



# CITY COUNCIL AGENDA STATEMENT



September 11, 2018

File ID: 18-0403

## **TITLE**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA APPROVING AN AGREEMENT WITH ADVANTAGE SENTRY AND PROTECTION, INC. TO PROVIDE INMATE TRANSPORTATION SERVICES

## **RECOMMENDED ACTION**

Council adopt the resolution.

## **SUMMARY**

The City of Chula Vista issued a Request for Proposal (RFP) for companies to provide inmate transportation services for the Police Department. As a result of RFP process, the Police Department recommends the selection of Advantage Sentry and Protection Inc. to provide inmate transportation services.

## **ENVIRONMENTAL REVIEW**

The Director of Development Services has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA Guidelines because it will not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

## **BOARD/COMMISSION/COMMITTEE RECOMMENDATION**

Not Applicable

## **DISCUSSION**

On July 27, 2018, the City issued a Request for Proposal (# P03-18/19) for inmate transportation services at the Police Department jail. Sixteen companies were notified of the RFP, and eleven downloaded the RFP documents. Only one company (Advantage Sentry and Protection, Inc.) submitted a proposal. Advantage Sentry and Protection Inc. (ASAP) has been providing inmate transportation services for the Police Department since 2011. The Police Department recommends continued services with ASAP due to its existing working relationship, and believes that this company is experienced and staffed in a manner such that they can deliver the services required to meet the Department's needs.

This service will require that the contractor assume custody of prisoners and provide transportation of prisoners to and from locations designated by the City. In assuming custody of such prisoners, the

contractor shall perform their responsibilities for security and control of prisoners in accordance with all state and federal requirements. This includes compliance with the Interstate Transportation of Dangerous Criminals Act of 2000 (DOJ's, 28 CFR, Part 97). The contractor shall also comply with the City of Chula Vista Jail policy relating to Inmate Transportation. The Police Department will conduct a criminal background investigation on all contractor personnel providing prisoner transportation services.

The cost of inmate transportation services by ASAP is \$45.00 per hour with a minimum of 2 hours. During holidays, the cost is \$67.50 per hour with a minimum of 2 hours. Transportation services are available at all times (24 hours each day, 365 days each year). The hourly rate includes all costs such as transportation, fueling, monitoring, billing and report review.

The agreement term with ASAP for inmate transportation services will be for an initial period of one (1) year, with renewal options for up to four (4) successive one-year periods upon mutual agreement of both parties.

### **DECISION-MAKER CONFLICT**

Staff has reviewed the decision contemplated by this action and has determined that it is not site-specific and consequently, the 500-foot rule found in California Code of Regulations Title 2, section 18702.2(a)(11), is not applicable to this decision for purposes of determining a disqualifying real property-related financial conflict of interest under the Political Reform Act (Cal. Gov't Code § 87100, et seq.).

Staff is not independently aware, and has not been informed by any City Council member, of any other fact that may constitute a basis for a decision maker conflict of interest in this matter.

### **LINK TO STRATEGIC GOALS**

The City's Strategic Plan has five major goals: Operational Excellence, Economic Vitality, Healthy Community, Strong and Secure Neighborhoods and a Connected Community. Inmate transportation services support the goal of Strong and Secure Neighborhoods by providing critical public safety services relating to jail operations.

### **CURRENT-YEAR FISCAL IMPACT**

Estimated annual prisoner transportation costs of \$200,000 are already included in the Police Department budget. Approval of this resolution has no net fiscal impact to the General Fund.

### **ONGOING FISCAL IMPACT**

Annual prisoner transportation costs will be included in each year's budget. Any increases in contract pricing must be negotiated between the City and the contractor.

### **ATTACHMENTS**

Attachment 1: RFP P03-18/19 for Inmate Transportation

Attachment 2: Agreement with Advantage Sentry and Protection, Inc. for Inmate Transportation Services

*Staff Contact: Jonathan Alegre, Police Department*