



CITY COUNCIL AGENDA STATEMENT



April 13, 2021

File ID: 21-0066

TITLE

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA APPROVING THE RECLASSIFICATION OF ONE FA ANALYST TO FA INTELLIGENCE ANALYST IN THE AUTHORIZED STAFFING OF THE POLICE GRANTS SECTION OF THE FEDERAL GRANTS FUND FOR THE SAN DIEGO LAW ENFORCEMENT COORDINATION CENTER

RECOMMENDED ACTION

Council adopt the resolution.

SUMMARY

The San Diego Law Enforcement Coordination Center (SDLECC) Director is requesting to reclassify one FA (Fiscal Agent) Analyst position to FA Intelligence Analyst in the authorized staffing of the San Diego Law Enforcement Coordination Center. The positions at SDLECC are fully reimbursed by homeland security grant funds, along with a 5% administrative fee for acting as the fiscal agent.

ENVIRONMENTAL REVIEW

The activity is not a "Project" as defined under Section 15378 of the California Environmental Quality Act State Guidelines; therefore, pursuant to State Guidelines Section 15060(c)(3) no environmental review is required.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION

Not Applicable

DISCUSSION

The City, through the Police Department, acts as the fiscal agent for three law enforcement programs: 1) High Intensity Drug Trafficking Area (HIDTA); 2) San Diego Law Enforcement Coordination Center (SDLECC); and 3) Regional Computer Forensics Laboratory (RCFL). These programs are funded through various Federal agencies, and the Police Department receives an administrative fee for acting as the fiscal agent. As the fiscal agent, the City hires and provides salary and benefits for positions, which are at-will positions assigned to the SDLECC and RCFL. These positions are designated as "FA" ("Fiscal Agent") in the title description.

The San Diego Law Enforcement Coordination Center (SDLECC) serves as the regional intelligence fusion center for San Diego and Imperial counties. Fusion Centers are focal points for the receipt, analysis, gathering, and sharing of threat-related information between federal government and state, local, tribal, and private sector partners. SDLECC strengthens intelligence, information sharing and dissemination capabilities through a multi-jurisdictional, multi-disciplinary approach among all government layers and the private sector, and employs enhanced capabilities for effective collection, identification, and analysis of terrorism threat information.

The Fiscal Agent positions at SDLECC are fully funded by the U.S. Department of Homeland Security’s (DHS) Homeland Security Grant Program (HSGP). The City is reimbursed by the San Diego County Sheriff’s Department, who administers HSGP funds. Since SDLECC is not a legal entity, it cannot accept HSGP funds or hire staff to fill necessary positions. Therefore, the SDLECC Executive Board approved, and San Diego County’ Sheriff’s Department agreed to administer, HSGP funds on behalf of the SDLECC.

The City currently has 22 authorized Fiscal Agent positions at SDLECC, as outlined in the table below:

Position	Authorized FTE
FA ANALYST	1
FA CYBER SECURITY PROGRAM MANAGER	1
FA GEOSPATIAL INTELLIGENCE ANALYST	1
FA INTELLIGENCE ANALYST	2
FA NETWORK ADMINISTRATOR II	3
FA NETWORK ADMINISTRATOR III	1
FA PUBLIC-PRIVATE PARTNERSHIP & EXERCISE MANAGER	1
FA SENIOR INTELLIGENCE ANALYST	8
FA SENIOR PROGRAM ASSISTANT	2
FA SUPERVISORY INTELLIGENCE ANALYST	2
TOTAL SDLECC AUTHORIZED POSITIONS	22

One FA Analyst position is requested to be reclassified to FA Intelligence Analyst at SDLECC. There are four levels in the FA Intelligence Analyst classification series: 1) FA Analyst; 2) FA Intelligence Analyst; 3) FA Senior Intelligence Analyst, and 4) FA Supervisory Intelligence Analyst. The SDLECC Director is requesting to upgrade the FA Analyst position (currently vacant) to FA Intelligence Analyst. Upgrading the position is necessary to sustain the SDLECC’s newest capabilities. The education, experience and advanced skill set to fill the vacant position are needed to support the SDLECC and are better aligned with the position description, duties and responsibilities of the FA Intelligence Analyst position. The upgraded position will enable SDLECC to broaden its scope and responsibility to better respond to requests effectively, and adequately support regional law enforcement partners.

POSITION ADJUSTMENTS

The following table represents the proposed position count amendments for Fiscal Year 2021 related to the proposed action. The Police Department’s Federal Grants Fund will have no net increase with the position reclassification.

Department	Fund	Position Title	FTE
Police Department	Federal Grants Fund	FA Analyst	-1
		FA Intelligence Analyst	1
Net Position Increase for Police Department			0

DECISION-MAKER CONFLICT

Staff has reviewed the decision contemplated by this action and has determined that it is not site-specific and consequently, the real property holdings of the City Council members do not create a disqualifying real property-related financial conflict of interest under the Political Reform Act (Cal. Gov’t Code § 87100, et seq.).

Staff is not independently aware, and has not been informed by City Council member, of any other fact that may constitute a basis for a decision-maker conflict of interest in this matter.

CURRENT-YEAR FISCAL IMPACT

Approval of the resolution will result in the reclassification of one FA Analyst to FA Intelligence Analyst at the San Diego Law Enforcement Coordination Center. This position is budgeted in the Police Grants Section of the Federal Grants Fund and is completely offset by homeland security grant funds. Additionally, the City receives a 5% administrative fee to act as a fiscal agent for this position. In the current fiscal year, the cost difference for the reclassification will be completely offset by existing salary savings. Therefore, no additional appropriations are required, resulting in no net fiscal impact.

ONGOING FISCAL IMPACT

Because of the 5% administrative fee, there is a minor positive ongoing fiscal impact with the position reclassification. The estimated annual impact for the reclassification is outlined in the table below.

COST DESCRIPTION	FA ANALYST	FA INTEL ANALYST	DIFFERENCE
Salaries	\$57,305	\$77,572	\$20,267
Flex/Insurance	\$15,172	\$15,172	\$0
PERS	\$7,243	\$9,804	\$2,561
PERS Unfunded Liability	\$10,505	\$14,221	\$3,716
Medicare	\$831	\$1,125	\$294
Workers Comp	\$3,064	\$3,064	\$0
Personnel Cost Total	\$94,120	\$120,958	\$26,838
HSGP Funding	\$98,826	\$127,006	\$28,180
NET FISCAL IMPACT	\$4,706	\$6,048	\$1,342

The proposed FY 2022 SDLECC budget will incorporate this position reclassification and associated funding from the Homeland Security Grant Program.

ATTACHMENTS

None.

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