



CITY COUNCIL AGENDA STATEMENT



June 4, 2019

File ID: 19-0213

TITLE

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA ACCEPTING BIDS AND AWARDING A CONTRACT FOR OPEN SPACE TREE MAINTENANCE SERVICES TO ATLAS ENVIRONMENTAL SERVICES, INC. IN AN AMOUNT NOT TO EXCEED \$2,500,000 FOR THE UP TO FIVE-YEAR TERM OF THE CONTRACT

RECOMMENDED ACTION

Council adopt the resolution.

SUMMARY

On March 6, 2019, the City received three bids for Open Space tree maintenance services. Funding for the contract is included within the annual Public Works Department budgets for Open Space maintenance. Staff's recommendation is that Council accept the bids, award the contract to Atlas Environmental Services, Inc., and authorize entering into an Open Space tree maintenance services contract with the lowest responsive and responsible bidder.

ENVIRONMENTAL REVIEW

The Project qualifies for a Categorical Exemption pursuant to the California Environmental Quality Act State Guidelines Section 15304 Class 4 (Minor Alterations to Land) and/or Section 15301 Class 1 (Existing Facilities).

The Director of Development Services has reviewed the proposed project for compliance with the California Environmental Quality Act (CEQA) and has determined that the project qualifies for a Categorical Exemption pursuant to State CEQA Guidelines Section 15304 Class 4 (Minor Alterations to Land) and/or Section 15301 Class 1 (Existing Facilities). Thus, no further environmental review is required.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION

Not Applicable.

DISCUSSION

On March 6, 2019, the Director of Public Works received and opened three (3) bids from Atlas Environmental Services, Inc., West Coast Arborists, Inc., and Tree Pros respectively.

The lowest qualified bidder recommended for award is Atlas Environmental Services, Inc. based on the unit prices quoted by the company. A summary of the bids, below, includes contractor-quoted prices for trimming all tree species and types; it does not represent the annual planned contract amount of approximately \$285,000.

Description	Total Bid Amount
Atlas Environmental Services, Inc.	\$795,193
West Coast Arborists, Inc.	\$1,120,874
Tree Pros	\$1,958,978

Staff recommends accepting the Atlas Environmental Services, Inc.'s bid and awarding the tree maintenance services contract to Atlas Environmental Services, Inc.

Key provisions of the contract include, but are not limited to, the following: The contract term is initially from July 1, 2019 to June 30, 2020. If contractor's work performance is satisfactory, the parties may mutually agree in writing to extend the contract for four (4) additional one (1) year periods. The annual option year renewals would be effective from July 1 to June 30 - the City's Fiscal Year. If the contractor's work performance is not satisfactory, the City reserves the right to not renew the contract without penalty. Prices shall be firm through June 30, 2020. If the parties agree to extend the contract for the option years, acceptable price increases may be agreed to and such increases would be based on changes in the annual San Diego Area Consumer Price Index, in an amount not to exceed 5%.

The contractor is required to pay prevailing wages to persons employed by them for the work performed under this contract and shall ensure compliance with all applicable state and local laws governing the payment of prevailing wages.

DECISION-MAKER CONFLICT

Staff has reviewed the decision contemplated by this action and has determined that it is not site-specific and consequently, the real property holdings of the City Council members do not create a disqualifying real property-related financial conflict of interest under the Political Reform Act (Cal. Gov't Code § 87100, et seq.).

Staff is not independently aware, and has not been informed by any City Council member, of any other fact that may constitute a basis for a decision-maker conflict of interest in this matter.

CURRENT-YEAR FISCAL IMPACT

There is no current year fiscal impact.

ONGOING FISCAL IMPACT

The annual contract cost will be included in the annual Public Works budgets for Open Space maintenance. For Fiscal Year 2020, the contract amount total is approximately \$285,000.

ATTACHMENT

1. 2-Party agreement with Atlas Environmental Services, Inc.

Staff Contact: Sam Oludunfe, Open Space Manager & City Forester.