



# City of Chula Vista

## Staff Report

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**File#: 13-0207, Item#: 9.**

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- A. RESOLUTION NO. 2014-010 OF THE CITY COUNCIL OF THE CITY OF CHULA VISTA AUTHORIZING THE RECLASSIFICATION OF FISCAL AGENT NETWORK MANAGER TO FISCAL AGENT INFORMATION SECURITY PROGRAM MANAGER FOR THE SAN DIEGO LAW ENFORCEMENT COORDINATION CENTER (4/5 VOTE REQUIRED)
- B. ORDINANCE OF THE CITY OF CHULA VISTA AMENDING CHULA VISTA MUNICIPAL CODE SECTION 2.05.010 RELATING TO THE ESTABLISHMENT OF UNCLASSIFIED POSITIONS TO REMOVE FISCAL AGENT NETWORK MANAGER AND ADD FISCAL AGENT INFORMATION SECURITY PROGRAM MANAGER (FIRST READING)

### **RECOMMENDED ACTION**

Council adopt the resolution and place the ordinance on first reading.

### **SUMMARY**

The Fiscal Agent (FA) Network Manager is requested to be reclassified to FA Information Security Program Manager in the San Diego Law Enforcement Coordination Center (SDLECC). This reclassification relates to a position title change only, with no impacts to salaries and benefits.

### **ENVIRONMENTAL REVIEW**

This proposed activity has been reviewed for compliance with the California Environmental Quality Act (CEQA) and it has been determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA Guidelines because it will not result in a physical change in the environment; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines, the activity is not subject to CEQA. Thus, no environmental review is necessary.

### **BOARD/COMMISSION RECOMMENDATION**

Not Applicable.

### **DISCUSSION**

The Police Department acts as the fiscal agent for various law enforcement programs which are funded through various State and Federal agencies. As the fiscal agent, the Police Department hires and provides salary and benefits for positions which are normally considered separate from existing City staffing. These positions are designated as "FA" (Fiscal Agent) in the title description.

After a recent review of job specifications of the FA Network Manager, HIDTA (High Intensity Drug Trafficking Area) management is requesting a title change from FA Network Manager to FA Information Security Program Manager to more accurately describe the information security duties of this position. The FA Network Manager is currently vacant in the San Diego Law Enforcement Coordination Center (SDLECC), and a title change is requested for an upcoming recruitment.

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The SDLECC serves as the regional intelligence fusion center for San Diego and Imperial counties. Fusion Centers are focal points for the receipt, analysis, gathering, and sharing of threat-related information between the federal government and state, local, tribal, and private sector partners. This position is fully reimbursed by grant funds, along with a 4% administrative fee for acting as the fiscal agent.

The FA Information Security Program Manager will be responsible for growing/managing the existing SDLECC information security program with the support and direction of SDLECC management. This position will monitor and analyze the SDLECC and San Diego/Imperial HIDTA internal network security feeds to prevent and/or uncover security incidents and respond to and remediate internal SDLECC/HIDTA network information security concerns. The FA Information Security Program Manager will analyze SDLECC and regional HIDTA partner's information security posture and drive mitigation and awareness programs to improve cyber threat awareness, as well as gather data on attacks and vulnerabilities that can be used to produce information security threat intelligence for consumption by HIDTA initiatives and other regional first responders. These qualifications better describe an Information Security Program Manager rather than a Network Manager.

#### **DECISION-MAKER CONFLICT**

Staff has reviewed the decision contemplated by this action and has determined that it is not site specific and consequently the 500-foot rule found in California Code of Regulations section 18704.2 (a)(1) is not applicable to this decision. Staff is not independently aware, nor has staff been informed by any City Councilmember, of any other fact that may constitute a basis for a decision maker conflict of interest in this matter.

#### **LINK TO STRATEGIC GOALS**

The City's Strategic Plan has five major goals: Operational Excellence, Economic Vitality, Healthy Community, Strong and Secure Neighborhoods and a Connected Community. This position reclassification supports the goal of Operational Excellence by providing a more accurate position title and job description for this critical position in the SDLECC.

#### **CURRENT YEAR FISCAL IMPACT**

Approval of the resolution will result in the reclassification of the FA Network Manager to FA Information Security Program Manager in the title description only. This position is budgeted in the Police Grants Fund. Because the FA Information Security Program Manager will have the same salary structure as the FA Network Manager, there are no fiscal impacts for this reclassification.

Approval of the ordinance will amend Chula Vista Municipal Code 2.05.010 to reflect the removal of FA Network Manager and the addition of FA Information Security Program Manager.

#### **ONGOING FISCAL IMPACT**

There is no ongoing fiscal impact.