



CITY COUNCIL AGENDA STATEMENT



December 3, 2019

File ID: 19-0527

TITLE

- A. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA ACCEPTING BIDS; WAIVING COMPETITIVE BIDDING REQUIREMENTS; AND AWARDING A CONTRACTOR SERVICES AGREEMENT BETWEEN THE CITY AND AZTEC LANDSCAPING, INC. TO PROVIDE ON-CALL OPEN SPACE LANDSCAPING SERVICES
- B. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA ACCEPTING BIDS; WAIVING COMPETITIVE BIDDING REQUIREMENTS; AND AWARDING A CONTRACTOR SERVICES AGREEMENT BETWEEN THE CITY AND GEOCAL ENVIRONMENTAL MANAGEMENT & LANDSCAPING TO PROVIDE ON-CALL OPEN SPACE LANDSCAPING SERVICES
- C. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA ACCEPTING BIDS; WAIVING COMPETITIVE BIDDING REQUIREMENTS; AND AWARDING A CONTRACTOR SERVICES AGREEMENT BETWEEN THE CITY AND HELIX ENVIRONMENTAL CONSTRUCTION GROUP, INC. TO PROVIDE ON-CALL OPEN SPACE LANDSCAPING SERVICES
- D. RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA ACCEPTING BIDS; WAIVING COMPETITIVE BIDDING REQUIREMENTS; AND AWARDING A CONTRACTOR SERVICES AGREEMENT BETWEEN THE CITY AND URBAN CORPS OF SAN DIEGO COUNTY TO PROVIDE ON-CALL OPEN SPACE LANDSCAPING SERVICES

RECOMMENDED ACTION

Council adopt the resolutions.

SUMMARY

The department of Public Works has identified the need to enlist qualified contractors periodically to provide landscape services for various projects within the City of Chula Vista. These projects fall outside of the City's current landscape maintenance contracts. Typical projects for which landscape services may be required to include landscape improvements, repair of irrigation systems, erosion control services, weed control and brush abatement services, trail restoration/repair, and mulching.

ENVIRONMENTAL REVIEW

The Director of Development Services has reviewed the proposed project for compliance with the California Environmental Quality Act (CEQA) and has determined that the project qualifies for a Categorical Exemption pursuant to State CEQA Guidelines Section 15304 Class 4 (Minor Alterations to Land) and Section 15301 Class 1 (Existing Facilities) because the proposed project would not result in a significant effect on the environment, create a cumulative impact, damage a scenic highway, or cause a substantial adverse change in the significance of a historical resource. Thus, no further environmental review is required.

BOARD/COMMISSION/COMMITTEE RECOMMENDATION

Not applicable.

DISCUSSION

The Department of Public Works staff manages landscape improvements on City open space. The City open space may periodically have needs that require landscape services. Typical services that the City may require for landscape services include:

- Landscape Improvements
- Repair of irrigation systems
- Decomposed Granite (DG) Trail Restoration/Repair
- Mulching
- Weed control and brush abatement services
- Erosion Control Services

Due to the unpredictable nature of a variety of these services, it is critical for staff to have an on-call list of contractors available to perform the work in a timely manner. Staff determined that establishing a list of qualified contractors was a more efficient way to handle these types of services. Staff worked with the Purchasing Agent and determined that the City's interest would be materially better served by waiving the competitive bidding requirements in accordance with Section 2.56.070.B.3 and applying the purchasing procedure (described below) which is consistent with good purchasing practices.

CONTRACTOR SELECTION PROCESS

On September 6, 2019 the City of Chula Vista issued a Request for Qualifications (RFQ) for On-Call Open Space Landscape Services. Five (5) contractors responded to the RFQ.

In accordance with City ordinances and policies, the Director of Public Works assigned staff to act as a selection committee to evaluate the proposals and prepare a list which would rank the responding firms.

The selection committee evaluated and ranked the proposals. The ranking was based on evaluation criteria that included the following: the contractor project team, contractors experience with the different aspects of landscape services, the ability to provide the services, price, and references.

Upon the review and evaluation of the submitted Statement of Qualifications, four (4) contractors were qualified to the on-call list. A Notice of Intent to Award was sent to all firms who submitted qualifications on November 6, 2019. Below are the firms listed in alphabetical order:

- Aztec Landscaping, Inc.
- Geocal Environmental Management & Landscaping
- Helix Environmental Construction Group, Inc.
- Urban Corps of San Diego County

SCOPE OF WORK

Under the proposed contracts the contractor will provide the following scope of services:

- A. Design-build landscape projects and renovations to include: planting of trees, lawns, shrubs, groundcovers, and installation of boulders and rock features. Projects may incorporate the removal or clearing of existing landscape.
- B. Installation and repair of irrigation systems, irrigation conversions, controller conversions, irrigation appurtenance repair and water auditing.
- C. Installation and repair of Decomposed Granite (DG) trails and paths, which may include installation of rock and gravel groundcovers.
- D. Installation of mulch groundcovers for weed suppression, water retention, and erosion control.
- E. Installation of erosion control Best Management Practices (BMP's) such as straw wattles, rocks, sandbags, and silt fencing.
- F. General landscape maintenance services, which may include: weed control/abatement, mowing, general clean-up, and fire protection brush clearing.

CONTRACTOR AGREEMENTS

The City will enter into agreements with the four (4) selected Contractors that were qualified to the on-call list. The number and scope of projects and assignments for which the contractor services are required will vary from year-to-year and will be ordered on an "as-needed" basis. The agreement for on-call open space landscape services with the Contractors will be for a 5-year term, with a not to exceed limitation of \$1,000,000 per Contractor. The agreements are anticipated to conclude on December 31, 2024. The agreements with the four (4) Contractors are attached (Attachments 1 – 4).

DECISION-MAKER CONFLICT

Staff has reviewed the decision contemplated by this action and has determined that it is not site-specific and consequently, the real property holdings of the City Council members do not create a disqualifying real property-related financial conflict of interest under the Political Reform Act (Cal. Gov't Code § 87100, et seq.).

Staff is not independently aware, and has not been informed by any Council member, of any other fact that may constitute a basis for a decision-maker conflict of interest in this matter.

CURRENT-YEAR FISCAL IMPACT

There is no current year fiscal impact as a result of approval of the resolutions. Those projects that could be anticipated have been included as part of the adopted Fiscal Year 2019-2020 budget.

ONGOING FISCAL IMPACT

The annual number of projects and assignments for which the contractor services are required will vary as tasks will be ordered on an “as-needed” basis. Costs for anticipated projects will be included in the respective budgets for Open Space and Community Facility Districts where there is funding available.

ATTACHMENTS

1. Two-Party Agreement – Aztec Landscaping, Inc.
2. Two-Party Agreement – GeoCal Environmental Management & Landscaping
3. Two-Party Agreement – Helix Environmental Construction Group, Inc.
4. Two-Party Agreement – Urban Corps of San Diego County

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