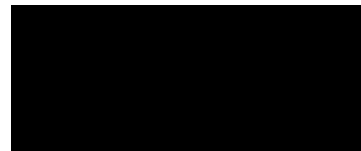
To Whom It May Concern:

As editor of La Prensa San Diego, I have been involved with JEROME TORRES on several levels and have come to know him personally. I am proud to recommend Mr. Torres as a member of the Districting Commission.

I have worked with Mr. Torres developing and hosting a City of San Diego education event and I have worked with him on several political campaigns.

Mr. Torres is eminently qualified to discuss and understand the complexities of the political process. Mr. Torres' experience and skills will be asset to the Commission as it develops voting districts for the Chula Vista City Council.

Sincerely,



Daniel Muñoz, Jr.  
Editor

