



MASTER FEE SCHEDULE
Chapter 7 – Recreation Fees
Facility Use Fees
 City of Chula Vista Recreation Department
 276 Fourth Avenue, Chula Vista, CA 91910

FEE BULLETIN
7-200
 July 2011-April 2018

Recreation facilities are available to groups only when City programs are not scheduled. ~~Policies and regulations governing facility use permits are provided in Council Resolution 12343.~~ An employee or City-appointed representative must be present during use of listed facilities.

GENERAL FACILITIES – USE PERMIT

	<u>Prime Time (PT)</u>	<u>Non-Prime Time (NPT)</u>
<u>Resident (R) or Non-profit (NP)</u>	<u>50% of Base Rate</u>	<u>25% of Base Rate</u>
<u>Non-Resident (NR) or For-profit (FP)</u>	<u>100% of Base Rate</u>	<u>50% of Base Rate</u>

~~**Classification 5:** Unions, employee associations and special recreational groups and non-residential groups requiring public facilities~~

~~2. Basic Fee Schedule~~

~~The Basic Fee is based on the group's classification as described in Section 1 for Classifications 2 through 6, and includes a Facility Use Fee and an Hourly Staff Fee.~~

~~1. Group Priorities~~

~~Facilities are available for recreation activities under the following order of priority based on group classification.~~

~~Non-resident surcharge is 100%.~~

~~**Classification 1:** City programs. Non-resident surcharge not applicable to City sponsored uses.~~

~~**Classification 2:** Chula Vista community service organizations related in purpose to recreation and the furtherance of community leisure programs.~~

~~**Classification 3:** Chula Vista civic and social organizations which are democratic in character with membership open to the general public or designated elements thereof.~~

~~**Classification 4:** Private resident groups requiring large facilities for special events not open to the general public. If applicant is a Chula Vista resident, the non-resident surcharge does not apply.~~

The Facility Use Fee is charged on an hourly rental rate basis, per the schedules below. Hourly Staff Fees are also charged, at the prevailing hourly staff rate, for any activities requiring supervision, room or facility set-up, or custodial services. There is an additional charge if special services are required.

There is no charge for groups in Classification 1.

Facility Use – Fee Schedule I

Community organizations in Classification 2 or 3 shall be granted use of facilities without charge if no additional staff is required and if any admissions fee/contribution is not collected. If additional staff is required, the community organization will be charged prevailing hourly staff fees.

Facility Use – Fee Schedule II

Community organizations in Classification 2 or 3 can use facilities on an actual cost basis if a contribution/fee is assessed for charitable purposes.

Actual costs consist of hourly staff fees for personnel and a minimum utility charge as shown in Fee Schedule II on the reverse of this bulletin.

Facility Use – Fee Schedule III

Resident organizations and individuals in Classification 4 not qualifying for Fee Schedule I or II will be assessed the Facility Use Fee shown in Fee Schedule III, plus the Hourly Staff Fee (Fee Schedule II).

Facility Use – Fee Schedule IV

Those individuals or groups in Classification 5 and 6 will be assessed the Facility Use Fee based on Fee Schedule IV, or 30% of gross receipts, whichever is greater, plus the Hourly Staff Fee (Fee Schedule II). A financial report must be submitted one week after the activity is held if an admission fee was charged. If applicant is a Chula Vista resident, the Non-resident surcharge will not apply. Non-resident surcharge will be applied to fee, or 30% of gross receipts, as applicable.

FACILITY FEE SCHEDULE (PER HOUR)

<u>FACILITY</u>	<u>NR or FP at PT 100%</u>	<u>R or NP at PT/ NR or FP at NPT 50%</u>	<u>R or NP at NPT 25%</u>
Parkway Community Center			
Auditorium/Main Hall	\$171	\$567	\$1113
Gymnasium – Large	50	5	8
Gymnasium – Large Half	\$95	\$48	\$24
Main Hall/Gym – Small (MH)	\$130	\$65	\$33
Kitchen facilities w/MH	\$25	\$13	\$6
Classroom	\$117 5	\$383	\$1967
Dance room	\$117 5	\$383	\$1967
Kitchen facilities	\$456	\$231	\$1122
Game room		1	
Heritage Community Center			
Auditorium/Main Hall (MH)	\$171 30	\$655 6	\$3311 1
Outdoor/stageKitchen facilities w/MH	\$251 7	\$135 6	\$6111
Craft room Outdoor Stage	\$130 11	\$653 3	\$3367
Kitchen facilitiesCraft Room	\$756	\$381 1	\$1922
Norman Park Senior Center			
Cornell Hall – Full	\$130	\$651 11	\$3322 2
Cornell Hall – Half	\$75	\$385 6	\$1911 1
Game room	\$251	\$132	\$640
Conference Room	0	0	
Kitchen facilities	\$25	\$13	\$6
Game room	\$25	\$13	\$6
Loma Verde Recreation Center			
Auditorium/Main Hall (MH)	\$171 30	\$655 6	\$3311 1
Classroom	\$651 1	\$332 8	\$1656
Dance room	\$751 1	\$383 3	\$1967
Kitchen facilities w/MH	\$256	\$131 1	\$622
Game room	\$251 0	\$132 0	\$640

Other Recreation Facilities
Chula Vista Woman's Club

Parkway			
Gymnasium Main Hall (MH)	\$130	\$656	\$3313
—Chula Vista Women's Club		\$83	\$56
—Memorial Bowl (2-hr minimum)		\$67	\$133

Otay Recreation Center

Gymnasium – Full	\$111	\$655	\$3311
Gymnasium – Half	\$75	\$38	\$19
Classroom	\$60	\$30	\$15
Game room	\$25	\$13	\$6
Patio	\$55	\$28	\$14

Salt Creek Center

Gymnasium – Full	\$301	\$657	\$1303
Gymnasium – Half	\$209	\$404	\$802
Multipurpose rooms			
~ Full ¹ (includes kitchen & patio)	\$301	\$758	\$1504
~ Half with kitchen	\$108	\$354	\$702
— Exterior patio only ²		\$60	\$120
— Outdoor basketball court		\$25	\$50
— Tennis Court		\$25	\$50
— Soccer Arena	\$25	\$50	\$100
— Equipment			
~ Sound system		\$50 flat fee	
~ Lectern		\$10 flat fee	
~ Television/DVD/VCR		\$50 flat fee	
~ Dry erase board		\$10 flat fee	
Game room	\$104	\$203	\$401

FACILITY FEE SCHEDULE (PER HOUR)

FACILITY	II	III	IV
Monteville Center			
Gymnasium – Full – Full	\$3015	\$7565	\$3813

Gymnasium – hHalf	\$209	\$4048	\$8024
Multipurpose rooms			
~ North	\$251	\$706	\$3512
~ South	\$251	\$706	\$3512
~ Middle	\$951	\$404	\$8024
~ 2 room combo	\$3017	\$7588	\$150
~ 3 room combo	\$5023	\$1001	\$200
Craft room	\$159	\$4048	\$802
Dance room	\$159	\$4048	\$802
— Interior courtyard ³		\$30	\$60
— Fire pit ⁴		\$40	\$80
— Exterior "west view" patio ⁵		\$10	\$20
— Outdoor basketball court		\$25	\$50
— Tennis court		\$25	\$50
— Equipment			
~ Sound system		\$50 flat fee	
~ Lectern		\$10 flat fee	
~ Television/DVD/VCR		\$50 flat fee	
~ Dry erase board		\$10 flat fee	
Game room	\$104	\$2023	\$401

Veterans Center

Gymnasium – fullFull	\$3015	\$7565	\$3813
Gymnasium – halfHalf	\$952	\$4840	\$248
Annex Main Hall (MH)	\$175	\$8875	\$441
Multipurpose rooms			
~ Full w/kitchen	\$175	\$8875	\$441
~ Half	\$801	\$4035	\$207
~ Half w/-kitchen	\$105	\$5345	\$269
Dance room	\$951	\$4840	\$248
— Courtyard ⁶		\$0	\$0
— Equipment			
~ Sound system		\$50 flat fee	
~ Lectern		\$10 flat fee	
~ Television/DVD/VCR		\$50 flat fee	

~ Dry erase board			\$10 flat fee
Game room	\$45 0	\$23 0	\$11 0
Sunset View Parkwimming Pools (Loma Verde/Parkway)			
Roller hockey facility	\$140	\$70 0	\$35 0
Shared use			
Exclusive use	\$150	\$75	\$38
Swim Lane (per lane)	\$30	\$15	\$8

City staff is provided on an hourly basis, as needed. This charge is in addition to the above hourly rental rates.

City staff Full cost recovery

See Master Fee Schedule Fee Bulletins 1-100 and 1-200 for additional discussion of full cost recovery and current hourly rates.

FACILITY FEE SCHEDULE (PER HOUR)			
FACILITY	NR or FP at PT 100%	R or NP at PT / NR or FP at NPT 50%	R or NP at NPT 25%
OUTDOOR COURTS			
Basketball Court	\$55	\$28	\$14
Tennis Court	\$55	\$28	\$14
SALT CREEK COMMUNITY PARK			
Soccer Arena	\$115	\$58	\$29
SUNSET VIEW PARK			
Roller Hockey Facility	\$115	\$58	\$29

OTHER FACILITIES – USE PERMIT

1. Fitness Centers (fee for 12 week session)

Otay and Salt Creek Centers

Resident	\$20
Non-resident	\$40

Norman Park Center

Resident	\$28
Non-resident	\$56

Morning Fitness (Otay)

Resident	\$35
Non-resident	\$70

2. Swimming Pools, Rentals, per hour

Shared use	\$60
Exclusive use	\$64
Non-profit, shared or exclusive use	\$32
Non-profit, long term shared use	\$28

3. Swimming Pools, Other Charges

Equipment charges

Fee per day, per team	\$3
Maximum monthly fee per team	\$25

4. Swimming Pools, Cancellation Fee

Recreation office must be notified of cancellation a minimum of 24 hours prior to scheduled time for swimming pool rental. Failure to do so will result in assessment of cancellation fee.

Cancellation fee	\$75
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USE PERMITS – OTHER CHARGES

1. Cancellation Fee

Recreation office must be notified of cancellation a minimum of ~~48 hours~~ 21 days prior to scheduled time for activity. Failure to do so will result in forfeiture of the fee. Applies to ~~General Facilities – Use Permit rentals only~~ all facility rentals, except Picnic Shelters (48-hour minimum notice required).

2. Reservation Fee

Cleaning/damage deposit <u>Nonrefundable Reservation Fee</u> <u>\$2100</u>
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Alcoholic beverages (if permitted)

Additional deposit	\$100
Non-refundable alcohol use fee	\$100

~~Non-resident surcharge does not apply to deposits.~~

3. Variations

~~Variations of stated fees must have approval of the Recreation Director. See Fee Bulletin 1-100 fee waiver process.~~

4. ~~Custodial Fees, per rental~~ Nonrefundable custodial staff fees, applicable Friday – Sunday and City holidays

Chula Vista Women’s Club <u>Custodial fee, per facility rental</u> <u>\$60</u>
Norman Park Senior Center <u>\$25</u>
Otay Recreation Center <u>\$60</u>

AMPHITHEATERS (PER HOUR)

Memorial Bowl (2 hour minimum)

Nonresident/For-profit <u>\$150</u>
Resident/Non-profit <u>\$75</u>
Cleaning/Damage Deposit <u>\$100</u>

Mountain Hawk Park (2 hour minimum)

Nonresident/For-profit <u>\$150</u>
Resident/Non-profit <u>\$75</u>
Cleaning/Damage Deposit <u>\$100</u>

PICNIC SHELTERS (PER DAY)

1. Small Shelter

Maximum group size	50
Reservation fee, per day <u>Resident/Non-profit</u> ..	\$60 <u>\$75</u>
Reservation fee, Nonresident/For-profit <u>\$150</u>
Cleaning/Security deposit <u>\$25</u>

2. Medium Shelter

Maximum group size	100
Reservation fee, Resident/Non-profit	<u>\$150</u>
Reservation fee, Nonresident/For-profit	<u>\$300</u>
Reservation fee, per day	<u>\$155</u>
Cleaning/Security deposit	<u>\$75</u>

3. Large Shelter

Maximum group size	200
Reservation fee, Resident/Non-profit	<u>\$300</u>
Reservation fee, Nonresident/For-profit	<u>\$600</u>

Reservation fee, per day\$210

Cleaning/Security-Damage dDeposit\$100

Commercial vendor permit, all shelters\$30

Cancellation fee*, all shelter reservations.....\$25

*Cancellation fee, 48-hour minimum notice required
for all shelter reservations

BALL FIELDS

1. Lighted field, per hour

Reservation fee, full field\$40
Reservation fee, partial field.....\$20
Youth Sports Council, regular season\$15
Adult Sports, City league, regular season\$15

2. Unlighted field, per hour

Reservation fee, full field\$25
Reservation fee, partial field.....\$12.50
Youth Sports Council, regular seasonNo charge
Adult Sports, City League, regular seasonNo charge

3. Additional charges, all ball fields

Cancellation fee, all reservations.....\$5

An additional fee for City staff to turn on lights, field preparation requested, and turn off lights is required. Charge includes travel time to site location.

City staffFull cost recovery

See Master Fee Schedule Fee Bulletins 1-100 and 1-200 for additional discussion of full cost recovery and current hourly rates.

OTHER FIELD USE & PROGRAMS

1. Adult Athletic Leagues

Maintenance fee, per team per season
Resident leagues.....\$56
Non-resident leagues.....\$84

2. Youth Sports LeagueCouncil

Fee per team, per season\$11

3. Tournament Field use Fee

All fields, except Mt. San Miguel Park
Fee per team, per tournament\$22

Mt. San Miguel Park (multiple fields)
Unlighted field use, per hour\$100
Lighted field use, per hour\$145

Tournament rental rates include initial ball field preparation, on-site staff and exterior concession privileges. Tournament rental of Mt. San Miguel Park requires a 6 hour per day minimum rental.

4. Special Interest Classes

Registration fee, per participant.....\$6.00

5.4. Special Equipment for Private Parties in City parks

Commercial Vendor Permit

Fee charged for the use of an air jump, pony ride, ~~Hama ride~~, petting zoo, or similar product.

Resident/Non-profit.....\$3050
Non-resident/For-profit.....\$60100

Large Inflatable (15x15 or larger) Permit

Resident/Non-profit.....\$75
Nonresident/For-profit.....\$150

Food/Game Trucks Permit

Resident/Non-profit.....\$75
Nonresident/For-profit.....\$150

5. Active Recreation Areas

Active Recreation Areas (Non-Sports Specific) Permit
Fee charged per permit, per day and/or per quarter, for recreational-type activities (i.e., Fitness in the Park).

Nonresident/For-profit Base rate

Quarterly, per 12-week session.....\$250
Daily\$25

Resident/Non-profit Discount rate

Quarterly, per 12-week session\$200
Daily\$20

For Profit Business Offering

Fee charged per permit, per day, for businesses offering recreational-type activities for profit.

Resident\$50
Non-resident\$100

FEE ADJUSTMENTS

All fees in Master Fee Schedule Fee Bulletins 7-100 and 7-200 shall be adjusted annually by the Consumer Price Index (CPI, San Diego All Urban Consumers, in June of each year, rounded to the nearest dollar, and effective for the start of the ~~summer~~ fall class season on October 1st.

~~¹Includes use of 1 kitchen and exterior patio. Non-exclusive use included with any room rental when center is open; exclusive use included with any room rental when center is closed.~~

~~²Non-exclusive use of patio included with any room rental when center is open; exclusive use included with any room rental when center is closed. Patio fee will be applied to rental of just the patio.~~

~~³Non-exclusive use of courtyard included with any room rental when center is open; Exclusive use included with any room rental when center is closed. Courtyard Fee will be applied to rental of just the courtyard and only when the center is closed.~~

~~⁴Available only during exclusive Interior Courtyard use.~~

~~⁵Non-exclusive use included with rental of multipurpose room; exclusive use available at prevailing staff cost.~~

~~⁶Exclusive use included with any room rental when center is closed.~~