



CITY COUNCIL AGENDA STATEMENT



August 14, 2018

File ID: 18-0043

TITLE

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA APPROVING AN AGREEMENT FOR THE PREPARATION OF A MULTI-MODAL PEDESTRIAN/BIKEWAY MASTER PLAN BETWEEN THE CITY AND CHEN RYAN ASSOCIATES, INC. (CIP# STL0404)

RECOMMENDED ACTION

Council adopt the resolution.

SUMMARY

To address the current and future needs of pedestrians and bicyclists citywide, the City issued a Request for Proposals for the preparation of a Multi-Modal Pedestrian/Bikeway Master Plan. Six (6) firms submitted proposals and all six (6) firms were interviewed. Based on the review of the proposals and the interviews, staff recommends that the contract be awarded to Chen Ryan Associates, Inc.

ENVIRONMENTAL REVIEW

The proposed activity has been reviewed for compliance with the California Environmental Quality Act (CEQA) and it has been determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA Guidelines because it will not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required. Although environmental review is not required at this time, once the scope of individual projects to be funded have been fully defined and the requested grant funding has been received, environmental review will be required for each project as may be needed and the appropriate environmental determination will be made.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION

Not applicable

DISCUSSION

In February 2017, the City was awarded a SANDAG Active Transportation Grant - Cycle 3 for the preparation of the City's Multi-Modal Pedestrian/Bikeway Master Plan (Master Plan). The Master Plan will focus on interconnectivity between various pedestrian/bicycle facilities and transit. Public comment will be obtained through a stakeholders' group, community workshops and questionnaire/survey. On October 6, 2017, the City issued a Request for Proposals (RFP) for preparation of the Master Plan. The RFP was

advertised in accordance with the City’s requirements. The project budget is \$350,000 for City staff and consultant costs. Proposals were due by 4:00 pm on November 15, 2017.

City staff received all proposals by the due date. A four-member selection panel evaluated the consultants’ proposals and ranked the consultants as shown in the table below.

RANK	CONSULTANT (LOCATION)	FEE ESTIMATE
1	Chen Ryan Associates, Inc. (San Diego, CA)	\$249,140.00
2	IBI Group (San Diego, CA)	\$249,946.00
3	KTUA (San Diego, CA)	\$252,630.00
4	KOA Corporation (San Diego, CA)	\$347,395.00
5	Alta Planning + Design (San Diego, CA)	\$349,286.00
6	Fehr & Peers (San Diego, CA)	\$238,302.00

The selection panel interviewed all the above listed consultants on December 12-13, 2017. Based on the interviews and the qualifications of the project team, their understanding of the work to be done, and their knowledge and focus on newer modes of transportation, staff recommends that the contract be awarded to Chen Ryan Associates, Inc.

Staff met and negotiated with Chen Ryan Associates, Inc. and the final proposed cost of the contract had a nominal increase of \$700 to a total of \$249,840. The contract will include the following:

- Develop Timeline and Public Involvement Plan
- Prepare Status Report on Existing Conditions
- Conduct City Staff Meetings and Stakeholders’ Meetings
- Conduct Public Meetings and Other Public Participation Efforts
- Prepare Draft Plan
- Present Report to Safety Commission and City Council
- Prepare Final Multi-modal Pedestrian/Bikeway Master Plan
- Environmental Clearance (Optional)

Once future pedestrian/bicycle projects are defined by the Master Plan, staff may consider amending the consultant’s agreement to include the Environmental Clearance task. Obtaining Environmental Clearance on defined improvement projects, improves the ability to obtain grant funding. The terms of the potential amendment will be determined at a future date.

DECISION-MAKER CONFLICT

Staff has reviewed the decision contemplated by this action and has determined that it is not site-specific and consequently, the 500-foot rule found in California Code of Regulations Title 2, section 18702.2(a)(11), is not applicable to this decision for purposes of determining a disqualifying real property-related financial conflict of interest under the Political Reform Act (Cal. Gov’t Code § 87100, et seq.).

Staff is not independently aware, and has not been informed by any City Council member, of any other fact that may constitute a basis for a decision maker conflict of interest in this matter.

LINK TO STRATEGIC GOALS

The City’s Strategic Plan has five major goals: Operational Excellence, Economic Vitality, Healthy Community, Strong and Secure Neighborhoods and a Connected Community. The goal of the Multi-Modal Pedestrian/Bikeway Master Plan is to support the Strong and Secure Neighborhood Strategy. It will guide City staff in planning for pedestrian and bicycle improvements on future projects, thereby providing a safe and efficient “complete streets” roadway system for all modes of transportation.

CURRENT-YEAR FISCAL IMPACT

Adoption of the resolution will approve an agreement for preparation of a Multi-Modal Pedestrian/Bicycle Master Plan. Sufficient funds are available in CIP STL0404 to cover the \$249,840 cost associated with the agreement and City staff support costs. Therefore, no additional appropriation is necessary.

ONGOING FISCAL IMPACT

As recommendations associated with these plans are implemented, the improvements will require routine maintenance.

ATTACHMENTS

1. Proposed Agreement with Chen Ryan Associates, Inc.

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