



CITY COUNCIL AGENDA STATEMENT



March 26, 2019

File ID: 19-0110

TITLE

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA ACCEPTING BIDS AND AWARDING A CONTRACT FOR SERVICES TO WESTERN AUDIO VISUAL FOR THE PURCHASE, INSTALLATION AND MAINTENANCE OF CITY COUNCIL CHAMBERS ELECTRONIC EQUIPMENT AND DISPLAYS, AND APPROPRIATING FUNDS THEREFOR (4/5 VOTE REQUIRED)

RECOMMENDED ACTION

Council adopt the resolution.

SUMMARY

Various electronic equipment in the City Council Chambers is malfunctioning and in need of upgrade and replacement. The City conducted RFP P23 – 17/18 to upgrade the Council Chamber’s electronic equipment and Western Audio Visual was the selected contractor. Staff is seeking the Council’s acceptance of the bids, award of the contract to Western Audio Visual and the appropriation of funds for the project.

ENVIRONMENTAL REVIEW

The proposed Project has been reviewed for compliance with the California Environmental Quality Act (CEQA) and it has been determined that the Project qualifies for a Categorical Exemption pursuant to State CEQA Guidelines Section 15301 Class 1 (Existing Facilities) and Section 15061(b)(3), because it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment. Thus, no further environmental review is required.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION

Not applicable

DISCUSSION

Due to frequent malfunctions of the existing City Council Chambers electronic equipment, coupled with the age of the equipment and changes in technology since the last City Council Chambers upgrade was performed in 2013, staff has determined that a full-scale upgrade to the electronic equipment throughout the City Council Chambers is warranted.

In addition to City Council meetings, the City Council Chambers also hosts the annual State of the City address, various meetings of City Boards and Commissions, staff trainings, and numerous meetings for outside agencies such as the California Public Utilities Commission and California Coastal Commission. Each of these meetings require a unique setup and the current City Council Chambers technology is struggling to meet the requirements for hosting these various meetings.

Staff hired a consultant with expertise in council chambers technology to help determine upgrade and technology needs and to assist in drafting a Request for Proposal (RFP) to upgrade and replace equipment throughout the City Council Chambers and associated conference rooms. The upgrade project will include the replacement of all digital control equipment, a direct-view high-resolution LED screen for the main presentation screen, new interfaces for each position on the Council dais, larger screens for each position on the dais to allow Council and board members to better view presentations displayed on the main presentation screen, 75-inch LED screens in the Council Chambers overflow area and the adjoining conference room, improved wireless microphones and an improved audio system. To meet current technology requirements, there will also be new device connectivity for laptops (HDMI connections), as well as new programming for the entire system including voting software.

An RFP (Attachment 1) was created, and posted on the City’s PlanetBids purchasing portal, and viable vendors were notified, in accordance with the City’s procurement policies. During the proposal submittal period, the City held a mandatory meeting for any interested vendors to inspect the City Council Chambers and review the RFP requirements. There were five respondents to the RFP (See Table 1 below). The costs indicated in Table 1 include options for the necessary upgrades and five years of equipment maintenance. Two companies provided alternative pricing models based on substituted technology that was different than enumerated in the RFP, which are also included in the table.

TABLE 1

| COMPANY | TOTAL ALL OPTIONS |
|---------------------|-------------------|
| Western A/V | \$ 271,910.51 |
| EIDIM GROUP INC ALT | \$ 292,232.66 |
| EIDIM GROUP INC | \$ 301,055.76 |
| AVI Systems | \$ 382,655.00 |
| Commpedia | \$ 445,021.95 |
| Fluid Sound Alt | \$ 566,438.71 |
| Fluid Sound | \$ 591,726.82 |

Four companies were invited to participate in interviews for this project. The interview panel consisted of: 1) Edward Chew – Director of Information and Technology Services; 2) Kerry Bigelow – City Clerk; 3) Stephen Mosca – Facilities Manager; and 4) Vance Breshears – Director/General Partner – Idibri, INC (technology consultant). Each company was rated on five categories, based on the interview and the submitted RFP response: 1) Project Plan; 2) Pricing; 3) Technical Ability/Maintenance; 4) Experience; and 5) Overall presentation. Scores from the RFP process are listed in Table 2 below.

TABLE 2

| FINAL SCORES | |
|-----------------|-------|
| WESTERN A/V | 91.35 |
| AVI Systems | 82.43 |
| EIDIM GROUP INC | 76.26 |
| COMMPEDIA | 74.2 |

Western Audio Visual was the recommended contractor by the interview panel. They have performed approximately 75 Council Chamber builds/remodels in the last two years. The next page details their most recent projects.

Western Audio Visual's Recent City & County Projects

City Projects:

1. **City of Anaheim*** (\$722k)
2. City of Azusa (\$102k)
3. City of Beaumont* (\$10k)
4. City of Big Bear Lake* (\$175k)
5. **City of Brea** (\$576k)
6. **City of Buena Park***(\$489k)
7. **City of Carlsbad** (\$616k)
8. **City of Chino*** (\$588k)
9. **City of Chino Hills*** (\$225k)
10. City of Chula Vista* (\$10K)
11. **City of Corona*** (\$992k)
12. City of Coronado (\$15k)
13. **City of Costa Mesa** (\$210k)
14. City of Covina* (\$166k)
15. **City of Cypress*** (\$290k)
16. City of Del Mar* (\$105k)
17. City of Diamond Bar (\$67k)
18. **City of Downey*** (\$137k)
19. City of Eastvale (\$4k)
20. **City of El Monte** (\$31k)
21. **City of El Segundo** (\$5k)
22. City of Encinitas* (\$42k)
23. **City of Fullerton** (\$217k)
24. **City of Glendora*** (\$438k)
25. **City of Hesperia*** (\$609k)
26. **City of Huntington Park***(\$7k)
27. **City of Irvine*** (\$152k)
28. **City of Irwindale*** (\$105k)
29. **City of La Habra***(\$303k)
30. City of La Puente (\$34k)
31. **City of Laguna Beach***(\$170k)
32. City of Lomita* (\$10k)
33. City of Manhattan Beach* (\$344k)
34. City of Mission Viejo* (\$747k)
35. City of Moreno Valley (\$11k)
36. **City of Murrieta** (\$816k)
37. City of National City* (\$54k)
38. City of Ontario (\$219k)
39. **City of Orange** (\$325k)
40. City of Perris* (\$17k)
41. **City of Placentia** (\$59k)
42. **City of Pomona*** (\$186k)
43. **City of Rancho Mirage*** (\$218k)
44. City of Rancho Palos Verdes*(\$100k)
45. City of Redlands (\$20k)
46. City of Riverside* (\$225k)
47. **City of Rolling Hills Estates*** (\$136k)

48. **City of San Clemente*** (\$28k)
49. **City of San Juan Capistrano*** (\$136k)
50. **City of San Marcos*** (\$383k)
51. City of San Marino (\$2K)
52. City of Santa Clarita* (\$67k)
53. **City of Santa Ana** (\$146k)
54. **City of Santa Barbara** (\$575k)
55. **City of Santa Fe Springs*** (\$90k)
56. City of Signal Hill (\$6k)
57. **City of Solana Beach*** (\$109k)
58. City of Temecula* (\$1.4M)
59. **City of Tustin*** (\$607k)
60. **City of Upland*** (\$115k)
61. City of Victorville * (\$1.6M)
62. **City of Vista** (\$22k)
63. City of Walnut * (\$85k)
64. City of West Covina (\$54k)
65. **City of West Hollywood** (\$991k)
66. **City of Westminster** (\$111k)
67. **City of Whittier*** (\$355k)
68. **City of Yorba Linda*** (\$208k)

County Projects:

1. County of Los Angeles (\$300k)
2. County of Riverside* (\$225k)
3. **County of San Bernardino *** (\$825k)
4. County of San Diego* (\$250k)
5. **San Diego Medical Examiner*** (\$375k)
6. **San Diego District Attorney*** (\$244k)
7. **Irvine Ranch Water District*** (\$300k)
8. Columbia Space Center* (\$200k)
9. Reg. County OCC Center * (\$120k)
10. **LA County Bar Assoc.** (\$345k)
11. **Orange County Fire Authority*** (\$515k)
12. **Santa Margarita Water District*** (\$50k)
13. **Inland Empire Utilities Agency*** (\$570k)
14. **South Orange Community College District*** (\$150k)
15. **Los Angeles Fire Police Pension** (\$200k)
16. **SDCERS*** (\$250k)
17. **SBCERA*** (\$110k)
18. **Yorba Linda Water District*** (\$148k)

Blue indicates projects in progress

Red indicates maintenance contracts

*** indicates design/build**

A 5-year maintenance and response contract is included with this project. This will encompass regularly scheduled maintenance periods for software updates and programming modifications as well as emergency response to equipment outages and malfunctions.

Installation is tentatively scheduled to begin after the June 18th, 2019 Council meeting and will last approximately 3 weeks.

DECISION-MAKER CONFLICT

Staff has reviewed the decision contemplated by this action and has determined that it is not site-specific and consequently, the real property holdings of the City Council members do not create a disqualifying real property-related financial conflict of interest under the Political Reform Act (Cal. Gov't Code § 87100, et seq.).

Staff is not independently aware and has not been informed by any City Council member, of any other fact that may constitute a basis for a decision-maker conflict of interest in this matter.

CURRENT-YEAR FISCAL IMPACT

There is no impact to the General Fund for this project. The total proposed cost of the Council Chambers upgrade for Fiscal Year 2019 is approximately \$321,810, which will be funded from the Public, Education and Government (PEG) fund. Maintenance is an additional annual fee and will begin after the conclusion of the installation, testing and operational readiness of the Council Chamber equipment. Maintenance costs are expected to begin in FY 2020 and will be included in the proposed FY 2020 budget. Cost for maintenance is located in the “Ongoing Fiscal Impact” section of this report. Staff is seeking approval to appropriate funds from the Public, Education and Government Fund to cover the cost to implement this project. The project total includes an additional \$50,000, which is anticipated to cover lighting system repairs/upgrade costs, which are unknown at this time, and other contingency costs related to this project. Lighting system repair costs could not be ascertained as part of this project due to the need to conduct extensive trouble-shooting and testing of the current Council Chambers lighting system by qualified professionals.

ONGOING FISCAL IMPACT

Table 3 below details the ongoing fiscal impact for a maintenance contract with Western Audio Visual.

TABLE 3

| Fiscal Year | Amount |
|-------------|----------|
| FY 2020 | \$ 4,044 |
| FY 2021 | \$ 6,066 |
| FY 2022 | \$ 8,088 |
| FY 2023 | \$ 8,088 |
| FY 2024 | \$ 8,088 |

Fiscal Year 2020 represents a 50% discount from the normal rate of \$8,088, and Fiscal Year 2021 represents a 25% discount on the normal rate of \$8,088. Normal maintenance fee rates commence in FY 2022. These costs will also be funded by the Public, Education and Government Fund balance, resulting in no impact to the General Fund.

ATTACHMENTS

1. City of Chula Vista Council Chamber Equipment Upgrades and Maintenance Agreement RFP # P23 – 17/18
2. Contract for Services – Western Audio Visual

Staff Contact: Edward Chew, Director, Information and Technology Services