

**COUNCIL POLICY
CITY OF CHULA VISTA**

SUBJECT: Sewer - Maintenance	POLICY NUMBER	EFFECTIVE DATE	PAGE
	570-01		1 of 1

ADOPTED BY: Resolution No. 4377

DATED: 4/18/1967

AMENDED BY: Resolution No. 9556 (4/10/1979); Minute Action (02/21/1987)

BACKGROUND

Maintenance of sewer laterals is the property owners responsibility. The maintenance of public sewer mains and appurtenances such as manholes is assumed by the City and as such is the sole responsibility of the City. Lateral connections to public sewer mains is done by City forces or as approved by City Engineer.

PURPOSE

Establishing sewer lateral maintenance policy

POLICY

The following sewer lateral maintenance policy is hereby adopted by the City Council.

1. The maintenance of the sewer lateral from the main line to residence shall be the responsibility of the property owner.
2. If a stoppage occurs, the property owner shall be responsible for determining through the use of a licensed cleaning service or a licensed plumber using adequate power driven equipment with root cutters, the location of said stoppage, i.e., whether the stoppage is in the lateral or in the main.
3. If the stoppage cannot be cleared by a licensed sewer cleaning service or licensed plumber using adequate power driven equipment with root cutters, the property owner may, after terminating the commercial service, contact the Department of Public Works to clear the stoppage. The property owner shall enter into an agreement on the designated form with the City for such services, and must reimburse the City as set forth in the Master Fee Schedule.
4. If it is determined by the City after such assistance that the stoppage was clearly not in the sewer lateral, but was located in the sewer main, the City will assume liability for bills or other expenses incurred by the property owner through the use of such a licensed cleaning service in relieving or determining the cause of the stoppage; provided, further, that in the event the stoppage occurs in the lateral within the public right-of-way as a result of street tree roots, the City will replace the lateral at its expense in accordance with Council Policy Number 576-05 (formerly 200-05).
5. If sewer laterals must be relocated due to the construction of projects sponsored by the City, the City will bear the cost of this relocation.
6. If the existing sewer lateral serving the property is not adequate because of size, depth, location or any other factor, the entire cost of any corrective work shall be borne by the property owner.



SEWER LATERAL REPLACEMENT PROCESS (Revised 04/14)

OPTION ONE

Work within Right-of-Way done by Private Contractor: Private contractor installs the sewer lateral from the sewer main in the right-of-way or easement to the property line. City crew shall be on-site for sewer lateral tap into the sewer main.

What you need to do:

- For Sewer Lateral

Hire a private contractor and obtain a Construction Permit (form 5515) from the Land Development Division, Permits Section (619) 691-5272 for work to be done by private contractor in City right-of-way or easement.

Submit all forms, drawings, documents, Request for Initial Inspection or Approval to Commence Work (form 5512), and Traffic Control Plan (form 5515) for review and approval. Provide Bond, Certificate of Insurance, and show proof of current contractor's license.

Pay the following fees: Construction Permit application fee, Inspection fee, Traffic Control Plan fee, and Utility/Sewer Permit fee.

Obtain a Utility/Sewer Permit (form 4569) for Connection with the Building installation within the private property.

- For Connection with the Building

Obtain and pay fee for Utility Permit (form 4569) from the Building Division for sewer lateral installation within the private property. The private contractor will install the sewer lateral from the property line to the structure. Pay fee calculated by cost estimate for work done by City.

Construction for work within the right-of-way shall be scheduled in accord with work on private property and with City crew on-site for sewer lateral tap into the sewer main.

OPTION TWO

Work within Right-of-Way done by the City:

The City installs the sewer lateral within the right-of-way or easement from the sewer main to the property line. Private contractor installs the Connection with the Building within the private property from the property line to the structure.

What you need to do:

- For Sewer Lateral

Contact the City (619) 691-5024 to request a Sewer Connection. Pay the fee at the Development Service Counter (276 4th Avenue). The Cost for a sewer lateral installation and to tap into a sewer main is a fixed fee set by the current Master Fee Schedule.

- For Connection with the Building

Obtain and pay fee for Utility Permit (form 4569) from the Building Division for sewer lateral installation within the private property. The private contractor/party will install the sewer lateral from the property line to the structure.

The City work will be scheduled when fees are fully paid and Utility Permit is issued.

NOTE: The City does not perform partial/spot repairs on Sewer Laterals.