

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CHULA VISTA ADOPTING A PURCHASING AND
CONTRACT ADMINISTRATIVE POLICY FOR FEDERALLY
FUNDED PURCHASES

WHEREAS, the federal Office of Management and Budget (OMB) provides guidance regarding the procurement procedures for local agencies that are awarded federal funds;

WHEREAS, the City must conform purchases made with federal funds in accordance with Code of Federal Regulations (CFR) Title 2, Volume 1, Subtitle A, Chapter 2, Parts §200.317 through §200.326 (“Uniform Guidance”); and

WHEREAS, the Finance Department desires to establish a policy for compliance with the OMB’s Uniform Guidance; and

WHEREAS, the Finance Department drafted the proposed purchasing and contract administrative policy by mirroring the current language in OMB’s Uniform Guidance; and

WHEREAS, the proposed policy may need to change from time to time and staff recommends that the Director of Finance be granted authority to update the policy as necessary or advisable.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chula Vista that it adopts the Purchasing and Contract Administrative Policy for Federally Funded Purchases, in the form presented, with such minor modifications as may be required or approved by the Director of Finance and the City Attorney, a copy of which shall be kept on file in the Office of the City Clerk.

BE IT FURTHER RESOLVED by the City Council of the City of Chula Vista that it authorizes the Director of Finance to amend the Purchasing and Contract Administrative Policy for Federally Funded Purchases as required or advisable, in a form approved by the City Attorney.

Presented by

Approved as to form by

David Bilby
Director of Finance/Treasurer

Glen R. Googins
City Attorney