



CITY COUNCIL AGENDA STATEMENT



December 8, 2020

File ID: **20-0357**

TITLE

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA ACCEPTING BIDS AND AWARDING A CONTRACT FOR OPEN SPACE TREE MAINTENANCE SERVICES TO ARBOR WEST TREE SURGEONS, INC. IN AN AMOUNT NOT TO EXCEED \$2,500,000 FOR THE UP TO FIVE-YEAR TERM OF THE CONTRACT

RECOMMENDED ACTION

Council adopt the resolution.

SUMMARY

On October 30, 2020, the City received three bids for Open Space tree maintenance services. Funding for the contract is included within the annual Public Works Department budgets for Open Space maintenance. Staff's recommendation is that Council accept the bids and authorize the award of the tree maintenance services contract to Arbor West Tree Surgeons, Inc. as the lowest responsive and responsible bidder.

ENVIRONMENTAL REVIEW

The Director of Development Services has reviewed the proposed project for compliance with the California Environmental Quality Act (CEQA) and has determined that the project qualifies for a Categorical Exemption pursuant to State CEQA Guidelines Section 15304 Class 4 (Minor Alterations to Land) and Section 15301 Class 1 (Existing Facilities) because the proposed project would not result in a significant effect on the environment, create a cumulative impact, damage a scenic highway, or cause a substantial adverse change in the significance of a historical resource. Thus, no further environmental review is required

BOARD/COMMISSION/COMMITTEE RECOMMENDATION

Not Applicable.

DISCUSSION

On October 30, 2020, the Director of Public Works received and opened three (3) bids from Arbor West Tree Surgeons, Inc. (Arbor West), Atlas Environmental Services, Inc. (Atlas), and West Coast Arborists, Inc. (WCA) respectively.

The lowest qualified bidder recommended for award is Arbor West Tree Surgeons, Inc. based on the unit prices quoted by the company. A summary of the bids, below, includes contractor-quoted prices for trimming all tree species and types; it does not represent the annual planned contract amount of approximately \$344,000.

Base Bid	QTY	Arbor West	Atlas	WCA
Eucalyptus Tree Pruning	298.00	\$ 53,475.00	\$ 70,605.00	\$ 85,510.00
Broadleaf Tree Pruning	1,813.00	\$155,675.00	\$276,655.00	\$209,550.00
Pine & Conifer Tree Pruning	458.00	\$ 72,190.00	\$ 93,645.00	\$ 97,335.00
Palm Pruning	1,268.00	\$ 62,180.00	\$ 88,550.00	\$ 91,590.00
TOTAL	3,837.00	\$343,520.00	\$529,455.00	\$483,985.00

Staff recommends accepting the Arbor West Tree Surgeons, Inc.’s bid and awarding the tree maintenance services contract to Arbor West Tree Surgeons, Inc.

Key provisions of the contract include, but are not limited to, the following: The contract term is initially from December 8, 2020 to June 30, 2021. If contractor’s work performance is satisfactory, the parties may mutually agree in writing to extend the contract for four (4) additional one (1) year periods. The annual option year renewals would be effective from July 1 to June 30 - the City’s Fiscal Year. If the contractor’s work performance is not satisfactory, the City reserves the right to not renew the contract without penalty. Prices shall be firm through June 30, 2021. If the parties agree to extend the contract for the option years, acceptable price increases may be agreed to and such increases would be based on changes in the annual San Diego Area Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W), in an amount not to exceed 5%.

The contractor is required to pay prevailing wages to persons employed by them for the work performed under this contract and shall ensure compliance with all applicable state and local laws governing the payment of prevailing wages.

DECISION-MAKER CONFLICT

Staff has determined that the action contemplated by this item solely concerns the repairs, replacement, or maintenance of existing streets, water, sewer, storm drainage or similar facilities, and any member’s property will not be affected disproportionately to other properties receiving the same services. Consequently, pursuant to California Code of Regulations Title 2, sections 18700 and 18702.2(d)(1)), this item does not present a real property-related conflict of interest under the Political Reform Act (Cal. Gov’t Code § 87100, et seq.).

Staff is not independently aware, and has not been informed by any City Council member, of any other fact that may constitute a basis for a decision-maker conflict of interest in this matter.

CURRENT-YEAR FISCAL IMPACT

There is no current year fiscal impact.

ONGOING FISCAL IMPACT

The annual contract cost will be included in the annual Public Works budgets for Open Space maintenance. For Fiscal Year 2021, the contract amount total is approximately \$344,000.

ATTACHMENT

1. 2-Party Agreement with Arbor West Tree Surgeons, Inc.

Staff Contact: Sam Oludunfe, Open Space Manager & City Forester.