



# CITY COUNCIL AGENDA STATEMENT



March 3, 2020

File ID: 20-0063

## **TITLE**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA ADOPTING A CITY COUNCIL POLICY REGARDING ACCEPTING DONATIONS TO THE CITY

## **RECOMMENDED ACTION**

Council adopt the resolution.

## **SUMMARY**

Adoption of the resolution would establish a formal process for acceptance and documentation of donations made to the City.

## **ENVIRONMENTAL REVIEW**

*Environmental Notice:* The activity is not a "Project" as defined under Section 15378 of the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3) no environmental review is required.

## **BOARD/COMMISSION/COMMITTEE RECOMMENDATION**

Not applicable

## **DISCUSSION**

There are occasions when interested parties wish to donate to the City. It is the policy of the City to consider all donation requests and decide if accepting the gift is in the best interest of the City. Donations generally come in the form of facility enhancements, monetary gift, memorial items, services/labor, equipment/materials, land/real property, or partnerships. Adoption of this resolution would establish a policy to provide guidance when individuals, community groups, and businesses wish to make donations to the City.

## **DECISION-MAKER CONFLICT**

Staff has reviewed the decision contemplated by this action and has determined that it is not site-specific and consequently, the real property holdings of the City Council do not create a disqualifying real property-related financial conflict of interest under the Political Reform Act (Cal. Gov't Code § 87100, et seq.).

Staff is not independently aware, and has not been informed by any City Councilmember, of any other fact that may constitute a basis for a decision-maker conflict of interest in this matter.

### **CURRENT-YEAR FISCAL IMPACT**

None

### **ONGOING FISCAL IMPACT**

None

### **ATTACHMENTS**

1. Council Policy on Donations to the City
2. Donation Acceptance Form
3. Examples of Undesignated and Designated Beneficiaries

*Staff Contact: Kelley Bacon, Deputy City Manager*