



**OFFICE OF THE MAYOR**  
Mary Casillas Salas

# MEMO

November 03, 2016

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**TO:** Donna Norris, City Clerk  
**CC:** Kerry Bigelow, Senior Deputy City Clerk  
**VIA:** Adrianna Hernandez, Constituent Services Representative  
**FROM:** Mayor Mary Casillas Salas  
**RE:** Veterans Advisory Commission Appointment

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The Mayor would like to recommend William Sears for appointment to the Veterans Advisory Commission. Mr. Sears will replace Virgil Whitehead.

Please place this item on the November 8, 2016 Council agenda for ratification and schedule the oath of office for the following council meeting.

Thank you.