

## Citizens' Oversight Committee - Appointment Timeline

Date	Event
<b>Week of 12/20 - February 2</b>	Application period for <u>At-Large Members</u> open; résumé required with application.
<b>Week of 12/20 - February 2</b>	Nomination period for Nominating Authorities to submit <u>Designated Member Nominees</u> ; City Clerk staff to provide Designated Member Nominees with instructions to complete and submit application as nomination forms are received.
<b>February 15</b>	Deadline for <u>Designated Member</u> nominees to return completed application; résumé required with application.
<b>February 16</b>	All qualified applications for <u>At-Large Members</u> and <u>Designated Member Nominees</u> received by the deadline to be provided to Councilmembers and made available to the public.
<b>February 21</b>	A. <i>If five or more qualified applications per seat received</i> , Council to make nominations to interview applicants for <u>At-Large</u> seats; applicants receiving two or more nominations will be considered "finalists" and will be invited to interview. If fewer than five <i>qualified applications per seat received</i> , all applicants will be invited to interview.
<b>At the Regular City Council Meeting</b>	B. Mayor and Council to collectively set a date and time to hold an open meeting or meetings to conduct interviews for applicants for both <u>At-Large Member</u> and <u>Designated Member</u> seats.
<b>February 22</b>	City Clerk will notify <u>At-Large Members</u> applicants who are selected as finalists, and will schedule interviews for <u>At-Large Member</u> and <u>Designated Member</u> nominees.
<b>TBD</b>	Open meeting(s) of the City Council to conduct initial interviews and deliberate regarding appointment.
<b>Open City Council Meeting(s)</b>	
<b>April 1, 2017</b>	Deadline for Citizens' Oversight Committee to convene (CVMC 3.33.160(D))