

**CITY OF CHULA VISTA  
DONATION ACCEPTANCE FORM**

Name of donor: State of California (Office of Emergency Services)

Address: 3650 Schriever Ave City: Mather State: CA Zip: 95655

Description of donation: Ten (10) Coleman 30' Travel Trailers

Donor estimate of current value: Value range from \$15,000 - \$35,000 each.

Total Value of \$150,000 – \$350,000

Potential immediate or initial acquisition or installation cost, any on-going maintenance or replacement cost: \$10,000 for Water/Sewer/Electricity Hook-Ups

Intended use: Shelter for homeless families and individuals

Conditions of acceptance or donor designation: New

Remarks: \_\_\_\_\_

City department receiving donation: Administration

**APPROVED / DISAPPROVED**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Department Head's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
City Manager's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Submitted to Council Date Approved by Council

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mayor's Signature

Note: The City of Chula Vista cannot guarantee future funding for repair, maintenance, use or replacement of donated items.

**CITY OF CHULA VISTA  
DONATION AND GIFT POLICY ACKNOWLEDGEMENT**

I have received and read the City of Chula Vista's Donation and Gift Policy and understand its provisions. I further understand that when I sign this acknowledgement form, it will be placed in my personnel file.

Marlon King \_\_\_\_\_  
**Employee (PRINT NAME)**

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

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