



CITY COUNCIL AGENDA STATEMENT



June 9, 2020

File ID: 20-0218

TITLE

- A. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA ADOPTING THE OPERATING AND CAPITAL IMPROVEMENT BUDGETS FOR THE CITY OF CHULA VISTA FOR FISCAL YEAR 2020/21 AND APPROPRIATING FUNDS FOR THE FISCAL YEAR ENDING JUNE 30, 2021 EXCLUDING OPEN SPACE DISTRICTS: 1, 10, EASTLAKE MAINTENANCE DISTRICT 1 ZONE C, EASTLAKE MAINTENANCE DISTRICT 1 ZONE E, TOWN CENTER MAINTENANCE DISTRICT, COMMUNITY FACILITIES DISTRICT 07M EASTLAKE WOODS & VISTA, AND CAPITAL IMPROVEMENT PROJECTS GGV0241 AND TRF0414
- B. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA ADOPTING THE OPERATING BUDGET FOR OPEN SPACE DISTRICT 10, EASTLAKE MAINTENANCE DISTRICT 1 ZONE E, TOWN CENTER MAINTENANCE DISTRICT AND THE CAPITAL IMPROVEMENT BUDGET FOR CIP PROJECT TRF0414 FOR FISCAL YEAR 2020/21 AND APPROPRIATING FUNDS FOR THE FISCAL YEAR ENDING JUNE 30, 2021
- C. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA ADOPTING THE OPERATING BUDGET FOR OPEN SPACE DISTRICT 1 AND COMMUNITY FACILITIES DISTRICT 07M EASTLAKE WOODS & VISTA FOR FISCAL YEAR 2020/21 AND APPROPRIATING FUNDS FOR THE FISCAL YEAR ENDING JUNE 30, 2021
- D. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA ADOPTING THE OPERATING BUDGET FOR EASTLAKE MAINTENANCE DISTRICT 1 ZONE C, COMMUNITY FACILITIES DISTRICT 07M EASTLAKE WOODS & VISTA, AND THE CAPITAL IMPROVEMENT BUDGET FOR CIP PROJECT GGV0241 FOR FISCAL YEAR 2020/21 AND APPROPRIATING FUNDS FOR THE FISCAL YEAR ENDING JUNE 30, 2021
- E. RESOLUTION OF THE HOUSING AUTHORITY OF THE CITY OF CHULA VISTA ADOPTING THE OPERATING BUDGET FOR THE HOUSING AUTHORITY FOR FISCAL YEAR 2020/21 AND APPROPRIATING FUNDS FOR THE FISCAL YEAR ENDING JUNE 30, 2021
- F. RESOLUTION OF THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF CHULA VISTA ADOPTING THE OPERATING BUDGETS FOR THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY FOR FISCAL YEAR 2020/21 AND APPROPRIATING FUNDS FOR THE FISCAL YEAR ENDING JUNE 30, 2021

- G. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA APPROVING THE REVISED FISCAL YEAR 2020/21 COMPENSATION SCHEDULE EFFECTIVE JULY 3, 2020, AS REQUIRED BY CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5
- H. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA AMENDING THE COMPENSATION SCHEDULE AND CLASSIFICATION PLAN TO REFLECT THE ADDITION OF VARIOUS POSITION TITLES AND CHANGES IN SALARY AS REFLECTED IN THE FISCAL YEAR 2020/21 OPERATING BUDGET
- I. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA APPROVING THE REVISED FISCAL YEAR 2019/20 COMPENSATION SCHEDULE EFFECTIVE JULY 1, 2019 AND ITS INCLUSION IN THE REVISED COMPENSATION SCHEDULES EFFECTIVE JULY 5, 2019, AUGUST 16, 2019, SEPTEMBER 13, 2019, DECEMBER 10, 2019, FEBRUARY 4, 2020, AND MAY 12, 2020, AS REQUIRED BY CALIFORNIA CODE OF REGULATIONS, TITLE 2, SECTION 570.5

RECOMMENDED ACTION

Council conduct the public hearing and adopt the resolutions.

SUMMARY

On May 26, 2020, the City Council was provided the City Manager’s proposed operating and capital improvement budgets for the City, and the operating budgets for the Housing Authority and for the Successor Agency to the Redevelopment Agency for Fiscal Year 2020-21 (ending June 30, 2021). The budgets submitted at this time for formal adoption and appropriation represent the City Council’s Fiscal Year 2020-21 Proposed Budget.

ENVIRONMENTAL REVIEW

The Director of Development Services has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a “Project” as defined under Section 15378 of the State CEQA Guidelines because the proposed activity consists of a governmental fiscal/funding mechanism which does not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is required. Although environmental review is not required at this time, once the scope of potential individual projects has been defined, environmental review will be required for each project and the appropriate environmental determination will be made.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION

On April 30, 2020 the Citizens’ Oversight Committee (COC) for Measure P affirmed that the proposed budget for Measure P was in compliance with the City’s approved infrastructure, facilities and equipment expenditure plan.

On May 14, 2020 the Measure A Citizens’ Oversight Committee (COC) affirmed that the proposed budget for Measure A was in compliance with the City’s approved Intended Public Safety Expenditure Plan.

On May 28, 2020, as required by the City Charter, the Parks and Recreation Commission reviewed and approved the Fiscal Year 2020-21 proposed budget for the Parks and Recreation Department with a recommendation that the budget be increased to be in line with similarly sized cities’ Park & Recreation budgets. The following are cities in the Trust for Public Land report within +/- 10,000 population of Chula Vista and their corresponding per capita spending figures:

Newark, NJ	284,134	\$11,805,496.00	\$41.55
Jersey City, NJ	280,263	\$13,200,000.00	\$47.10
Chandler, AZ	278,303	\$18,686,170.00	\$67.14
Toledo, OH	277,467	\$10,748,816.00	\$38.74
Durham, NC	275,758	\$28,704,013.00	\$104.09
Irvine, CA	275,161	\$30,745,085.00	\$111.73
Chula Vista, CA	274,295	\$11,577,821.00	\$42.21
Laredo, TX	268,978	\$15,003,310.00	\$55.78

The average per capita spending among these other cities is \$66.59.

DISCUSSION

Staff submitted the Fiscal Year 2020-21 Proposed Budget document to the City Council on May 22, 2020. As required by the City Charter, the City Manager’s proposed budget was submitted to the City Council at least thirty-five days before the beginning of the fiscal year. The City Council also set June 9, 2020 as the date for the adoption of the Fiscal Year 2020-21 budget. The budget presented for final adoption in this staff report is the Fiscal Year 2020-21 proposed budget accepted by the City Council on May 26, 2020.

In accordance with the City Charter, a copy of the City Council’s proposed budget was made available on May 22, 2020, for public review by making a hard copy of the budget available at the City Clerk’s Office and at the City’s Libraries, as well as posting a copy of the budget on the City’s website.

Attachment A, Recommended Expenditures by Department and Category, summarizes the City Council’s proposed budget for Fiscal Year 2020-21. The All Funds expenditure budget submitted for Fiscal Year 2020-21 totals \$403.9 million and includes transfers out of \$72.2 million. The General Fund budget totals \$206.7 million. The All Funds budget for Fiscal Year 2020-21 includes allocations for capital improvement projects totaling \$21.9 million. The remaining \$103.0 million represents the operating budgets for various funds including the Successor Agency to the Redevelopment Agency, Housing, Sewer, Development Services, Fleet, Debt Service, and other funds.

Estimated All Funds revenues total \$405.7 million, the Schedule of Revenues is included as Attachment B.

CITY COUNCIL FISCAL YEAR 2020-21 PROPOSED BUDGET (IN THOUSANDS)

DESCRIPTION	REVENUES	EXPENDITURES	NET IMPACT
General Fund as Proposed in May Budget Document	\$ 206,689	\$ 206,689	\$ -
Other Funds as Proposed in May Budget Document	199,008	197,235	1,773
Appropriations for FY 2021	405,697	403,924	1,773
Use of Reserves (Excludes General Fund)		1,773	(1,773)
TOTAL ALL FUNDS	\$ 405,697	\$ 405,697	\$ -

Proposed New Classifications

Approval of Resolution G authorizes amendments to the Compensation Schedule and Classification Plan to reflect the new classifications and salary adjustments in the fiscal year 2020-21 budget. The following table reflects the new title, bargaining group, and E-Step salary of the new classifications.

Summary of Proposed New Classifications

PCN	Position Title	Barg	E Step Bi-weekly Salary
5337	Fire Prevention Specialist	ACE	2,328.07
5187	Police Dispatch Calltaker	UCHR	25.1129

Fiscal Year 2020-2021 Compensation Schedule

California Code of Regulations (CCR), Title 2, Section 570.5 ("CCR Section 570.5") requires that, for purposes of determining a retiring employee's pension allowance, the pay rate be limited to the amount listed on a pay schedule that meets all of the following requirements:

1. Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meetings laws;
2. Identifies the position title for every employee position;
3. Shows the pay rate for each identified position, which may be stated as a single amount or as multiple amounts within a range;
4. Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;
5. Is posted at the office of the employer or immediately accessible and available for public review from the employer during normal business hours or posted on the employer's internet website;
6. Indicates an effective date and date of any revisions;
7. Is retained by the employer and available for public inspection for not less than five years; and
8. Does not reference another document in lieu of disclosing the pay rate.

This regulation applies to all employers reporting compensation to California Employees' Retirement System (CalPERS).

Staff is submitting the Fiscal Year 2020-2021 pay schedule ("Compensation Schedule") that complies with these requirements to Council for approval. If approved, the duly approved and adopted Compensation Schedule will be immediately accessible and available for public review on the City's internet website in accordance with CCR Section 570.5. Failure to comply with this State-mandated approval requirement would delay computation of a retiring employee's pension allowance by CalPERS. Adoption of the 2020-21 Compensation schedule pertains to resolution (H).

The Compensation Schedule consists of step salary pay for all established positions at the City of Chula Vista, including hourly and bi-weekly time base. This schedule defines the payment to employees for services performed during normal working hours or for time during which the employee is excused from work because of holidays, sick leave, industrial disability, payments under Labor Code Section 4850, vacation, compensatory time-off or leave of absence. It is designed and administered to provide and maintain an equitable wage and salary system at the City that compensates all employees for their work efforts performed within specific job classifications and corresponding salary ranges, in order to attract and retain the most highly skilled employees possible.

The Compensation Schedule attached to the attendant resolution (H) reflects the pay rate of all job titles effective July 3, 2020. Once approved, any changes to the adopted Compensation Schedule including, but not limited to, across-the-board increases, classification changes and salary adjustments approved subsequent to this date will be reflected in a revised Compensation Schedule which will be submitted to Council for approval.

Sections 302, 304(c) and 503(c) of the City of Chula Vista City Charter establishes the compensation for Councilmembers, the Mayor and elected City Attorney, respectively, based upon the formulas set forth in those sections. In August 2019 and April 2020, the City received notifications of a salary changes for the position of Judge of the Superior Court of the State of California, to which the salaries for Councilmembers, the Mayor and elected City Attorney are tied and made the appropriate changes retroactive to July 1, 2019. In accordance with the City Charter staff made the change to the salary rates for Mayor, Councilmembers and City Attorney upon notification from the State of California, and the Mayor, Councilmembers and City Attorney are receiving this pay rate. The Compensation Schedule attached to the attendant resolution (I) reflects the rate for Councilmembers, the Mayor and elected City Attorney effective July 1, 2019, and its inclusion in the revised Compensation Schedules effective July 5, 2019; August 16, 2019; September 13, 2019; December 10, 2019; February 4, 2020; and May 12, 2020. As required by CalPERS and California Code of Regulations, Title 2, Section 570.5 staff is including this resolution solely for the approval of the revised Fiscal Year 2019-2020 Compensation Schedules to reflect the aforementioned salary changes.

Position Summary

The City Council Proposed Budget for fiscal year 2020-21 includes 1,161.75 positions for all funds. This is a net increase of 107.50 positions when compared to the fiscal year 2019-20 adopted budget that included 1,054.25 authorized positions. 97.50 of the 107.50 positions were approved by the City Council during fiscal year 2019-20.

Fiscal year 2019-20 changes in the General Fund resulted in a net increase of 22.50 FTEs and changes to other funds resulted in a net increase of 75.00 FTEs. The development of the Fiscal Year 2020-21 budget resulted in a net increase of 10.00 recommended positions. In addition to these net changes, several reclassification studies were completed city-wide to reflect changes of duties performed by City personnel.

The staffing changes are summarized in the following tables and the Proposed Staffing by Department/Fund for Fiscal Year 2020-21 is included as Attachment C.

Summary of Fiscal Year 2019-20 Mid-Year Staffing Changes

Department/Fund	Program	Position	FTE
City Attorney (2.00)	Neighborhood Protection	Paralegal	1.00
		City Investigator	1.00
Development Services Fund (5.00)	Dev Svs Counter	DevSvs Tech II	1.00
	Building	Building Inspector II	3.00
	Neighborhood Services	Facilities Financing Manager	1.00
	Retitle	Management Analyst	(1.00)
		Management Analyst II	1.00
Dev Svs - Housing (0.00)	Retitle	Management Analyst	(1.00)
		Management Analyst II	1.00
Engineering and Capital Projects (9.00)	Construction Inspection	Sr Civil Engineer	1.00
		Public Works Inspector II	2.00
	Traffic Engineering	Assoc Engineer	3.00
	NPDES	Stormwater Compliance Inspector II	1.00
	Construction Inspection	Sr Eng Tech	1.00
	Transfer from Sewer Fund	Assoc Engineer	1.00
	Retitle	Management Analyst	(1.00)
Management Analyst II		1.00	
Finance (0.00)	Budget	Accounting Assistant	(1.00)
		Fiscal and Management Analyst	1.00
Fire (8.00)	Operations	Fire Captain	3.00
		Fire Engineer	3.00
		Firefighter/Paramedic	3.00
		Facility Supply Specialist	(1.00)
Fire - ALS (55.00)	Ambulance Transport Services	Delivery Driver	1.00
		Deputy Fire Chief	1.00
		Emergency Medical Tech (Non-Safety)	24.00
		EMS Educator	1.00
		EMS Inventory Specialist	1.00
		Fire Battalion Chief	3.00
		Fire Captain - C (80 HR)	(1.00)
		Paramedic (Non-Safety)	24.00
SR Management Analyst	1.00		
Human Resources (1.50)	ADR	Risk Management Specialist	0.50
	Operations	HR Analyst	1.00
Jail Fund (3.00)	Operations	Detention Facility Manager	1.00
		Police Services Officer	2.00

Library (0.00)	Retitle	Management Analyst	(1.00)
		Management Analyst II	1.00
Measure A (12.00)	Fire	Deputy Fire Chief	(1.00)
		Firefighter/EMT (112hr)	12.00
		Fire Captain (84hr)	(4.00)
		Firefighter/Paramedic (84hr)	(4.00)
		Police Communications Systems Manage	1.00
	Police	Digital Forensics Tech II	2.00
		Peace Officer	3.00
		Police Dispatcher	2.00
		Police Sergeant	1.00
Parks and Recreation (1.00)	Administration	Fiscal Office Specialist	1.00
Police (1.00)	Reclassification	Police Technology Manager	(1.00)
		Smart Technology Officer	1.00
	Transfer from Police Grants	Peace Officer	1.00
Police Grant Funds (1.00)	Reclassification	FA Info Security Program Manager	(1.00)
		FA Cyber Security Program Manager	1.00
	HIDTA CBAG	FA Network Administrator III	1.00
	Transfer to Police	Peace Officer	(1.00)
	CA Tobacco Law Enforcement	Peace Officer	1.00
Public Works (0.00)	Reclassification	Sr Fiscal Office Spec	(1.00)
		Sr Office Spec	1.00
		Management Analyst	(1.00)
		Management Analyst II	1.00
Sewer Fund (-1.00)	Transfer to Eng/Cap Proj	Assoc Engineer	(1.00)
	Retitle	Management Analyst	(1.00)
		Management Analyst II	1.00
CITYWIDE TOTAL			97.50

Fiscal Year 2019-20 Staffing Changes

Department/Fund	Program	Position	FTE
Administration (0.00)	Unfreezing	Deputy City Manager - Frozen	(1.00)
		Deputy City Manager	1.00
Economic Development (0.00)	Freezing	Director of Economic Dev	(1.00)
		Director of Economic Dev - Frozen	1.00
Environmental Services (0.00)	Reclassification	Recycling Specialist I	(2.00)
		Recycling Specialist II	2.00
Engineering and Capital Projects (0.00)	Construction Inspection	Public Works Inspector II	(1.00)
		Associate Engineer	1.00
Fire (0.00)	Career Advancement	Fire Insp/Invest I	(1.00)
		Fire Insp/Invest II	1.00
	Retitle	Fire Prevention Aide	(1.00)
		Fire Prevention Specialist	1.00
Library (0.00)	Career Advancement	Librarian I	(1.00)
		Librarian II	1.00
Police (-2.00)	Deletion	Detention Facility Manager - Frozen	(1.00)
		Police Comm Systems Manager - Frozen	(1.00)
	Reclassification	Fiscal Office Specialist	(1.00)
		Management Analyst I	1.00
	Career Advancement	Sr Police Records Specialist	(2.00)
		Police Records & Support Supervisor	2.00
Measure A (10.00)	Police	Peace Officer	5.00
		Police Agent	3.00
		Police Sergeant	2.00
Sewer Fund (2.00)	Public Works	Maintenance Worker II	1.00
		Sr Maintenance Worker	1.00
TOTAL CITYWIDE			10.00

DECISION-MAKER CONFLICT

Staff has reviewed the property holdings of the City Council and has found that potential conflict exists; in that members have property holdings within 500 feet of the Open Space District listed below by City Council member. Consequently, pursuant to California Code of Regulations Title 2, sections 18700 and 18702.2(a)(7), this item presents a disqualifying real property-related financial conflict of interest under the Political Reform Act (Cal. Gov't Code § 87100, et seq.) for the member identified below:

Mayor Salas: For Open Space District 10, Eastlake Maintenance District No. 1 (ELMD#1) Zone E, and Towne Center Maintenance District and CIP TRF0414 which is the subject of Resolution B of this action.

Council Member McCann: For Open Space District 1 and Community Facilities District 07M Eastlake Woods & Vista, which is the subject of Resolution C of this action.

Council Member Padilla: For Eastlake Maintenance District No. 1 (ELMD#1) Zone C, and Community Facilities District 07M Eastlake Woods & Vista, and CIP GGV0241, which is the subject of Resolution D of this action.

Staff is not independently aware and has not been informed by any City Council member, of any other fact that may constitute a basis for a decision-maker conflict of interest in this matter.

Staff has reviewed the property holdings of the City Council and has found that Mayor Salas, Council Member McCann, Council Member Padilla have real property holdings within 1,000 feet of the boundaries of the property which is the subject of this action. However, to the extent that any decision would have a reasonably foreseeable financial effect of the member's real property, the effect would be nominal, inconsequential, or insignificant. Consequently, pursuant to California Code of Regulations Title 2, sections 18700 and 18702(b), this item does not present a real property-related conflict of interest under the Political Reform Act (Cal. Gov't Code § 87100, et seq.).

Staff is not independently aware and has not been informed by any City Council member, of any other fact that may constitute a basis for a decision-maker conflict of interest in this matter

CURRENT-YEAR FISCAL IMPACT

There is no fiscal impact in the current fiscal year as a result of the adoption of the budget.

ONGOING FISCAL IMPACT

Approval of the proposed budgets will result in the appropriation of \$403.9 million in funding for the fiscal year ending June 30, 2021. This amount includes a General Fund budget of \$206.7 million.

PROPOSED FISCAL YEAR 2020-21 APPROPRIATIONS BY FUND TYPE

FUND	PROPOSED EXPENDITURES (thousands)
General Fund	\$206,690
Capital Funds	551
Debt Funds	11,309
Development Funds	9,391
Enterprise Funds	14,516
Gas Tax Fund	12,670
Grant Funds	20,188
Internal Service Funds	11,656
Measure A Sales Tax Fund	15,262
Measure P Sales Tax Fund	19,190
Open Space Funds	18,163
Other Funds	13,567
Sewer Funds	42,469
Successor Agency Funds	8,303
Total All Funds	\$403,924

ATTACHMENTS

- A – Recommended Expenditures by Department and Category
- B – Schedule of Revenues
- C – Proposed Staffing by Department and Fund
- D – Judicial Pay Memo 081919
- E – Judicial Pay Memo 040720
- Exhibit 1 – Compensation Summary for Unrepresented Employees and Elected Officials
- Exhibit 2 – Fiscal Year 2020-2021 Compensation Schedule
- Exhibit 3 – Fiscal Year 2019-2020 Compensation Schedule

Staff Contact: David Bilby, Finance Department