



CITY COUNCIL AGENDA STATEMENT



March 12, 2019

File ID: 19-0062

TITLE

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA APPROVING A CONSULTANT SERVICES AGREEMENT WITH HUNSAKER & ASSOCIATES SAN DIEGO, INC. FOR DEVELOPING THE MAX FIELD/RIENSTRA PARK ACCESSIBILITY STUDY (CIP# PRK0333)

RECOMMENDED ACTION

Council adopt the resolution.

SUMMARY

In November 2018, a Request for Proposals (RFP) was circulated for professional consultant services to prepare the Max Field/Rienstra Park Accessibility Study (CIP# PRK0333). After reviewing the submittals and interviewing the candidates, staff recommends that Council approve an agreement with Hunsaker & Associates, Inc. for the development of the Study.

ENVIRONMENTAL REVIEW

The Director of Development Services has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA Guidelines because it is limited to consultant services to evaluate ADA access, parking lot layout, an analysis for the drainage facility, and pedestrian connectivity. There is no possibility that the activity in question may have a significant effect on the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. In addition, notwithstanding the foregoing, the Director of Development Services has also determined that the "Project" qualifies for an Exemption pursuant to Section 15061(b)(3) of the California Environmental Quality Act State Guidelines. Thus, no environmental review is required.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION

Not applicable.

DISCUSSION

On September 25, 2018, per Resolution 2018-201, the City Council amended the FY 2019 Capital Improvement Program (CIP) budget by establishing several new Measure P funded CIP projects. One of the CIP's created is the "Max Field/Loma Verde (Rienstra Park) Accessibility Study" (CIP # PRK0333).

In general, the purpose of the subject CIP project is to prepare an access feasibility study and ADA Act compliance assessment of the park at Rienstra Ball Fields Park located at 1500 Max Avenue in Chula Vista, CA. The park has a total of seven baseball fields in operation of varying dimensions for various age levels of organized sports play. The site also has bleachers, restroom facilities, a 115-stall parking lot and two privately owned/operated concession stands. One park asset that was removed was a wooden stairway that linked Rienstra Park to/from the Loma Verde Recreation Center, located at 1420 Loma Lane. The study will determine the feasibility and cost for replacing the failed stairway with an ADA accessible path between the Park and the Recreation Center. In addition, it will evaluate the site for parking needs and parking lot layout within Rienstra Park and develop alternatives to accommodate the parking needs. Alternatives will include replacement of the link between the park and the recreation center, establishing new parking lots, reconfiguring or expanding existing parking lots and other concepts proposed by the consultant, City staff and the community. The study will also develop and evaluate alternatives for an ADA compliant pathway through the park connecting all the ballfields to the parking lots. The consultant is required to conduct outreach with the community, baseball leagues and other stakeholders to inform the study.

Consultant Selection Process

On December 14, 2018, the City Manager approved the formation of the selection committee for this project (in accordance with CVMC Section 2.56.110.C), that included the following members:

- Robert Beamon, Administrative Services Manager - Engineering & Capital Projects
- Kalani Camacho, Streets Superintendent - Public Works
- Tim Farmer, Parks and Recreation Administrator
- Patricia Ferman, Principal Landscape Architect - Development Services
- Jose Gomez, Principal Civil Engineer - Engineering & Capital Projects

On December 13, 2018, the City received submittals from four (4) firms. The firms that submitted written proposals are (in alphabetical order):

- The Altum Group
- Hunsaker & Associates, Inc.
- Kimley Horn Associates
- MIG & Fuscoe Engineering

The selection committee reviewed and evaluated the submitted written proposals and found each proposal met the minimum qualifications and all firms were invited to participate in the interview selection process. The written proposals were evaluated and ranked based on the following criteria:

- Understanding of the work to be done
- Quality of staff
- Experience with similar kinds of work
- Cost Proposal and Fee Schedule
- Project approach for each objective

The selection committee conducted interviews based on the following criteria:

- Summary of project staffing level for the accessibility study
- Discussion of the project schedule and the critical path through substantial completion
- Approach as it relates to the objectives of the Accessibility Study
- Any additional tasks not included in the Accessibility Study RFP.

The interviews were held on Tuesday, February 5, 2019. The results of the process are as follows:

Firm	Final Rank	Cost Proposal
Hunsaker & Associates, Inc.	1	\$ 76,700 + up to \$4,500 optional tasks = \$81,200
MIG & Fuscoe Engineering	2	\$ 86,350
Kimley-Horn & Associates, Inc.	3	\$124,000
The Altum Group	4	\$ 73,809

After an in-depth review of the finalists, the selection committee concluded that Hunsaker & Associates, Inc. should be ranked as the number one negotiation preference based on the consultant team’s understanding of the accessibility constraints, and the drainage and environmental issues involved with the project. Hunsaker & Associates, Inc., a San Diego area firm with over 31 years in business, has extensive experience and expertise with similar types of projects for both private and public agencies including the City of Chula Vista.

In addition to the negotiated base price of \$76,700, a negotiated option for four (4) additional outreach meetings at a cost of \$4,500 is included in the agreement for a total “not to exceed” amount of \$81,200.

Based on these findings, staff recommends that Council adopt the resolution approving the consultant services agreement between the City and Hunsaker & Associates, Inc. (Attachment 1)

DECISION-MAKER CONFLICT

Staff has reviewed the property holdings of the City Council members and has found no property holdings within 1,000 feet of the boundaries of the property which is the subject of this action. Consequently, this item does not present a disqualifying real property-related financial conflict of interest under California Code of Regulations Title 2, section 18702.2(a)(7) or (8), for purposes of the Political Reform Act (Cal. Gov't Code §87100, et seq.).

Staff is not independently aware, and has not been informed by any City Council member, of any other fact that may constitute a basis for a decision maker conflict of interest in this matter.

LINK TO STRATEGIC GOALS

The City's Strategic Plan has five major goals: Operational Excellence, Economic Vitality, Healthy Community, Strong and Secure Neighborhoods and a Connected Community. The Max Field/Rienstra Park Accessibility Study supports the Healthy Community, Strong & Secure Neighborhoods and Connected Community goals as it will help the City make safety and accessibility improvements to existing park facilities which encourages active lifestyles for the youth of the City.

CURRENT-YEAR FISCAL IMPACT

Approval of the Resolution will approve an agreement with Hunsaker & Associates, Inc. to develop a Max Field/Rienstra Park Accessibility Study. Sufficient Measure P funds are available in PRK0333 to cover the cost.

ONGOING FISCAL IMPACT

The study will not have an ongoing fiscal impact.

ATTACHMENTS

1. 2-Party Agreement

Staff Contact: Francisco X. Rivera, P.E., T.E. Principal Civil Engineer