

## CityClerkIntern

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**From:** Webmaster  
**Sent:** Thursday, April 09, 2015 9:02 PM  
**To:** CityClerk  
**Subject:** City of Chula Vista Boards & Commissions Application - Web form

A new entry to a form/survey has been submitted.

**Form Name:** Boards & Commissions Application  
**Date & Time:** 04/09/2015 9:01 PM  
**Response #:** 19  
**Submitter ID:** 1240  
**IP address:** 68.8.136.13  
**Time to complete:** 46 min. , 17 sec.

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### Survey Details

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[S]: This question is marked as sensitive, answers to sensitive questions are not sent by email. [Log in](#) to the CMS to view the answer to this question.

#### Page 1

1. **Prefix**

(o) Ms.

2. **First and Last Name**

Jennifer Carbuccia

3. **E-mail**

[REDACTED]

4. **Home Address**

[REDACTED]

5. **City**

Chula Vista

6. **ZIP code**

[REDACTED]

7. **Primary Phone**

[REDACTED]

8. **Secondary Phone**

  
9. Please indicate your areas of interest by checking the boxes below.

Civil Service Commission

If you checked more than one box, which would be your:

10. First choice?

Not answered

11. Second choice?

Not answered

12. Third choice?

Not answered

13.  For the following board/commissions, please submit your resume: Board of Ethics, Board of Library Trustees, Civil Service Commission, Growth Management Oversight Commission, Parks & Recreation Commission

14. Are you registered to vote in Chula Vista?

Yes

15. Do you live within the City limits of Chula Vista?

Yes

16. How Long?

2008

17. Present employer

San Diego Unified School District

18. Occupation

Executive Director, Labor Relations and Special Counsel

19. Are you currently serving on a Chula Vista Board/Commission?

No

20. Which one(s)?

Not answered

21. Have you previously served on a Chula Vista Board/Commission?

No

22. Which ones?

Not answered

23. Are you or have you been involved in any local, civic or community groups?

(o) Yes

**24. Which ones?**

SWV Little League, San Diego Lawyers Club, AYSO, Calvary Chapel

**25. What are your principal areas of interest in our City government, and what experience or special knowledge can you bring to those areas?**

I am interested in assisting the Personnel Commission to improve relations with our City's public employees. My experiences provide the Commission a unique lens that is fair and balanced because I have worked on both sides of the issues. These experiences include serving as Deputy Director of Human Resources for the City of San Diego, Executive Director of Labor Relations for San Diego Unified, a labor and employment attorney in private practice representing public agencies, and working for . numerous public employee unions. For example, I have both drafted employee disciplines and defended employees brought up on disciplinary action; I have drafted and filed complaints on behalf of employees, responded to and defended public employers on such complaints, and served as a neutral fact finder investigating employee complaints; and I have reviewed accommodation requests and drafted reasonable accommodations and advocating for accommodations for employees. Additionally, due to my Human Resources and labor experiences, I have been exposed to personnel issues of almost every type of public employee from bus drivers, to fire fighters, from city attorneys to police officers, from water and sewer employees to park rangers. These experiences will be helpful in conceptualizing the work of the employees coming before the commission.

**26. What would you hope to accomplish by your participation?**

My goal would be to assist the personnel commission in ensuring that employees in Chula Vista can focus on providing public services to our citizens, because instead of focusing on their personnel issues they can experience a commission to demonstrates that we believe in our employees and make fair and equitable decisions regarding their careers.

***I am familiar with the responsibilities of the Boards and Commissions for which I am applying. By submitting this application, I hereby attest that the above information is accurate and true.***

Thank you,  
City of Chula Vista

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## Experience

### **Sweetwater Union High School District, Chula Vista, CA**

*General Counsel*

*July 2105 - present*

- Serve as in-house counsel to Board of Trustees, Superintendent and district.
- Participate in all Board meetings to ensure compliance with the Brown Act.
- Work with our labor associations to resolve concerns in advance of arbitration or ULPs.
- Manage outside legal counsel in their representation of the district.
- Manage legal services, compliance and labor relations staff.

### **San Diego Unified School District, San Diego, CA**

*Executive Director of Labor Relations & Special Counsel on Labor*

*January 2013 – July 2015*

- Chief negotiator for California's 2nd largest school district with 14,000 employees and 7 bargaining groups.
- Provide legal advice to the Board of Trustees regarding collective bargaining proceedings and labor related issues.
- Foster cooperative relationships between Department management and bargaining unit's professional staff, officers, and stewards to avoid grievances and ULPs.
- Develop and implement labor relations strategy and advice for instructional, operational and executive leadership.
- Conduct and respond to all pre-arbitrations and assist district management in resolving grievances at lower levels.
- Represent the District's executive leadership team with the San Diego community.
- Manage labor relations staff.

### **City of San Diego, San Diego, CA**

*Deputy Director of Labor Relations, Human Resources Department*

*2011 – January 2013*

- Conducted and/or managed meet and confers with City's six labor organizations as required under MMBA.
- Served as lead staff assigned to City's management team at bargaining tables assisting outside counsel/lead negotiator; represented Mayor before Council in open and closed session.
- Provided daily advice and training on labor relations and human resources topics including meet and confer obligations, managed competition, reasonable accommodations, leave status, and disciplinary process.
- Conducted and responded to all Step 5 grievances and work with Departments to resolve grievances at lower levels.
- Managed labor relations, reasonable accommodation, and training staff.

### **Currier & Hudson APC, San Diego, CA**

*Associate*

*2008 – 2011*

- Provided advice on labor and employment issues to school district, college, utilities, and other public agency clients.
- Advised School Board members regarding issues including Brown Act, Ethics, and other closed session matters.
- Represented employers in litigation, administrative hearing, arbitrations, settlement negotiations, and mediations.
- Investigated and responded to compliance issues, internal, discrimination, harassment and misconduct complaints.
- Drafted employee disciplines, *Skelly* responses, Board decisions, and grievance responses.
- Coordinated and responded to unemployment and disability insurance claims, layoffs, and retirement incentives.
- Represented school districts on special education issues, such as due process, IEPs and settlement negotiations.
- Provided daily counseling to supervisors on avoiding workplace complaints; provided legally mandated trainings.

### **Pillsbury Winthrop Shaw Pittman LLP, San Diego, CA**

*Associate / Summer Associate*

*Summer 2006; 2007 – 2008*

- Drafted, negotiated and advised clients on corporate, commercial finance and real estate transactions
- Edited and revised Chapter 3, "Well-Founded Fear of Persecution" of *Winning Asylum Cases* published in 2010.

### **University of California, Campus Counsel, Davis, CA**

*Law Clerk*

*Winter Semester 2007*

- Drafted memoranda analyzing discrimination, harassment, domestic violence statutes, and police powers.
- Researched privacy, defamation, and California Public Records Act issues related to internet communications.

Jennifer L. Carbuccia



**Professor Donna Shestowsky, University of California, Davis, CA**

*Legal Research Assistant*

2005 – 2007

- Researched and analyzed negotiations, mediation, and arbitration publications.

**Law Offices of Hatch & Parent, San Diego/Sacramento, CA (now Brownstein, Hyatt, Farber, Schreck)**

*Legislative Affairs / Outreach Coordinator*

2000 – 2004

- Advocated for and advised on proposed legislation, regulatory changes and initiatives for public agency, private sector, non-profit, and trade clients.
- Researched existing law and legislation to determine impact on law firm clients.
- Coordinated client outreach efforts with community, human rights, and labor groups.

**United Domestic Workers/AFSCME, AFL-CIO, San Diego, CA**

*Legislation & Policy Development / Organizer & DWHCC Health Access & Advocacy Coordinator*

1997 – 2000

- Negotiated with officials and agencies over home care workers' bargaining rights and terms of employment.
- Drafted, analyzed, and advocated for home care, civil rights and disability rights legislation and regulations.
- Advocated for and researched policy alternatives to increase health coverage for California low-wage workers.
- Developed and/or participated in numerous grassroots political and union organizing campaigns.
- Represented union members' interests within various labor, disability, and community organizations.
- Developed program budgets and supervised program staff.

**Other Relevant Experience**

1995 – 1997

Previous legislative, organizing and employee representation experience including Hotel and Restaurant Employees, AFL-CIO and Federation of Nurses & Health Professionals, AFT, AFL-CIO; Graduate, AFL-CIO Organizing Institute.

**Education**

University of California, Davis School of Law, Juris Doctor, 2007

King Hall Public Service Program Graduate; Ranked 2nd in Class / 3.85 G.P.A.; Order of the Coif; Law Review

Teaching Assistantship: Contracts and Constitutional Law. Activities: Labor and Employment Committee.

Awards: Negotiations, Complex Litigation, Constitutional Law and Torts; Merit Scholarship; Interned with Federal Judge

University of California, San Diego, B.A., History and Ethnic Studies, 1995

Graduated with Distinction; Provost Honors (five terms); Worked at least 20 hours per week; Student Government.

**Admissions**

State of California; Ninth Circuit Court of Appeal, U.S. District Court for the Southern District of California

**References**

**Richard Barrera**, Board of Trustee, San Diego Unified School District (Previous Employer)  
Secretary/Treasurer, San Diego & Imperial Counties Labor Council, AFL-CIO



**Scott Chadwick**, Chief Operating Officer, City of San Diego (Previous Employer)



**Chris Frahm**, Partner, Brownstein, Hyatt, Farber, Schreck (Previous Employer)



**Ken Seaton-Msemaji**, Political Director, Sheet Metal Workers (Previous Employer)



**Leah Larrarte**

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**From:** Elizabeth Briggs  
**Sent:** Monday, February 09, 2015 2:44 PM  
**To:** Kerry Bigelow  
**Subject:** FW: City of Chula Vista Boards & Commissions Application - Web form

**From:** Webmaster  
**Sent:** Sunday, February 08, 2015 8:18 AM  
**To:** Norma Frank; CityClerk  
**Subject:** City of Chula Vista Boards & Commissions Application - Web form

A new entry to a form/survey you have subscribed to has been submitted.

**Form Name:** Boards & Commissions Application  
**Date & Time:** 02/08/2015 8:17 AM  
**Response #:** 2  
**Submitter ID:** 138  
**IP address:** 108.243.149.253  
**Time to complete:** 12 min. , 47 sec.

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**Survey Details**

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Page 1

If you are interested in the following commissions please follow the links below instead of completing this application.

[Historic Preservation Commission](#)

[Planning Commission](#)

1. Please indicate your areas of interest by checking the boxes below.

Parks & Recreation Commission

If you checked more than one box, which would be your:

2. First choice?

Parks and Rec Commission

3. Second choice?

Not answered

4. Third choice?

Not answered

5. For the following board/commissions, please submit your resume: Board of Ethics, Board of Library Trustees, Civil Service Commission, Growth Management Oversight Commission, Parks & Recreation Commission

[TPDoyleResume.docx](#)

6. Prefix

(o) Mr.

7. First and Last Name

Thomas Doyle

8. Home Address

[REDACTED]

9. City

Chula Vista

10. ZIP code

[REDACTED]

11. Primary Phone

[REDACTED]

12. Secondary Phone

Not answered

13. E-mail

[REDACTED]

14. Are you registered to vote in Chula Vista?

(o) Yes

15. Do you live within the City limits of Chula Vista?

(o) Yes

16. How Long?

5 years

17. Present employer

Aztec Shops Ltd

18. Occupation

Senior Operations Manager

19. Are you currently serving on a Chula Vista Board/Commission?

(o) No

20. Which ones?

n/a

**21. Have you previously served on a Chula Vista Board/Commission?**

(o) No

**22. Which ones?**

n/a

**23. Are you or have you been involved in any local, civic or community groups?**

(o) Yes

**24. Which ones?**

OTL Group, Old Mission Beach Athletic Club

**25. What are your principal areas of interest in our City government, and what experience or special knowledge can you bring to those areas?**

I am interested in the Parks and Recreation Commission because I have been active all of my life. I grew up playing in rec centers in Clairemont on the weekends and having one practice or another at some park or little league field during the week. I am currently one of the founding members of The OTL Group, an organization that puts on over the line tournaments in the San Diego area. I have coached volleyball in high school and on the club level so I know how to relate to youth.

**26. What would you hope to accomplish by your participation?**

I want to be able to help the residents of Chula Vista by doing everything feasible to provide them all the services possible so they and their families can be as active and health as they want. To provide services that unites the residents to keep morale up as a City.

***I am familiar with the responsibilities of the Boards and Commissions on which I wish to serve. By submitting this application, I hereby attest that the above information is accurate and true.***

Thank you,  
City of Chula Vista

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**Leah Larrarte**

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**From:** Thomas Doyle [REDACTED]  
**Sent:** Thursday, October 22, 2015 2:42 PM  
**To:** Leah Larrarte  
**Subject:** Re: City of Chula Vista - Board and Commission Application - Your Response Requested

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

I am interested in the Parks and Recreation Commission as well as Civil Service Commission.

Thank you,

Tom Doyle

Go Saints !!!

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**From:** "Leah Larrarte" <[LLarrarte@ci.chula-vista.ca.us](mailto:LLarrarte@ci.chula-vista.ca.us)>  
**Date:** Thu, Oct 22, 2015 at 1:33 PM  
**Subject:** City of Chula Vista - Board and Commission Application - Your Response Requested

Good afternoon,

The City of Chula Vista City Council will soon consider applications to fill vacancies on the Growth Management Oversight Commission, Parks & Recreation Commission, and the Civil Service Commission. According to our records, you applied to one or more of these commissions within the past two years. We would like to know if you would still be interested in serving. Please inform us by Monday, October 26, 2015.

Please also inform us if you have had a change in your address, phone number, or other information in your application.

Sincerely,

Leah Larrarte

Also nominated for Parks & Rec

Deputy City Clerk

City of Chula Vista

(619) 476-2300

[LLarrarte@chulavistaca.gov](mailto:LLarrarte@chulavistaca.gov)

**THOMAS P. DOYLE**

**EXPERIENCE**

**Aztec Shops Ltd.**

**San Diego**

***SENIOR OPERATIONS MANAGER - CATERING***

***2008 – PRESENT***

Work alongside the on campus production centers to develop plans and procedures to increase proficiency of food pickups and day-to-day operations between two satellite kitchens and an operations center. Tracks and orders inventory of linens and disposables used for events, monitors cost of product being purchased to adjust pricing based on current costs. Monitors event load pulls to ensure accuracy to ensure the onsite event staff are set up for success. Responsible for accurate counts on alcohol in the possession of SDSU Catering, to comply with ABC regulations, before returning alcohol to the warehouse for storage when not needed for events. Responsible for the interview and hiring of student staff as well as managing payroll on a daily basis along with period end payroll approval. Monitors Event Managers and provides tasks to be accomplished by student staff when not on events to maximize labor dollars. Responsible for the maintenance of all Catering equipment with the help of the vendors like Sara Lee and Starbucks to ensure all machines needed for Catering are properly functioning and equipment is in the best shape possible. Currently managing an all you can eat buffet restaurant on campus while that facility Manager is on paternity leave. Duties at this location include normal restaurant operations, specifically maintaining the reservations system as well as register operations with the Micros point of sale system. Assists the General Manager with budget maintenance as well as budget forecasting on a monthly basis to monitor the sales and expenses of each period.

**TARGET**

**San Diego**

***SALES FLOOR / PRESENTATION TEAM LEADER***

***2006 - 2008***

As Sales floor Team Leader was responsible for five departments within the store, two of the busier departments were Toys and Electronics. Managed staff to ensure Customer Service was a priority while assisting guests with shopping needs. Had to coordinate all sale signage for tear down on Saturday nights and the setup on Sunday mornings. One year into employment became Presentation Team Leader and would rotate through the store to reset the aisles with the new product and displays. Replaced any broken fixtures or equipment to ensure the Target brand is represented correctly. Ran a team of 6 people to set and change all the aisles and the coordinating end caps or displays while still serving as a customer service group on the Sales floor. Was responsible for staff performance reviews every 6 months for all employees on Presentation Team and in departments.

**PEPSI BOTTLING GROUP**

**San Diego**

***Merchandiser***

***2005-2006***

Rotated through multiple stores on a designated route with additional stores, as required based on location needs, to ensure product on the sales floor was fully stocked and represented properly according to Pepsi PREMIER standards. Worked with the stores to produce additional points of sale, either as additional end cap locations or stand alone displays for increased visibility of Pepsi products. Controlled product by rotating stock to ensure product was sold before its expiration date to minimize spoilage. Maintained a clean backroom storage area to keep various locations were consistently happy with our services and would allow us to maintain a good working relationship with locations.

**HOSPITALITY, INC**

**San Diego**

***Catering Supervisor/Events Warehouse Manager***

***1997-2005***

Managed onsite event staff for company parties and private events ranging from 30 guests up to 5000 guests. Managed a team of 20 or more to maintain and clean vehicles or equipment to ensure the best possible product was represented at all times. Developed a scheduling matrix to keep payroll within a certain limit for each period based on sales dollars, while keeping the year to date payroll numbers profitable for the company. Team of workers pulled loads for events based off pull sheets; these would be checked for accuracy and loaded into vehicles or sent out immediately depending on the situation. Ensured the events were all supplied with all of their supplies needed to run a successful, enjoyable event for the customers.

**SAINT AUGUSTINE HIGH SCHOOL**

**San Diego**

***JV VOLLEYBALL HEAD COACH / VARSITY ASSISTANT COACH***

***2002-2004***

Coached the JV team with the help of a recent graduate as an assistant. Ran tryouts alongside the Varsity coach, placed the players on the different teams to provide the best teams possible and build for the future and allow players to gain experience. Independently developed practice regiments, workout programs and game plans for the JV team.

**EDUCATION**

**SAN DIEGO STATE UNIVERSITY**

*Bachelors Degree*

- Public Administration with City Planning Emphasis

**SAINT AUGUSTINE HIGH SCHOOL**

**REFERENCES**

**ROBERT AMADOR**

*SUPERIOR COURT JUDGE*



**FRANCISCO RIOS**

*NAVAIR ISSC NORTH ISLAND*

*CODE 453 CORE AVIONICS DIVISION MANAGER*



**ANNE PICKARD**

*DIRECTOR OF COMMUNICATIONS AND MARKETING*

*CATHEDRAL CATHOLIC HIGH SCHOOL*



## CityClerkIntern

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**From:** [REDACTED]  
**Sent:** Wednesday, November 19, 2014 4:30 PM  
**To:** CityClerk  
**Subject:** Melissa Garchie - Boards and Commissions Application Form



### APPLICATION FOR MEMBERSHIP ON CITY BOARDS, COMMISSIONS AND COMMITTEES

**Prefix:** Mrs.  
**Name:** Melissa Garchie  
**Address:** [REDACTED]  
**Primary Phone:** [REDACTED]  
**Secondary Phone:** [REDACTED]  
**Email:** [REDACTED]

**Areas of Interest:**

- Civil Service Commission
- Parks & Recreation Commission
- Safety Commission

**My Preference:**

- First choice: Civil Service Commission
- Second choice: Parks & Recreation Commission
- Third choice: Safety Commission

**Are you registered to vote in Chula Vista?:** Yes

**Do you live within the City limits of Chula Vista?:** Yes

**How many years have you lived in Chula Vista?:** 5 y

**Present employer:** DavenportMajor Executive Search

**Occupation:** Executive Administrator/Consultant

**Are you currently serving on a Chula Vista Board, Committee or Commission?:** No

**Have you previously served on a Chula Vista Board, Commission or Committee?** No

**Are you or have you been involved in any local, civic or community groups?** No

**What are your Principal areas of interest in our City government, and what experience or special knowledge can you bring to those areas?:**

I am interested in the civil service, safety and parks/recreation areas of City government. I am also highly interested in economic development, but my understanding is that the Economic Development Commission is not currently active. As far as my experience and special knowledge, I am highly skilled in human resources and management. Due to my experience running the human resources department at a law office and being married to an employment law attorney, I have an extensive knowledge base of employment law. In addition, I am a mother of two young girls

and have a strong interest in safety and the preservation, improvement and addition of local parks/recreation facilities.

**What would you hope to accomplish by your participation?:**

I would love to be more involved with the local Chula Vista government and would hope that my accomplishments would involve bringing a fresh perspective and knowledge to whatever commission I am chosen to participate in. I have a strong work ethic and continually push to move tasks forward as efficiently and effectively as possible. I look forward to bringing that to the Civil Service Commission, Parks & Recreation Commission or Safety Commission. Thank you for your time.

# MELISSA L. GARCHIE



## Employment Highlights

### **Executive Assistant**

**2015 – Present**

CDC Small Business Finance

- Assists the Chief Executive Officer and Chief Operations Officer with daily activities, including scheduling, travel arrangements and presentations.
- Manages the CDC Small Business Finance Board of Directors and all related committees.
- Plans and manages all board and committee meetings.
- Oversees the planning and organization of all large company events, including the Annual Celebration, company-wide Ditch Day and the Strategic Planning Retreat.
- Handles all employee travel arrangements.
- Processes all expenses related to travel, company events, Chief Executive Officer activities and Chief Operations Officer activities.

### **Executive Administrator**

**2014 – 2015**

DavenportMajor Executive Search

- Served as the office manager and main point of contact for the office.
- Assisted the Chief Executive Officer, Chief Financial Officer and three recruiters.
- Initiated research for all new searches, including searches in the pharmaceutical, biotech, technology and defense sectors.
- Managed communication with all clients and candidates.
- Coordinated travel and interview arrangements for all candidates.
- Led local business development efforts by attending events and conferences.
- Oversaw collections and accounts receivable.

### **Executive Assistant**

**2012 – 2014**

CONNECT

- Assisted the Chief Executive Officer and Interim-President with daily activities, including presentations, travel arrangements, scheduling and business development.
- Managed the CONNECT Association Board (20 members), CONNECT Foundation Board (90 members), CONNECT Executive Committee (18 members) and all affiliated sub-committees.
- Planned and managed all board and committee meetings.
- Interfaced with member company executives.
- Oversaw the search and hire of most new employees, including interns.
- Assisted with audit and billing tasks.
- Served as a liaison between the Professional Employer Organization (PEO) and CONNECT employees to resolve employee-related issues.
- Screened and analyzed outsourced services, including professional employer organizations, phone companies and printing services.
- Successfully assisted in the search and transition of a new CEO.
- Created and implemented a new filing system for all board-related documents.

**Administrative Assistant**  
Lewis Brisbois Bisgaard & Smith LLP

**2007 – 2012**

- Assisted the Chief Administrative Officer with daily activities, including presentations, travel arrangements, interviews and client relations.
- Managed human resources, payroll and benefits for over 100 employees.
- Directed billing, accounts payable and accounts receivable for the San Diego office.
- Assisted in firm marketing efforts.
- Successfully created and transitioned all paper personnel files to an electronic filing system for over 100 employees.
- Streamlined the hiring and benefit enrollment process for the San Diego office by implementing a concise electronic packet.
- Received a promotion to the administrative assistant position within six weeks of employment with the firm.

**Customer Service Supervisor**  
Circuit City

**2006 - 2007**

- Supervised eight employees, returns, exchanges, overall store customer service, sales and all transactions.
- Awarded employee of the month on two separate occasions, and employee of the week on five separate occasions.
- Promoted to the supervisor position after only ten weeks of employment with the company.
- Received numerous customer compliments.

## Education

**Arizona State University**  
Mass Media Communications

**California State University San Marcos**  
Psychology

**Palomar College**  
General Education

## Selected Skills and Abilities

- Skilled in Word, Excel, PowerPoint, Outlook, Publisher, Salesforce, GreenRope, PCRecruiter, Ceridian (payroll system) and LawTime (billing system).
- Excels in organization, management, sales, client relations, problem-solving and customer service.

## CityClerkIntern

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**From:** Webmaster  
**Sent:** Tuesday, April 14, 2015 9:23 AM  
**To:** CityClerk  
**Subject:** City of Chula Vista Boards & Commissions Application - Web form

A new entry to a form/survey has been submitted.

**Form Name:** Boards & Commissions Application  
**Date & Time:** 04/14/2015 9:23 AM  
**Response #:** 22  
**Submitter ID:** 1300  
**IP address:** 184.178.217.150  
**Time to complete:** 46 min. , 30 sec.

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### Survey Details

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[S]: This question is marked as sensitive, answers to sensitive questions are not sent by email. [Log in](#) to the CMS to view the answer to this question.

#### Page 1

1. **Prefix**  
(o) Mr.
2. **First and Last Name**  
Michael D. Jackson
3. **E-mail**  
[REDACTED]
4. **Home Address**  
[REDACTED]
5. **City**  
Chula Vista
6. **ZIP code**  
[REDACTED]
7. **Primary Phone**  
[REDACTED]
8. **Secondary Phone**

## Currently serving on the Safety Commission



9. Please indicate your areas of interest by checking the boxes below.

- Board of Ethics
- Civil Service Commission
- Safety Commission

If you checked more than one box, which would be your:

10. First choice?

Civil Service Commission

11. Second choice?

Board of Ethics

12. Third choice?

Safety Commission

13.  For the following board/commissions, please submit your resume: Board of Ethics, Board of Library Trustees, Civil Service Commission, Growth Management Oversight Commission, Parks & Recreation Commission

14. Are you registered to vote in Chula Vista?

Yes

15. Do you live within the City limits of Chula Vista?

Yes

16. How Long?

I have lived in Chula Vista currently for 12 years

17. Present employer

UCSD Medical Center ER NURSE and Part Time Nursing Faculty

18. Occupation

Registered Nurse

19. Are you currently serving on a Chula Vista Board/Commission?

No

20. Which one(s)?

N/A

21. Have you previously served on a Chula Vista Board/Commission?

No

22. Which ones?

N/A

## Currently serving on the Safety Commission

23. Are you or have you been involved in any local, civic or community groups?

(o) Yes

24. Which ones?

The California Nurses Association.

25. What are your principal areas of interest in our City government, and what experience or special knowledge can you bring to those areas?

My principal areas of interest in government are leadership and public safety.

I believe that I would bring to Chula Vista's City government an eclectic style that I have gain through working as an ER NURSE, Nurse Labor Rep, State Board Member, Educator, and Desert Storm Marine Corps Vet. The combination of the above gives my the ability to work with various groups, negotiate, and reach resolution through dynamic critical thinking. I have worked in many life and death situations which has prepared me to lead.

26. What would you hope to accomplish by your participation?

I would hope to bring what I have learned working over the years to the service of Chula Vista, it's citizens, and the Mayor & City Council. I would the like opportunity to work on issues that utilize my skills such as, leadership, education, critical resolution, and advocacy.

***I am familiar with the responsibilities of the Boards and Commissions for which I am applying. By submitting this application, I hereby attest that the above information is accurate and true.***

Thank you,  
City of Chula Vista

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# Michael Jackson, MSN, RN, CEN, PHN

12/17/2014

## OBJECTIVES

Motivated leader with an eclectic background and ability function under intense circumstances seeking a leadership role in government. Excellent ability to critically think and apply dynamic logical, as well as, scientific thinking to construe technical data and solve a broad range of problems. Excellent communication, interpersonal skills, and a strong public advocate. Serves as a leader, faculty, and expert consultant to various disciplines such as, healthcare and civic leaders.

## EDUCATION

Walden University

March 2013

Masters in Science and Nursing & Informatics

San Diego State University

December 2010

Bachelors in Science and Nursing

Southwestern Community College

May 2000

Associate Degree in Nursing

## EXPERIENCE

Conference Presenter

January 2014

First Global Summit of Nurses International Conference (Manila, Philippines)

Clinical Professor

August 2013 - present

California State University (San Marcos, CA)

Vice-President

December 2012 - present

National Nurses United (Oakland, CA)

Clinical Professor

July 2012 – July 2013

National University Psychiatric Mental Health Nursing (San Diego, CA)

#### Board Member

Appointed by Governor Edmund Brown May 2012 - present  
Board of Registered Nurses (CA)

- Elected Vice-President of the Board June 2013 & serves on the Admin Committee
- Nursing Education & Licensing Committee Chair
- Nursing Practice Committee Member

Candidate-Democratic Delegation Committee 53<sup>rd</sup> District  
April 2012 (San Diego, CA)

#### Panelist Speaker

January 2012  
Alpha Epsilon Delta Pre-Health Honor Society (University California San Diego)

#### Panelist Speaker

April 2008  
San Diego Workforce Partnership (San Diego, CA)

#### Clinical Professor

Med-Surg & Gerontology September 2007 - present  
Southwestern College (Chula Vista, CA)

#### Operations Supervisor

April 2007 - February 2013  
Scripps-Mercy Chula Vista (Chula Vista, CA)

#### Critical Care Transport Nurse

July 2004 - April 2007  
American Medical Response (San Diego, CA)

#### Clinical Nurse

September 2000 - June 2004  
Scripps Health Behavioral Health & Emergency Department (San Diego, CA)

#### Clinical Nurse

October 1999 - present  
UCSD Medical Center Emergency Department (San Diego, CA)

#### Mental Health Worker

April 1992 - August 2000  
Mercy Hospital (San Diego, CA)

#### Service-member

October 1989 - June 1993  
United States Marine Corps (Camp Pendleton, CA)

- Supported Operations: Desert Shield/Storm & Sea Angel

## SKILLS

Completed California Board Member training courses which include:

- The Brown Act and Bagley-Keen Open Meetings
- Ethics and Fair Political Practices
- Sexual Harassment
- Robert's Rule of Order in conducting meetings
- Regulatory training in the discipline process of California licensees
- Media Training

## REFERENCES

Cathy McJannet, MN, RN, CEN, CHTI - Southwestern College School of Nursing

[REDACTED]

Shirley Weber, PhD - 79th Assembly-member for California

[REDACTED]

Louise Bailey - Board of Registered Nursing Executive Officer

[REDACTED]

Timothy Thompson-Cook, MBA, RT, CRT - Chief Operations Officer Contra Costa County Medical Center

[REDACTED]



**OFFICE OF THE MAYOR**  
Mary Casillas Salas

**MEMO**

July 20, 2015

TO: Donna Norris, City Clerk

CC: Kerry Bigelow, Senior Deputy City Clerk

FROM: Mayor Mary Casillas Salas

RE: Boards and Commissions Appointees

I would like to recommend Michael D. Jackson for appointment to the Safety Commission, Francine Mague for appointment to the International Friendship Commission and Manuel Delgado for appointment to the Mobilehome Rent Review Commission. Michael D. Jackson will replace Rodney Caudillo, Francine Mague will replace Rufino Roque and Manuel Delgado will replace Marco Torres.

Please place these items on the July 28, 2015 Council agenda for ratification and schedule the oaths of office for the following City Council meeting.

Thank you.

**Leah Larrarte**

---

**From:** [REDACTED]  
**Sent:** Tuesday, March 25, 2014 1:26 PM  
**To:** CityClerk  
**Subject:** Linda Navarro - Boards and Commissions Application Form

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**Categories:** Yellow Category



**APPLICATION FOR MEMBERSHIP ON CITY BOARDS,  
COMMISSIONS AND COMMITTEES**

**Prefix:** Ms.  
**Name:** Linda Navarro  
**Address:** [REDACTED]  
**Primary Phone:** [REDACTED]  
**Secondary Phone:** [REDACTED]  
**Email:** [REDACTED]

**Areas of Interest:**

- Civil Service Commission
- Growth Management Oversight
- Parks & Recreation Commission

**My Preference:**

- First choice: Civil Service Commission
- Second choice: Growth Management Oversight Commission
- Third choice: Park & Recreation Commission

**Are you registered to vote in Chula Vista?:** Yes

**Do you live within the City limits of Chula Vista?:** Yes

**How many years have you lived in Chula Vista?:** 42y

**Present employer:** self

**Occupation:** attorney

**Are you currently serving on a Chula Vista Board, Committee or Commission?:** No

**Have you previously served on a Chula Vista Board, Commission or Committee?** Yes

**Which ones?:**

- Town Centre Project Area Comm. 1999-2001; Park & Recreation Comm. --1975-1983

**Are you or have you been involved in any local, civic or community groups? Yes**

**Which ones?:**

- past. pres., South Bay Bar Assn.

**What are your Principal areas of interest in our City government, and what experience or special knowledge can you bring to those areas?:**

I have been in practice of law in Chula Vista for 42 years, have owned and still own my business in Chula Vista, have lived here and owned my own home here for more than 40 years. I have raised two children in Chula Vista. I have always been active in the interests and activities of this city.

**What would you hope to accomplish by your participation?:**

I have the time now, and the interest in the governmental concerns of this community. I have the education and the experience to make a worthwhile contribution to the work of the commission.

RESUME TO ACCOMPANY APPLICATION FOR CHULA VISTA BOARDS &  
COMMISSIONS

Linda R. Navarro



Education: Graduate Santa Monica High School, Stanford University, and La Salle Law School.

Profession: Attorney at Law, sole practitioner. I have resided in and maintained my law office in for 42 years. Prior to that I was a probation officer for the County of San Diego.

I have two adult children: a daughter who is also a lawyer and a son who is a musician.

I have a long background civic, community and political participations:

1. I helped establish and was president of the South Bay Bar Association.
2. I was a “founding mother” of Lawyers Club, the women’s rights bar association in San Diego County..
3. I have previously worked on two Chula Vista City commissions/boards – the Park and Recreation Commission (a very long time ago) and on the Town Centre Project Ares Commission from which I had to resign when I sold my office building and moved my law office home.
4. I worked for many years in civil rights and was chairman of the San Diego County Open Housing Committee and a co-chair of CORE in San Diego.

I play tennis 3 or 4 times a week. I used to belong to the Bonita Tennis Club until it folded and now I play at Mountain View and on the public courts of Chula Vista.

I believe that I would be an excellent addition to any of the commissions to which I have applied; I have the experience, the educations, the interest, and the time to make the contribution.

## CityClerkIntern

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**From:** Webmaster  
**Sent:** Wednesday, April 29, 2015 8:11 AM  
**To:** CityClerk  
**Subject:** City of Chula Vista Boards & Commissions Application - Web form

A new entry to a form/survey has been submitted.

**Form Name:** Boards & Commissions Application  
**Date & Time:** 04/29/2015 8:10 AM  
**Response #:** 24  
**Submitter ID:** 1619  
**IP address:** 67.207.216.98  
**Time to complete:** 14 min. , 37 sec.

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### Survey Details

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[S]: This question is marked as sensitive, answers to sensitive questions are not sent by email. [Log in](#) to the CMS to view the answer to this question.

#### Page 1

1. **Prefix**

(o) Mrs.

2. **First and Last Name**

Amy Reeve

3. **E-mail**

[REDACTED]

4. **Home Address**

[REDACTED]

5. **City**

Chula Vista

6. **ZIP code**

[REDACTED]

7. **Primary Phone**

[REDACTED]

8. **Secondary Phone**

  
9. Please indicate your areas of interest by checking the boxes below.

Civil Service Commission

If you checked more than one box, which would be your:

10. First choice?

Not answered

11. Second choice?

Not answered

12. Third choice?

Not answered

13.  For the following board/commissions, please submit your resume: Board of Ethics, Board of Library Trustees, Civil Service Commission, Growth Management Oversight Commission, Parks & Recreation Commission

14. Are you registered to vote in Chula Vista?

Yes

15. Do you live within the City limits of Chula Vista?

Yes

16. How Long?

Since July 2013

17. Present employer

City of Coronado

18. Occupation

Human Resources Manager

19. Are you currently serving on a Chula Vista Board/Commission?

No

20. Which one(s)?

Not answered

21. Have you previously served on a Chula Vista Board/Commission?

No

22. Which ones?

Not answered

23. Are you or have you been involved in any local, civic or community groups?

(o) Yes

**24. Which ones?**

Rotary, Leadership Santa Rosa, CCPA, SHRM, PASCO

**25. What are your principal areas of interest in our City government, and what experience or special knowledge can you bring to those areas?**

I am interested in using my background in local government and Human Resources to contribute to the community in which I live. I have experience in labor negotiations, discipline, employee relations, interpretation of local, state and federal laws.

Additionally, I currently serve as the Chair to the Civil Service Commission for the City of Coronado.

**26. What would you hope to accomplish by your participation?**

I would hope to lend my expertise so the Commission can make fair and equitable decisions that are compliant with the law and the policies of the City.

***I am familiar with the responsibilities of the Boards and Commissions for which I am applying. By submitting this application, I hereby attest that the above information is accurate and true.***

Thank you,  
City of Chula Vista

---

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**Amy M. Reeve SPHR, CLRM, MSOD**

**RESULTS-ORIENTED HUMAN RESOURCES DIRECTOR**

*Driving strategic HR initiatives to realize high-impact results, contain costs and enhance employee engagement in pursuit of company objectives.*

Performance-driven professional with eleven years of combined expertise in Human Resources management, recruitment, compensation and benefit administration, labor relations, occupational health and safety and employment law. Strategist in the development of innovative HR initiatives and adept at modernizing processes and capitalizing on employee readiness. A creative thinker, problem solver and the decision maker who balances the needs of employees, Council, Commission and the management team with the mission of the organization. Strong communication, negotiation, interpersonal communication and organizational skill set.

**CORE SKILLS & SPECIALTIES**

|                                    |  |                                    |
|------------------------------------|--|------------------------------------|
| <b>Employee Relations</b>          | <b>Employee Training &amp; Development</b> | <b>Recruitment &amp; Retention</b> |
| <b>Process Improvement</b>         | <b>Labor Relations</b>                     | <b>Program Development</b>         |
| <b>Compensation &amp; Benefits</b> | <b>HR Compliance</b>                       | <b>Performance Management</b>      |
| <b>Talent Acquisition</b>          | <b>Organizational Development</b>          | <b>Project Management</b>          |

**PROFESSIONAL EXPERIENCE**

**Human Resources Manager  
City of Coronado**

**July 2013 - Present  
Coronado, CA**

Human Resources Manager for a full service city with 235 full-time and 400 part-time, temporary and seasonal employees. Oversight of staff responsible for recruitment, benefits administration, worker's compensation and business licensing. Serve as lead negotiator with Police, Fire and several employee labor groups. Conduct closed sessions with Council to advise on labor relations and potential litigation. Advise departments on discipline, performance management and handle all internal investigations, including Skelly hearings. Responsible for training and development and the safety program. Act as Chair to the Civil Service Commission and participate in closed sessions. Manage disciplinary appeals as needed. Provide updates to the Civil Service Rules, Administrative Procedures and company policies. Advise the Department Directors and City Manager on labor laws and ensure the city is legally compliant. Managed several large-scale change initiatives including the introduction of a new payroll system (Kronos), a major upgrade to the FinancePlus HRIS system, implemented a new online employee benefits module and facilitated the hiring of a new insurance broker resulting in \$75K in premium savings and enhanced benefits for employees.

**Human Resources Manager  
Town of Windsor**

**January 2006 – June 2013  
Windsor, CA**

Established this rapidly growing community's first ever Human Resources Department covering 100 full-time and up to 75 part-time, temporary and seasonal employees. Restructured policies and procedures and brought company up to acceptable HR standards and legal compliance, examples include FMLA, HIPAA, and ARRA policies and procedures. Currently handle all internal investigations as a partner with the management team and legal counsel. Perform employee relations, implemented new performance improvement program and handle all disciplinary actions and appeals. Manage HR staff responsible for payroll, recruitment, training and development, leave administration, benefits and risk management. Developed new employee appraisal and recognition systems and create an Employee Advisory Committee in an effort to increase morale and interdepartmental communication. Managed large-scale initiatives such as a classification and compensation study, salary survey and labor negotiations. Created quarterly luncheon program, HR Quarterly Newsletter and Annual Open Enrollment and Benefits Fair to increase

employee engagement. Conduct in-house training and employee development programs and arrange training sessions with subject matter experts as needed. Provide succession planning analysis and recommendations to executive managers, Town Manager and Town Council and work with facilitators for biennial strategic planning and budget retreats. Provide workplace compliance expertise to minimize legal liability and ensure state and federal workplace standards are followed.

**Interim Human Resources Manager / Human Resources Generalist      July 2003 – January 2006**  
**Brayton & Purcell Law Firm      Novato, CA**

Provided guidance and counseling to managers and employees in dealing with employee relations, performance appraisals, training and disciplinary actions. Provided compliance expertise to minimize litigation exposure and enforce state and federal workforce regulations. Responsible for fast-paced recruitment, selection and orientation of Exempt and Non-Exempt employees. Minimized temporary staffing usage, providing a \$50K reduction in recruiting fees while simultaneously lowering turnover by 4% in the 2004 calendar year. Implementation and management of employee benefit plans for a large, multi-state law firm; including the administration of medical, dental, vision, 401(K), profit sharing, AD&D, life insurance, flexible spending accounts, educational reimbursement, long term disability and employee assistance programs. Job analysis and compensation management for over 300 employees in California, Oregon and Utah. Implementation of compliance training for managers regarding discriminatory hiring practices, harassment and HIPAA.

**Recruiting Coordinator      August 2002 – July 2003**  
**Volt Services Group      Santa Rosa, CA**

Sourced, screened and placed high-level candidates, with a focus on direct placement business. Successfully filled 98% of open orders, increasing branch revenues and profitability. Administered employee retention plans and added-value services for corporate accounts, such as GreenPoint Mortgage and Agilent Technologies. Managed an employee recognition program to increase satisfaction and decrease turnover. Handled employee benefits, 401(K) and flexible spending account administration for over 350 temporary employees.

**Personnel Supervisor/Recruiter      January 2002 – August 2002**  
**Express Personnel Services      Santa Rosa, CA**

Conducted fast-paced hiring and recruiting including: Internet and newspaper recruitment, headhunting and job fair participation. Organizes sales blitz to increase name recognition and profitability in the Sonoma County market. Experienced with inside/outside sales and customer relations. Experienced in conceptualizing, developing and implementing marketing strategies and coordinated the full spectrum of recruitment, testing and hiring contingent staff for clientele.

**Regional Marketing Manager      December 2000 – January 2002**  
**World Events, Inc.      Sacramento, CA**

Recruited for new business throughout the country in the field of amateur sports. Ability to work with elite clientele such as NBA sports teams and political candidates. Performed all new hire training and orientation for large events, managed temporary pool of employees (ranging by event from five to one hundred staff) at event sites. Created marketing brochures, press releases, marketing materials and company biographies. Responsibilities included: recruiting sponsorships, grant writing, scheduling vendors, database maintenance, customer service, relationship management, publicizing through multiple media outlets and office management.

**Director of Employee Benefits      November 1999 – December 2000**  
**Daniel, Russell & Charles, Co.      Sacramento, CA**

Developed employee benefit analyses for local businesses in the Sacramento area. Consulted with clients and offered competitive rate options for open enrollment periods. Implemented benefit fairs with company correspondents to lower costs and meet coverage objectives. Assisted with census data collection for annual renewals. Developed estate planning and voluntary life insurance proposals for clientele. Worked with industry specific insurance software.

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**EDUCATION/CERTIFICATIONS**

|   |   |
|---|---|
| <b>University of San Francisco</b>            | <b>Master of Science</b><br><i>Organization Development</i>                       |
| <b>Sacramento State University</b>            | <b>Bachelor of Arts</b><br><i>Psychology (Industrial/Organizational emphasis)</i> |
| <b>Sonoma State University</b>                | <b>Human Resources Management Certificate</b>                                     |
| <b>Human Resource Certification Institute</b> | <b>Senior Professional in Human Resources (SPHR)</b>                              |
| <b>CalPELRA</b>                               | <b>CalPELRA Labor Relations Master (CLRM)</b>                                     |

---

**PROFESSIONAL AFFILIATIONS**

|   |                       |
|---|-----------------------|
| <b>Society of Human Resource Management</b>                               | <i>Member</i>         |
| <b>Professional Association of Sonoma County (PASCO)</b>                  | <i>Member</i>         |
| <b>City County Personnel Association of San Diego (CCPA)</b>              | <i>Member</i>         |
| <b>IPMA San Diego</b>   | <i>Member</i>         |
| <b>National Chapter of the Human Resources Association (NCHRA)</b>        | <i>Member</i>         |
| <b>Leadership Santa Rosa (through the Santa Rosa Chamber of Commerce)</b> | <i>Class of XXVII</i> |

**Erin Rivero**

---

**From:** Tyshar Turner on behalf of CityClerk  
**Sent:** Monday, May 11, 2015 8:15 AM  
**To:** Kerry Bigelow; Judy Walsh-Jackson  
**Cc:** Erin Rivero  
**Subject:** FW: City of Chula Vista Boards & Commissions Application - Web form  
**Attachments:** Reinhart, Roderick.pdf

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Resume Attached

~Tyshar

**From:** Webmaster  
**Sent:** Saturday, May 09, 2015 12:51 PM  
**To:** CityClerk  
**Subject:** City of Chula Vista Boards & Commissions Application - Web form

A new entry to a form/survey has been submitted.

**Form Name:** Boards & Commissions Application  
**Date & Time:** 05/09/2015 12:50 PM  
**Response #:** 28  
**Submitter ID:** 1845  
**IP address:** 72.199.17.107  
**Time to complete:** 11 min. , 30 sec.

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**Survey Details**

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[S]: This question is marked as sensitive, answers to sensitive questions are not sent by email. [Log in](#) to the CMS to view the answer to this question.

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**Page 1**

1. **Prefix**  
(o) Mr.
  
  2. **First and Last Name**  
Roderick Reinhart
  
  3. **E-mail**
-

[REDACTED]

**4. Home Address**

[REDACTED]

**5. City**

Chula Vista

**6. ZIP code**

[REDACTED]

**7. Primary Phone**

[REDACTED]

**8. Secondary Phone**

[REDACTED]

**9. Please indicate your areas of interest by checking the boxes below.**

Civil Service Commission

Growth Management Oversight Commission

Board of Ethics

**If you checked more than one box, which would be your:**

**10. First choice?**

Civil Service Commission

**11. Second choice?**

Growth Management Oversight Commission

**12. Third choice?**

Board of Ethics

**13. [S] For the following board/commissions, please submit your resume: Board of Ethics, Board of Library Trustees, Civil Service Commission, Growth Management Oversight Commission, Parks & Recreation Commission**

**14. Are you registered to vote in Chula Vista?**

Yes

**15. Do you live within the City limits of Chula Vista?**

Yes

**16. How Long?**

3 months

**17. Present employer**

Retired

**18. Occupation**

Retired municipal employee

**19. Are you currently serving on a Chula Vista Board/Commission?**

No

**20. Which one(s)?**

Not answered

**21. Have you previously served on a Chula Vista Board/Commission?**

No

**22. Which ones?**

Not answered

**23. Are you or have you been involved in any local, civic or community groups?**

Yes

**24. Which ones?**

Cultural Arts Commission staff, Library Board of Trustees staff, Volunteer with Library Foundation, Friends of Chula Vista Recreation, Friends of Chula Vista Nature Center

**25. What are your principal areas of interest in our City government, and what experience or special knowledge can you bring to those areas?**

My principal areas of interest are city staffing, growth management and ethical compliance. I believe my many years of experience working for the city and other organizations would prove beneficial to the city and its residents.

**26. What would you hope to accomplish by your participation?**

Share my viewpoints and experience with other community members for the benefit of all Chula Vista residents.

***I am familiar with the responsibilities of the Boards and Commissions for which I am applying. By submitting this application, I hereby attest that the above information is accurate and true.***

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Thank you,  
**City of Chula Vista**

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RODERICK L. REINHART



## Profile

Experienced non-profit organization and municipal professional with many years of outstanding experience and results.

## Experience

### **ASSISTANT LIBRARY DIRECTOR, CITY OF CHULA VISTA; CHULA VISTA, CALIFORNIA – 2007-2008**

Responsible for all personnel supervision (80+ employees), strategic and long-range planning, and union negotiations. Staff support for Library Commission.

### **MANAGER, OFFICE OF ARTS AND CULTURE AND FUND DEVELOPMENT, CITY OF CHULA VISTA; CHULA VISTA, CALIFORNIA – 2004-2007**

Responsible for all city supported arts and culture activities, including public art installations and maintenance, arts master planning, local arts festivals, and arts grants program. Also responsible for fundraising activities for the Chula Vista Library Foundation, Friends of Chula Vista Recreation Department, and Friends of the Chula Vista Nature Center. Staff support for Cultural Arts Commission.

### **MANAGER, STRATEGIC PLANNING AND FUND DEVELOPMENT, CITY OF CHULA VISTA; CHULA VISTA, CALIFORNIA - 2002-2004**

Responsible for departmental level strategic planning efforts, plus fundraising activities for the Chula Vista Library Foundation, Friends of Chula Vista Recreation Department, and Friends of the Chula Vista Nature Center. Staff support for Cultural Arts Commission.

### **SENIOR VICE PRESIDENT, THE ALFORD GROUP, SOUTHWEST OFFICE; SAN DIEGO, CALIFORNIA – 2000-2002**

Fund development and planning consultant for a variety of non-profit organizations and municipalities throughout the California, Arizona and Nevada region.

## Education

Oregon State University – Master of Arts , Non-Profit Management, 1978

Oregon State University - Bachelor of Arts, Liberal Studies, 1974

Fulbright Scholar - Mexico, 1995-1996, Fundraising Development and Strategic Planning for Non-Profit Arts Organizations

LEAD San Diego - Class of 1999

**Leah Larrarte**

---

**From:** Roderick [REDACTED]  
**Sent:** Thursday, October 22, 2015 4:04 PM  
**To:** Leah Larrarte  
**Subject:** Re: City of Chula Vista - Board and Commission Application - Your Response Requested

Yes I am still interested in serving on one or any of these important commissions. Thank you for inquiring. My updated contact information is as follows:

Roderick L. Reinhart  
[REDACTED]

Sent from my iPad

On Oct 22, 2015, at 13:33, Leah Larrarte <[LLarrarte@ci.chula-vista.ca.us](mailto:LLarrarte@ci.chula-vista.ca.us)> wrote:

Good afternoon,

The City of Chula Vista City Council will soon consider applications to fill vacancies on the Growth Management Oversight Commission, Parks & Recreation Commission, and the Civil Service Commission. According to our records, you applied to one or more of these commissions within the past two years. We would like to know if you would still be interested in serving. Please inform us by Monday, October 26, 2015.

Please also inform us if you have had a change in your address, phone number, or other information in your application.

Sincerely,

Leah Larrarte  
Deputy City Clerk  
City of Chula Vista  
(619) 476-2300  
[LLarrarte@chulavistaca.gov](mailto:LLarrarte@chulavistaca.gov)

## CityClerkIntern

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**From:** Webmaster  
**Sent:** Sunday, March 01, 2015 2:10 PM  
**To:** CityClerk  
**Subject:** City of Chula Vista Boards & Commissions Application - Web form

A new entry to a form/survey you have subscribed to has been submitted.

**Form Name:** Boards & Commissions Application  
**Date & Time:** 03/01/2015 2:09 PM  
**Response #:** 14  
**Submitter ID:** 489  
**IP address:** 72.220.72.175  
**Time to complete:** 9 min. , 8 sec.

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### Survey Details

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[S]: This question is marked as sensitive, answers to sensitive questions are not sent by email. [Log in](#) to the CMS to view the answer to this question.

#### Page 1

1. **Prefix**  
(o) Mr.
2. **First and Last Name**  
Jose A. Serrato
3. **E-mail**  
[REDACTED]
4. **Home Address**  
[REDACTED]
5. **City**  
Chula Vista
6. **ZIP code**  
[REDACTED]
7. **Primary Phone**  
[REDACTED]
8. **Secondary Phone**

Not answered

**9. Please indicate your areas of interest by checking the boxes below.**

Board of Ethics

Civil Service Commission

**If you checked more than one box, which would be your:**

**10. First choice?**

Board of Ethics

**11. Second choice?**

Civil Service Commission

**12. Third choice?**

Not answered

**13. [S] For the following board/commissions, please submit your resume: Board of Ethics, Board of Library Trustees, Civil Service Commission, Growth Management Oversight Commission, Parks & Recreation Commission**

**14. Are you registered to vote in Chula Vista?**

Yes

**15. Do you live within the City limits of Chula Vista?**

Yes

**16. How Long?**

18 years

**17. Present employer**

CVESD, substitute (retired)

**18. Occupation**

Clerical

**19. Are you currently serving on a Chula Vista Board/Commission?**

No

**20. Which one(s)?**

n/a

**21. Have you previously served on a Chula Vista Board/Commission?**

No

**22. Which ones?**

n/a

**23. Are you or have you been involved in any local, civic or community groups?**

(o) Yes

**24. Which ones?**

County Grand Jury, 2014/2015

**25. What are your principal areas of interest in our City government, and what experience or special knowledge can you bring to those areas?**

I am retired from the federal government, and I would like to work in the County, City government to get a different prospective approach in government operations.

**26. What would you hope to accomplish by your participation?**

I have an open view of all issues and I can bring a different perspective opinion to the tables of negotiations.

***I am familiar with the responsibilities of the Boards and Commissions for which I am applying. By submitting this application, I hereby attest that the above information is accurate and true.***

Thank you,  
City of Chula Vista

---

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# Jose A. Serrato

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## Objective

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Board of Commissions, applications. (various boards)

## Summary

---

Currently retired since July 2008.

Have various degree of training fellow employees, overseeing monitoring of compliance, organizational structure compliance, submitting reports of productivity.

The majority of my experience has been in the public service.

I have worked at: land border, seaport environment, & Los Angeles airport.

During the 1984 Olympics, I was detailed to Burbank airport for private aircraft clearance.

I'm independent, go-getter, self-starter, take charge person, can make decisions.

## Skills and Accomplishments

---

*Labor Relations Representative*

*Various dates*

Have served as a representative for a federal union while employed. Have participated in local union agreements for improvement of better working relations.

*Senior Team Leader*

*Various dates*

As a Senior Inspector, I was responsible for overseeing the training of new employees, educating them in new policies & procedures. I instructed other employees in their role when monitoring regulations/compliance of importing items.

## Other Skills and Accomplishments

Served as a spokesman for the agency at the Los Angeles Fair.

Served on numerous internal committees which dealt with different cultures/ethnic backgrounds.

Skilled in various computer programs, such as: MS Word, MS Excel, MS Powerpoint, MS Outlook.

## Professional Experience

---

8-5-1976— 7-1-2008

*Customs & Border  
Protection*

*San Ysidro, CA*

Senior Customs Inspector/Customs Supervisory Inspector

I was responsible for overseeing the various operations at the port. I oversaw training for new employees; I performed evaluations & generated teamwork concepts. I submitted

award nominations, I counseled employees when needed. I prepared daily schedules for work assignments. I performed vehicle primary inspections, secondary inspections. Seized narcotics/contraband; court testimony, report writing, weapons qualifications, self-defense techniques, etc.

9-1-1998— 8-2-2002

*Air National Guard*

*Moreno Valley, CA*

#### Unit Training Manager

I was responsible for the monitoring of training requirements while a member of the military in a medical squadron. I instructed, Train The Trainer course for supervisors. I recorded training progress in files. I arranged travel for technical school, etc. I maintained training records & reported to the commander monthly.

1-1-1980— 8-1-1998

*Air National Guard*

*Moreno Valley, CA*

#### Security Police Specialist

As a Security Police Specialist, I was in charge of 5-7 personnel who oversaw their training; I provided counseling, evaluations, recommendations, etc. I was responsible for the various resources on the base, escorts for financial transfers, escorts for dignitaries, etc.

12-1-1971— 9-5-1975

*U. S. Air Force*

*San Antonio, TX*

#### Security Police Canine Handler

As a canine handler, I was responsible for the defense of the base perimeter during the Vietnam conflict. I served one year in a combat situation. Upon return to normal duties in the states, I performed normal security perimeter duties in a nuclear facility.

## Education

---

### Degrees

1-01-1977— 6-1-1978

*Cerritos College*

*Norwalk, CA*

#### **AA, Administration of Justice**

**8-1-1978 --- 91-1984**

**Cal State Fullerton Univ.**

**Fullerton, CA**

#### **Administration of Justice, (shy)**

**9-1-2008 --- currently**

**South Western CC**

**Chula Vista, CA**

#### **Office Information Specialist**

### Certifications

8-19-1969— 11-01-1998

*Military, various*

*Knoxville, TN*

Registered Security Guard Card/BSIS, Exposed Weapon Carry 40mm, Concealed Weapons Permit under HR-218; Unit Training Manager, Combat Patrol Leader, NCO Academy, NCO Leadership, Security Police Supervisor Course, Security Supervisor.

### **Professional and Community Memberships**

---

Veterans of Foreign Wars, Life member  
Disable American Veterans, Life member  
Vietnam Dog Handlers Association; Air Force Sgt's Association  
San Bernardino County Grand Jury, 1996/1997  
San Diego County Grand Jury, 2014/2015

### **References**

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References available upon request.