

RESOLUTION NO. _____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA AMENDING THE CITY-INITIATED TOW AND STORAGE RATE SCHEDULE AND THE TOW LICENSE FEE

WHEREAS, in April 2016, the City solicited proposals in Request for Qualifications (RFQ) #Q14-15/16 to provide tow and impound services to the City; and

WHEREAS, the City received seven (7) proposals, evaluated each proposal, and inspected the proposers' tow yards, equipment and businesses for responsibility to the RFQ; and

WHEREAS, the City determined that six (6) contractors met the City's requirements and were categorized as "Final Qualified" under the RFQ; and

WHEREAS, the City is entering into Agreements effective February 1, 2017 with six (6) contractors to provide vehicle tow and impound services for City-initiated tows and impounds on a rotation basis; and

WHEREAS, as a result of the RFQ process, the Police Department recommends to amend the City initiated tow and storage rates, based on the most recent California Highway Patrol Southern San Diego Region tow rates; and

WHEREAS, the chart below shows the proposed schedule of all charges and fees that the tow companies will be authorized to collect from consumers for tow and impound services rendered on behalf of the City; and

**Chula Vista City-Initiated Tow and Storage Rates
(effective February 1, 2017)**

Service	Rate
Basic Tow	\$209.00
Medium Tow	\$236.00
Heavy Tow	\$279.00
Mileage	None
Dolly Charge	None
Labor Rate (if exceeding one hour of service)	\$65.00/hour
Basic Storage Rate	\$51.00/24-hour period
Medium Storage Rate	\$61.00/24-hour period

Heavy Storage Rate	\$66.00/24-hour period
Evening Release (after 5:00 pm & Holidays)	\$65.00

WHEREAS, California Vehicle Code Section 12110 authorizes the City to assess a Tow License Fee to tow companies “to reimburse the public entity for its actual and reasonable costs incurred in connection with the towing program”; and

WHEREAS, the Tow License Fee relates to staff recovery costs of requesting a tow call for service, from the start time a police employee calls for a tow request to the end time that the tow company leaves the scene; and

WHEREAS, the computation of the City’s Tow License Fee is detailed below, and the total amount will be apportioned equally among the City’s contracted tow service providers for payment to City; and

(Annual estimate of police-initiated tows) x (Estimated time spent per tow) x (Fully burdened hourly rate) = Tow License Fee

Position	Annual Estimate of Police-Initiated Tows ¹	Hours Spent per Police-Initiated Tow ²	Fully Burdened Hourly Rate ³	Tow License Fee
Peace Officer	1,035	0.53	\$135.83	\$74,510
Community Service Officer	828	0.53	\$67.66	\$29,692
Parking Enforcement Officer	437	0.53	\$67.84	\$15,712
Police Dispatcher	2,300	0.08	\$99.80	\$18,363
			TOTAL	\$138,277

¹ 2-year average of calendar years 2013 and 2014 is 2,300 tows

Does not include private tows or tows during grant-funded operations

Tow request breakdown by classification (Officer 45% of tow requests; CSO 36%; PEO 19%)

² Estimated 32 minutes of Officer/CSO/PEO time during a tow call for service

Estimated 5 minutes of Police Dispatcher time

³ Fully Burdened Hourly Rate as posted on the City's Master Fee Schedule

14221 Peace Officer; 14241 Community Service Officer; 14242 Parking Enforcement Officer; 14260 Police Dispatcher

WHEREAS, the City intends to re-calculate and revise the City-initiated tow and storage rates and Tow License Fee every year using the same methodology.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Chula Vista, that it hereby amend the City initiated tow and storage rate schedule and Tow License Fee.

Presented by

Approved as to form by

Roxana Kennedy
Chief of Police

Glen R. Googins
City Attorney