

ATTACHMENT F



City of Chula Vista
Attn: City Clerk's Office
276 Fourth Avenue
Chula Vista, CA 91910
cityclerk@chulavistaca.gov
619-691-5041

April 9, 2020

Re: Public Records Request seeking "Agency Data Sharing Report" contained in Chula Vista Police Department's Automatic License Plate Reader system

To Records Administrator:

Pursuant to the California Public Records Act, California Government Code § 6250 *et seq.*, I write on behalf of the ACLU Foundation of San Diego & Imperial counties to request one record relating to the Chula Vista Police Department's ("the Agency") automatic license plate reader system called the "Agency Data Sharing Report."

The Agency uses a license plate system developed by Vigilant Solutions, Inc. Vigilant Solutions operates the cloud-based Law Enforcement Archival Reporting Network ("LEARN") system, which stores license plate information captured by the Agency's cameras. The "Agency Data Sharing Report" we are requesting contains the following information:

1. The names of agencies and organizations with which the Agency currently shares Automated License Plate Recognition (ALPR) data;
2. The names of agencies and organizations from which the Agency currently receives ALPR data;
3. The names of agencies and organizations with which the Agency currently shares "hot list" information;
4. The names of agencies and organizations from which the Agency currently receives "hot list" information;

The simplest way to extract the "Agency Data Sharing Report" is to generate a PDF file within LEARN. To do this, a user may visit the "Sharing" section of LEARN and select "Output Report." The instructions for extracting this data is described on pages 62-63 of the LEARN Agency Manager Guide, which can be found at this link:

<https://www.documentcloud.org/documents/3860685-LEARN-5-1-Agency-Manager-Guide.html>

An example of the Agency Data Sharing Report may be found at this link:

<https://www.documentcloud.org/documents/3936113-Palos-Verdes-Estates-Police-Department-Data.html>

If you have any issues retrieving the Agency Data Sharing Report, a CSV/XLS file containing information concerning numbers 1 to 4 above would also satisfy this request.

Because this request is on a matter of public concern, and the ACLU Foundation of San Diego & Imperial Counties is a nonprofit public interest organization, we request a fee waiver. *See North Cty. Parents Ass'n v. Dep't of Ed.*, 23 Cal. App. 4th 144 (1994). We also request that the "Agency Data Sharing Report" be provided in electronic format. According to the California Public Records Act, a response is required within 10 days. Thank you for your prompt attention to this matter.

Please furnish all the applicable record to us at sthompson@aclusandiego.org in electronic format or, if necessary, at Sarah Thompson, 3235 ½ McKinley Street, San Diego, CA 92104.

Thank you in advance for your anticipated cooperation in this matter. I look forward to receiving your response to this request within 10 calendar days.

Sincerely yours,

Sarah Thompson

Border Litigation Fellow/Staff
Attorney
ACLU Foundation of San Diego &
Imperial Counties