



CITY COUNCIL AGENDA STATEMENT



August 13, 2019

File ID: 19-0387

TITLE

- A. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA AMENDING THE COMPENSATION SCHEDULE AND CLASSIFICATION PLAN TO REFLECT THE RECLASSIFICATION OF FA INFORMATION SECURITY PROGRAM MANAGER TO FA CYBER SECURITY PROGRAM MANAGER AND THE ADDITION OF ONE FA NETWORK ADMINISTRATOR III TO THE AUTHORIZED STAFFING LEVEL OF THE POLICE GRANTS SECTION OF THE FEDERAL GRANTS FUND FOR THE SAN DIEGO LAW ENFORCEMENT COORDINATION CENTER

- B. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA APPROVING THE REVISED FISCAL YEAR 2019/20 COMPENSATION SCHEDULE AS REQUIRED BY CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5

RECOMMENDED ACTION

Council adopt the resolutions.

SUMMARY

The High Intensity Drug Trafficking Area (“HIDTA”) Director is requesting to add two FA (Fiscal Agent) positions to the authorized staffing level at the San Diego Law Enforcement Coordination Center. These positions are fully reimbursed by grant funds, along with a 5% administrative fee for acting as the fiscal agent.

ENVIRONMENTAL REVIEW

The City’s Development Services Director has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a “Project” as defined under Section 15378 of the State CEQA Guidelines because it will not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION

Not Applicable

DISCUSSION

The Police Department acts as the fiscal agent for various law enforcement programs which are funded through various State and Federal agencies. As the fiscal agent, the Police Department hires and provides

salary and benefits for positions which are normally considered separate from existing City staffing and are at will positions. These positions are designated as “FA” (“Fiscal Agent”) in the title description.

One FA Information Security Program Manager position is requested to be reclassified to FA Cyber Security Program Manager. One FA Network Administrator III is requested to be added to the authorized staffing level of the Police Grants Sections of the Federal Grants Fund to support the San Diego Law Enforcement Coordination Center (“SDLECC”). The SDLECC serves as the regional intelligence fusion center for San Diego and Imperial counties. Fusion Centers are focal points for the receipt, analysis, gathering, and sharing of threat-related information between federal government and state, local, tribal, and private sector partners. These two positions are fully reimbursed by either High Intensity Drug Trafficking Area (HIDTA) or homeland security grant funds, along with a 5% administrative fee for acting as the fiscal agent.

The FA Cyber Security Program Manager is responsible for running the SDLECC’s Cyber Security Program, which entails involvement at a regional, state and national level with various committees and working groups. The FA Cyber Security Program Manager will also work internally with the SDLECC’s IT staff to mitigate cyber threats. Cyber security is a key focus area for the State Homeland Security Grant Program and an area where the SDLECC must continue to enhance.

The FA Network Administrator III will serve as the advanced level in the FA Network Administrator series. The position will support both the SDLECC’S IT unit and the SDLECC’S Cyber Security Program from a network security perspective.

Compensation Schedule

California Code of Regulations, Title 2, Section 570.5 requires that, for purposes of determining a retiring employee’s pension allowance, the pay rate be limited to the amount listed on a pay schedule that meets certain requirements and be approved by the governing body in accordance with the requirements of the applicable public meeting laws. The Fiscal Year 2019-2020 Compensation Schedule (“Compensation Schedule”) was last approved by the City Council at their meeting of July 23, 2019. Approval of Resolution B would revise the Fiscal Year 2019-2020 Compensation Schedule effective August 16, 2019 to reflect the addition of the FA Cyber Security Program Manager and FA Network Administrator III position titles and the deletion of the FA Information Security Program Manager position title.

Title	Bargaining Group	Proposed E Step Salary (bi-weekly)
FA Cyber Security Program Manager	MMUC	\$4,307.70
FA Network Administrator III	PRUC	\$4,153.85

DECISION-MAKER CONFLICT

Staff has reviewed the decision contemplated by this action and has determined that it is not site-specific and consequently, the real property holdings of the City Council members do not create a disqualifying real property-related financial conflict of interest under the Political Reform Act (Cal. Gov't Code § 87100, et seq.).

Staff is not independently aware, and has not been informed by City Council member, of any other fact that may constitute a basis for a decision-maker conflict of interest in this matter.

CURRENT-YEAR FISCAL IMPACT

Approval of the resolution will result in the reclassification of one FA Information Security Program Manager to FA Cyber Security Program Manager and the addition of one FA Network Administrator III position. These positions are budgeted in the Police Grants Section of the Federal Grants Fund and completely offset by grant revenues.

The City is fully reimbursed for Homeland Security and SDI HIDTA funded positions and receives a 5% administrative fee to act as a fiscal agent. The costs of the compensation adjustments for these positions will be completely offset with grant revenues, resulting in no net fiscal impact.

ONGOING FISCAL IMPACT

There is no net ongoing fiscal impact

ATTACHMENTS

1. Revised Fiscal Year 2019-2020 Compensation Schedule Effective August 16, 2019

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