



# CITY COUNCIL AGENDA STATEMENT



June 4, 2019

File ID: 19-0302

## **TITLE**

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA ACCEPTING PROPOSALS, AWARDING AN AGREEMENT WITH RUSS BASSETT CORPORATION TO PROVIDE DISPATCHER CONSOLES AND APPROPRIATING \$288,000 TO THE POLICE SECTION OF THE FEDERAL GRANTS FUND

## **RECOMMENDED ACTION**

Council adopt the resolution.

## **SUMMARY**

The City of Chula Vista issued a Request for Proposal (RFP) for companies to furnish the Police Department Communications Center with ergonomic dispatcher consoles. As a result of RFP process, the Police Department has selected Russ Bassett Corporation to furnish the dispatch equipment.

## **ENVIRONMENTAL REVIEW**

The activity is not a "Project" as defined under Section 15378 of the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3) no environmental review is required.

## **BOARD/COMMISSION/COMMITTEE RECOMMENDATION**

Not applicable.

## **DISCUSSION**

On April 12, 2019, the City issued a Request for Proposal (# P33-18/19) for ergonomic dispatcher consoles at the Police Department Communications Center. Specifically, prospective respondents were required to submit proposals to furnish fourteen (14) sit/stand adjustable height ergonomic consoles for police dispatchers. The consoles are to provide an ergonomic solution for a 24/7 9-1-1 Emergency Communications Center environment, are to be modular with durable steel frames, provide internal cable management systems, removeable access panels and provide an efficient, functional and safe work environment for its operators.

Ninety-seven companies were notified of the RFP, seventeen downloaded the RFP documents, and the following five companies submitted a proposal:

- 1) Business Office Outfitters
- 2) Evans Consoles Incorporated
- 3) Russ Bassett Corporation
- 4) Watson Consoles
- 5) Xybix Systems, Inc.

A selection committee consisting of a Police Technology Manager and two Police Dispatcher Supervisors evaluated each proposal for responsiveness and determined the proposer's ability to meet the City's requirements. The selection committee conducted a thorough evaluation, including in-depth review of the written proposals, site visits of local law enforcement agencies with similar dispatch consoles, and conference calls with references listed on the proposals. In coordination with the Finance Department, the Police Department recommends to award an agreement with Russ Bassett Corporation to furnish dispatch equipment as a result of the RFP process. The Police and Finance Departments believe that this company is experienced and staffed in a manner such that they can deliver the services required to meet the City's needs.

#### **DECISION-MAKER CONFLICT**

Staff has reviewed the decision contemplated by this action and has determined that it is not site-specific and consequently, the real property holdings of the City Council members do not create a disqualifying real property-related financial conflict of interest under the Political Reform Act (Cal. Gov't Code § 87100, et seq.).

Staff is not independently aware, and has not been informed by any City Council member, of any other fact that may constitute a basis for a decision- maker conflict of interest in this matter.

#### **CURRENT-YEAR FISCAL IMPACT**

Approval of this resolution will result in a one-time appropriation of \$288,000 to the capital category of the Police Section of the Federal Grants Fund. This appropriation is covered by the available balance of the Federal Grants Fund and has no net fiscal impact to the General Fund.

#### **ONGOING FISCAL IMPACT**

There is no ongoing fiscal impact accepting the proposals and approving the agreement.

#### **ATTACHMENTS**

Attachment 1: RFP P33-18/19 for Dispatcher/Call Taker Ergonomic Consoles

Attachment 2: Agreement with Russ Bassett Corporation for Dispatcher/Call Taker Ergonomic Consoles

*Staff Contact: Jonathan Alegre, Police Department*